



INTERNAL QUALITY ASSURANCE CELL (IQAC)

PATKAI CHRISTIAN COLLEGE (AUTONOMOUS)

Chümoukedima-Seithekema, B.P.O. Patkai- 797103, Chümoukedima, Nagaland

Affiliated to the Nagaland University

Recognised by UGC under 2F & 12B of the UGC Act 1956 in 1988

NAAC Re-accreditation: 'B+' Grade (4th Cycle)

A College with Potential for Excellence // A Post-Graduate College

Reference No: Meeting 23/24

Date: 28.06.2023

Minutes of the Internal Quality Assurance Cell (IQAC) Steering Committee Meeting

Date: June 28, 2023 Time: 10:00 AM Venue: Principal's Office

The meeting commenced with the Principal and Chair welcoming everyone, and appraised the responsibilities the members would have to take up in the next 3-5 years.

Points of Discussion and Resolution:

1. Delegation of Responsibilities and Compilation of Data:

The committee discussed the need for a systematic approach to collect data for NAAC Assessment and other purposes. It was agreed upon that responsibilities for the seven criteria of the NAAC Assessment should be allocated among the Steering Committee members. The following responsibilities were assigned: 1. Dr. Imlisunep Changkery: Criteria 1- Curricular Aspects and Criteria 4- Infrastructure and Learning Resources 2. Dr. Bendangsenla N: Criteria 2- Teaching, Learning, and Evaluation and Criteria 5- Student Support and Progression 3. Dr. Koweteu Sakhamo: Criteria 3- Research, Innovation, and Extensions 4. Dr. T. Pieru (Principal): Criteria 6- Governance, Leadership, and Management 5. Dr. Zhoto Tunyi: Criteria 7- Institutional Values & Best Practices

2. Training on Mastersoft Application and Data Upload

The committee discussed and felt the necessity of providing hands-on training/orientation to IQAC members regarding the use of the Mastersoft App and the uploading of data and reports on the UGC Portal and NAAC portal. For which the training will be conducted after the summer break is over.

3. Constitution of new IQAC Members and Membership Approval

The Principal and Chair was entrusted with the responsibility of filling the vacant membership positions of the IQAC of the College. The finalized list of members would be presented to the Academic Council for approval.

4. Reassessment of NAAC Assessment Cycle Considering the unsatisfactory outcome of the previous NAAC assessment, the committee deliberated on the need to pursue reassessment of the NAAC 4th cycle assessment. This reassessment is crucial for the reputation and future growth of the College, and also to maintain the college's "autonomy status" with the autonomy extension due in 2024.

5. Brainstorming on NAAC Assessment Report

The committee discussed the need for an internal institutional orientation on the NAAC Assessment and evaluation criteria. This will be conducted in the following months after the summer break. Some members suggested conducting a brainstorming session to identify the weaknesses and strengths of the last NAAC Assessment Report and Grade allocation. The purpose is to devise strategies for improving in the next assessment.

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6. Internal Orientation on Changing Pedagogy

It was discussed that an internal orientation should be conducted in the college after the summer break to familiarize the teaching faculty, examination office staff with the changing and ever evolving pedagogy, lesson planning, question setting, evaluation methods, and the overall educational ecosystem. The objective of this program is to address the overall educational ecosystem. The members felt that staying updated with the latest developments in the field of education is crucial for maintaining academic excellence. This orientation program can ensure a holistic understanding and implementation of the evolving pedagogy. For which an expert can be invited to come. The expert speaker can provide valuable insights, share best practices, and offer guidance on adapting to the changing pedagogical approaches, enhancing lesson planning techniques, formulating effective evaluation methods, and navigating the evolving educational ecosystem.

7. Orientation for Mentee Institutions

The committee discussed the importance of providing orientation and follow up programmes to the four institutions under the mentorship of the college: JN Aier College, Yemhi Memorial College, Salesian College, and Mount Mary College.

8. Establishment of a Placement Cell

Recognizing the significance of securing good job placements for students, the committee emphasized the need to establish a Placement Cell. The Placement Cell's responsibilities would include attracting reputable companies and industries from various sectors to the college campus or inviting them for recruitment drives. This is also one critical area which has become part of the NAAC assessment too.

9. Need of a Strong Research Committee to Foster Research Culture

To foster a research-oriented environment, members discussed the need to focus on developing a research culture, encouraging faculty members to engage in research and development. Some members raised the need to reconstitute the existing Research Committee in the college. The committee can encourage a research-oriented environment and to shift the mindset and attitudes of the faculty towards research and development (R&D). By encouraging faculty members to apply for research projects and also focus on paper publications to drive the overall research output of the college. The Research Committee will facilitate brainstorming sessions, generate innovative ideas, and develop strategies to initiate research programs such as Ph.D. programs in the college.

10. Activating the Intellectual Property Rights (IPR) Cell

The necessity of activating the Intellectual Property Rights (IPR) Cell of the College was deliberated. Furthermore, the committee discuss on the urgent need to fill the vacant position of the Cell coordinator to ensure the effective functioning of the IPR Cell.

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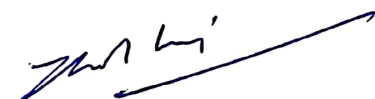
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11. Enhancing Student Feedback Mechanism and Mentor-Mentee Program

The committee deliberated on the importance of soliciting feedback from students and incorporating necessary changes into the existing system. The members' emphasizes on the need of devising efficient and comprehensive student feedback mechanism. Additionally, the committee discussed the advantages of the mentor-mentee relationship between teachers and students, noting its significant impact on students. To optimize this practice, some members proposed re-evaluation and potential restructuring of the mentor-mentee program format.

The Principal and Chair adjourned the meeting expressing gratitude to all attendees for their valuable contributions and time.


COORDINATOR
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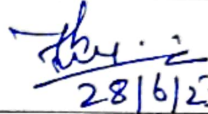
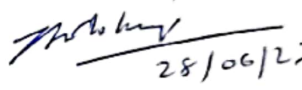

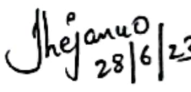
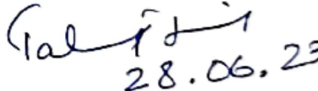
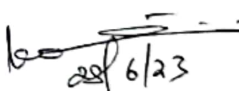
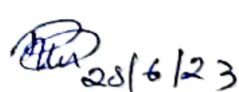
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Reference No: Meeting Attendance 23/24

Date: 28.06.2023

Serial No.	Name	Designation	Signature
1.	Dr. Theppunhe pieru	Principal and chairperson	 28/6/23
2.	Dr. Zhohtung	Coordinator	 28/06/23
3.	IMLISUNEP	MEMBER	 28/6/23
4.	Dr. Shejanuo Rhetso	Member	 28/6/23
5.	TALISUNEP JAMIR	MEMBER	 28.06.23
6.	Kowde-u Sekhano	Member	 28/6/23
7.	BENDANISENLAN	Member	 28/6/23



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Reference No: Meeting 23/24

Date: 28.06.2023

Minutes of the Internal Quality Assurance Cell (IQAC) Steering Committee Meeting

Date: 23 September, 2023 Time: 02:30 PM Venue: IQAC Office

The meeting commenced with Dr. Zhoto Tunyi, the IQAC Coordinator, welcoming all the members present and apprising them of the agenda for the meeting.

Points of Discussion:

1. Progress on AQAR Documentation and Reports:

The Steering Committee members presented updates on the progress of the Annual Quality Assurance Report (AQAR) documentation and report. Action points were assigned to specific members for follow-up and implementation to ensure the completion of the AQAR.

2. Updating the College Website for AQAR Support:

It was discussed that the college website needs to be updated with photos and activity reports to support the Annual Quality Assurance Report (AQAR) and other related matters. It was proposed to request Mr. Sopei Rungsung for assistance and consider the possibility of bringing in an external expert to help the IQAC team with file uploads of the AQAR.

3. Timeline for AQAR Report Upload:

The committee decided to establish a specific timeline for uploading the AQAR report criteria-wise as soon as all documentation and report documents are ready.

4. Patkai Outreach Programme (POP):

A Patkai Outreach Programme (POP) was proposed to be initiated, involving the National Cadets Corps (NCC), National Service Scheme (NSS), Red Ribbon Club, Evangelical Union (EU), IQAC, and other relevant Clubs and Cells. This collective program under the banner of Patkai Outreach Programme (POP) would focus on carrying out extension work/service for the college (Criteria 3 and 7).

5. Procurement of Printer Machine:

It was decided to procure a printer machine for IQAC to enhance its capacity for conducting regular activities and preparing reports for the college.

6. File and Record Keeping of College Activities:

The committee discussed the importance of maintaining records of college activities, including directives and notices from the Principal. It was decided to keep one set of records with the Personal Secretary (PS) of the Principal and another set in the IQAC office.

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7. Orientation Programme on IQAC Criteria and Report Preparation:

After the submission of the current AQAR due on 30th September, 2023. An orientation program was proposed to orient the faculty and staff members on IQAC criteria, the preparation of Annual Quality Assurance Reports (AQAR), Self Study Reports (SSR), and the collection of documents. This program would also cover scanning of reports, geotagging photos, maintenance of files, and the use of a fixed format for data entry.

The Coordinator thanked all the members for their active participation and contributions to the meeting's discussions.


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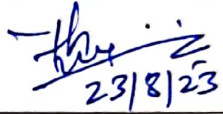
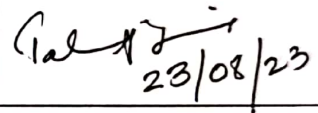
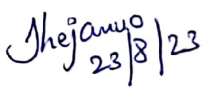


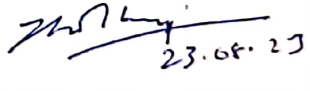
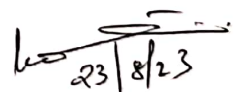
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Date: 23.08.2023

Serial No.	Name	Designation	Signature
1.	Dr. Theppwibe Piereu	Principal and Chairperson	 23/8/23
2.	GAUSUNEP JAMIR	MEMBER	 23/08/23
3.	Dr. Jhejanwo Rhetso	Member	 23/8/23
4.	EMLISUNGP	MEMBER	 23/8/23
5.	BEHDANGSENLAN	MEMBER	 23/8/23
6.	Dr. Zhoto Tuny'	Coordinator	 23.08.23
7.	KOWETE-U SEKHAMO	MEMBER	 23/8/23



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Reference No: Meeting 23/24

Date: 10.10.2023

Minutes of the Internal Quality Assurance Cell (IQAC) Steering Committee Meeting

Date: October 10, 2023

Venue: IQAC Room

The Steering Committee deliberate on key institutional matters for various academic and administrative initiatives. The following agenda items were discussed, and resolutions were made:

1. One-Day Orientation Workshop on NAAC Accreditation and Assessment Criteria

The committee discussed the necessity of conducting an internal One-Day Orientation Workshop to familiarize faculty and staff with the NAAC accreditation and assessment criteria. It was unanimously decided that the workshop will be held on **October 24, 2023**, at the **Social Sciences Conference Hall**. The IQAC will oversee the planning, including finalizing the itinerary, budget, and other logistical details.

2. Reconstitution of Research and Ethics Committees

Recognizing the importance of a well-structured research ecosystem, the committee resolved to recommend the reconstitution of the **Research Committee**, the **Research Ethics Committee (REC)**, and the **Institutional Ethics Committee (IEC)** at the earliest. A formal request will be submitted to the college administration to initiate this process.

3. Patkai Outreach Programme (POP) and Associated Clubs & Cells

The committee deliberated on the need to take forward the Patkai Outreach Programme (POP) by reconstituting its affiliated clubs and cells, and other student and faculty-led initiatives. The aim is to create a unified platform under POP that fosters community service and outreach, aligning with NAAC Criteria 3 and 7. The Principal will be approached to facilitate this restructuring.

4. Systematic Approach to Lesson Plans and Course Materials

The committee acknowledged the importance of a structured and standardized system for lesson planning, required course readings, and instructional materials. It was agreed that academic deans and the head of departments should be reminded to ensure a systematic approach to developing, maintaining, and reviewing lesson plans and course materials to enhance academic delivery.

5. Internal Orientation for Newly Recruited Faculty & Refresher Courses for All Faculty

To maintain high teaching standards, the committee proposed an **internal orientation workshop** for newly recruited faculty, focusing on key areas such as **question setting, evaluation methods,**

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Continuous Internal Assessment (CIA), examination procedures, and lesson planning. Additionally, periodic refresher courses and workshops for all faculty members were recommended to ensure continuous professional development. A formal request will be made to the academic deans and the college administration to institutionalize these training sessions.

6. Policy and SOP for Financial Support of Research (Seed Money – A BoT Initiative)

The committee discussed the need to establish a **Policy and Standard Operating Procedure (SOP)** for providing financial support to faculty research initiatives under the **Seed Money program**, an initiative of the Board of Trustees (BoT). The IQAC will formally request the Principal to present this matter to the BoT for approval and implementation.

7. Policy and Process for Teaching-Learning and Curriculum Feedback

The committee recognized the significance of obtaining and analyzing feedback on teaching, learning, and curriculum. It was resolved to establish a structured **Policy and Process for Feedback Collection and Analysis** from various stakeholders, including **students, faculty, alumni, employers, and graduating students**. The Student Satisfaction Survey (SSS) will be an integral part of this initiative to ensure continuous academic improvement.

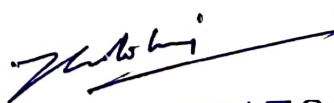
8. Policy and SOP for Mentoring System

Understanding the vital role of mentorship in student development, the committee recommended formulating a **Policy and SOP for the Mentoring System**. This will include standardized **mentor-mentee forms and formats** to ensure effective guidance and tracking of student progress. The matter will be taken up with the College administration for implementation.

9. Upgradation of the Academic Seminar/Conference Hall

The committee highlighted the need for upgrading the **Academic Seminar/Conference Hall** to better serve students and faculty alike. The improvements will aim at enhancing the infrastructure and technological support to facilitate seminars, conferences, and other academic events. The administration will be requested to consider this upgrade as a priority.

The meeting concluded with the discussion on the need to do necessary follow-ups to ensure the resolutions are implemented in a timely manner.


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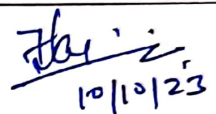
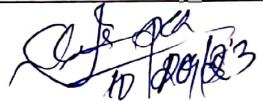
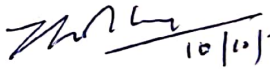

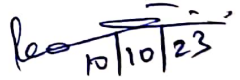
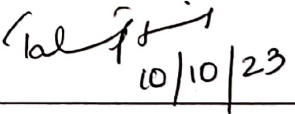
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2.	Dr. Jhejanuo Rhetso	Member	Jhejanuo 10/10/23
3.	IMLISUNEP	MEMBER	 10/10/23
4.	Dr. Zloto Tunyi	Coordinator, IQAC	 10/10/23
5.	Bendamgenlo	Member	 10/10/23
6.	KOWETE-U SEKHAMO	MEMBER	 10/10/23
7.	TALISUNEP JAMIR	MEMBER	 10/10/23



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Reference No: Meeting 23/24

Date:

Minutes of the Internal Quality Assurance Cell (IQAC) Steering Committee Meeting

Date: 06 February, 2024

Agenda:

1. Organizing a Seminar on Project Proposal Writing (separately for Science, Social Sciences, Humanities, and Commerce)
2. Fitness Activities (Criteria 5) – Gym Activity, Zumba, Yoga
3. Allocation of a Separate IQAC Room for Storage and Office Work, and Additional Bookshelf for Storage of Reports and Files
4. Establishment of a Girls/Women's Common Room
5. Development of a Conference/Seminar Hall
6. Conducting a Green Audit
7. Other Matters

Meeting Resolutions:

1. **Seminar on Project Proposal Writing:** The committee resolved to organize seminars focused on project proposal writing, tailored specifically for each major discipline: Science, Social Sciences, Humanities, and Commerce. This initiative aims to enhance the proposal writing skills of faculty and students, thereby improving the quality and success rate of submitted project proposals.
2. **Fitness Activities (Criteria 5):** To promote physical well-being and meet the criteria set forth under Criterion 5, the committee decided to introduce various fitness activities. These will include gym sessions, Zumba classes, and yoga sessions. These activities aim to foster a healthier lifestyle among students and staff.
3. **IQAC Room and Additional Bookshelf:** Recognizing the need for dedicated space for storage and office work, the members agreed to allocate a separate room for the IQAC. Additionally, an extra bookshelf will be procured to accommodate the storage of reports and files, ensuring better organization and accessibility of important documents.



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4. **Girls/Women's Common Room:** The committee acknowledged the necessity of having a dedicated common room for female students and staff. This space will provide a comfortable and secure environment for relaxation, study, and social interaction.
5. **Conference/Seminar Hall:** To facilitate academic and administrative meetings, workshops, and seminars, the members resolved to develop a well-equipped conference/seminar hall. This facility will support various institutional events and enhance the overall academic infrastructure.
6. **Green Audit:** Emphasizing the importance of environmental sustainability, the committee decided to conduct a green audit of the campus. This audit will assess the current environmental practices and recommend measures to improve the institution's ecological footprint.
7. **Other Matters:** Any additional matters that were raised during the meeting were noted and discussed as necessary. Action points for these will be documented and addressed in subsequent meetings.


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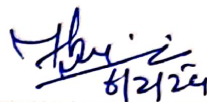
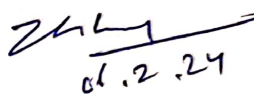
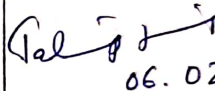
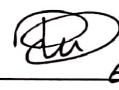
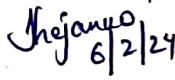

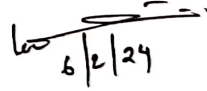
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Date: 06.02.2024

Serial No.	Name	Designation	Signature
1.	Dr. Thepfunike Pwim	Principal and Chairperson	 6/2/24
2.	Dr. Zhofo Lemp	Coordinator, IQAC	 6.2.24
3.	IALISUNEP JAMIR	MEMBER	 06.02.24
4.	BENDAMHSENIA N	Member	 6/2/24
5.	Dr. Shejanuo Rhetso	Member	 6/2/24
6.	IMLISUNEP	MEMBER	 6/2/24
7.	KOWETE-U SEKHANO	MEMBER	 6/2/24



INTERNAL QUALITY ASSURANCE CELL (IQAC)

PATKAI CHRISTIAN COLLEGE (AUTONOMOUS)

Chümoukedima-Seithekema, B.P.O. Patkai- 797103, Chümoukedima, Nagaland

Affiliated to the Nagaland University

Recognised by UGC under 2F & 12B of the UGC Act 1956 in 1988

NAAC Re-accreditation: 'B+' Grade (4th Cycle)

A College with Potential for Excellence // A Post-Graduate College

Reference No: Meeting 23/24

Date: 23.02.2024

IQAC Meeting with Associations, Clubs, and Cells of the College

Patkai Outreach Programme (POP)

Date: 23 February 2024

Venue: Social Sciences Conference Hall

The meeting was convened as part of the ongoing efforts by the Internal Quality Assurance Cell (IQAC) and the college administration to strengthen the Patkai Outreach Programme (POP). The initiative aims to integrate various associations, clubs, and cells of the college under a unified framework to promote extension activities and community service, aligning with NAAC Criteria 3 and 7.

Discussion and Deliberations:

Representatives and in-charges from the following associations, clubs, and cells participated in the meeting and engaged in meaningful deliberations with the IQAC:

Art Club, Career Guidance Cell, Drama Club, Green Club/Eco Club, Legal Services Clinic, National Cadet Corps (NCC), National Service Scheme (NSS), Patkai Reading and Writing Club, Red Ribbon Club, Women Cell / Gender Champions, Young Indians (Yi), Youth Red Cross Club (YRC)

Resolutions Adopted:

After extensive discussions, the House unanimously adopted the following resolutions:

1. Activity Calendar & Reporting:

All associations, clubs, and cells will prepare an annual activity calendar outlining their planned initiatives, events, and outreach programs. Reports on all activities conducted will be submitted to the IQAC for documentation and assessment.

2. Record-Keeping & Documentation:

Each association, club, and cell will maintain a register and logbook to systematically record details of their activities, participation, and outcomes. Proper documentation will ensure transparency, accountability, and alignment with institutional objectives.



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3. Financial Support & Resource Allocation:

The IQAC will submit a formal request to the college administration for financial support and resource allocation under the Patkai Outreach Programme (POP). This will enable effective implementation and sustainability of outreach activities.

4. Observance of Important Days & Events:

All associations, clubs, and cells are encouraged to celebrate and commemorate significant local, national, and international days, festivals, and awareness programs. This initiative aims to enhance cultural engagement, social responsibility and awareness among students.

Action Items:

1. Each association, club, and cell to submit their activity calendar and annual report to IQAC.
2. IQAC to formally request financial support from the college administration for POP-related activities.
3. Associations, clubs, and cells to ensure regular documentation of activities in their respective logbooks and registers.

The meeting concluded with a commitment from all participants to work collaboratively under the Patkai Outreach Programme (POP).


COORDINATOR
INTERNAL QUALITY
ASSURANCE CELL (IQAC)
PATKAI CHRISTIAN COLLEGE (A)

IOAC Meeting with Associations, Clubs and Cells of these
College — Pattan outreach program (POP)

23 February '23

Attendance

- | | | |
|---------------------------|---|--|
| 1. Dr. N. Premkumar Singh | | |
| 2. Dr. Theppurichi Perin | - | Mokya
23/2/24 |
| 3. Rukonkeino | | 23/2/24
NCC |
| 4. Atosii Hibo | | 23/2/24
Career Guidance &
Placement Cell |
| 5. Husatshu Heicha | | 23/2/24
Young Indians. |
| 6. Razoulcherulu | | 23/2/24
Women cell/
Gender Champions |
| 7. Moaietta | | 23/2/24
Red Ribbon Club |
| 8. Khicicahie | | 23/02/24
NSS |
| 9. Dr. Wajabini | | 23/2/24
Art club |
| 10. BENDAMISENLA N | | 23/2/24
Red cross. |
| 11. Merangmenla | | 23/2/24
IPR |
| 12. Bendaungpung | | 23/2/24
NSS |
| 13. Koweb-u Sekhomo | | 23/2/24
IOAC |
| 14. GALISUNEP JAMIA | | 23/2/24
DRAMA CLUB |
| 15. Imlisunep Changkay | | 23/2/24
IOAC |



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Reference No: Meeting 23/24

Date: 21.05.2024

Meeting Minutes of the Steering Committee of Internal Quality Assurance Cell (IQAC), Date: 21 May 2024

Agenda:

1. Extension of Submission of AQAR
2. Deadline for Data Submission by HoDs
3. Discussion on College Infrastructure
4. Examination Office Proposal on Continuous Internal Assessment (CIA)

Minutes:

1. Extension of Submission of AQAR:

The IQAC Coordinator, informed the members about the request made to the NAAC for extension on the submission of the Annual Quality Assurance Report (AQAR). The request for an additional month has been acknowledged by NAAC office.

2. Deadline for Data Submission by HoDs:

It was noted that many academic departments are yet to submit their AQAR data. To ensure timely submission, the members decided to request all departments to submit their data by Saturday, 25 May 2024. The urgency of this deadline was emphasized to ensure the IQAC could compile and submit the necessary documentation on time to NAAC.

3. IQAC Meeting to Discuss College Infrastructure:

The discussion highlighted the need for improved infrastructure and the maintenance of existing facilities. Key areas of concern include the hostels infrastructure, quality water supply, and classrooms. The members emphasized the importance of conducting visits to the hostels and interacting with wardens and students to gather first-hand information about the conditions and needs.

To facilitate a more comprehensive discussion and involve a broader range of stakeholders, it was decided to schedule a follow-up meeting on 27 May 2024 at 1:00 PM. All IQAC members are to attend this meeting to deliberate further on the proposed improvements.

4. Examination Office Proposal on CIA:

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The members considered an informal proposal from the Examination Office regarding the pass mark criteria for Continuous Internal Assessment (CIA).

The discussion focused on whether the current pass mark system contributes positively to the college's qualitative growth, pass percentage, and enrollment rates, or if it potentially compromises academic standards by setting a minimum cut-off mark and pass marks for CIA?

The consensus was to seek a broader range of opinions and feedback from stakeholders. The IQAC will develop a questionnaire to collect insights from the faculty and staff. These responses will inform a more detailed deliberation on the utility and implications of the CIA pass mark system. Talisunep was entrusted to prepare the questionnaire for the IQAC to take it forward.

5. National Education Policy (NEP) 2020:

The members discussed the necessity of evaluating the challenges posed by NEP 2020. Key considerations included how the college can effectively implement NEP 2020 and address any potential drawbacks, particularly in terms of financial and human resources.

The discussion highlighted the importance of consulting with the college's NEP Committee and other key stakeholders to develop a comprehensive implementation strategy. This will ensure the college is well-prepared to tackle NEP 2020 challenges over the next few years.

6. Implementation of Outcome-Based Education (OBE), Programme Specific Outcomes (PSOs), and Course Outcomes (COs):

Building on previous IQAC discussions, the members emphasized the need for all departments to integrate Outcome-Based Education (OBE), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) into their NEP syllabus. The IQAC will provide the model and format for this integration.

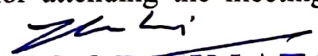
The house suggested that this directive would be most effective if issued by the principal or academic deans, and it should be prioritized to enhance the academic quality of the College.

Next Steps:

- Ensure all departments submit their data by the stipulated deadline (25 May 2024).
- Prepare for the infrastructure-focused meeting on 27 May 2024.
- Develop and distribute a questionnaire regarding the CIA pass mark to gather comprehensive feedback from faculty and staff.

The meeting concluded with the coordinator thanking the members for attending the meeting positively.

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PATKAI CHRISTIAN COLLEGE (A)





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Reference No: Meeting 23/24

Date: 29.05.2024

Minutes of the Internal Quality Assurance Cell (IQAC) Committee with Administrative Council Meeting

Date: 29May, 2024 Time: 02:30 PM Venue: Social Science Conference Hall

The meeting commenced with a brief introduction by the Principal, followed by an opening prayer led by Mrs. Neilevono Vupru, Dean of Social Sciences. The Principal emphasized the critical role of quality assurance and the responsibilities of the IQAC. Subsequently, the IQAC coordinator initiated the discussion on the meeting's agenda.

Meeting Resolutions:

- AQAR 2022-2023 Progress Update:** The IQAC coordinator provided an update on the ongoing data collection and compilation for the AQAR. He summarized the Semester Report, noting that the IQAC Steering Committee convened six meetings this semester. A key highlight was the Strategic Plan Exercise facilitated by Dr. Varghese Philip.
- Inspection of Educational and Infrastructure Facilities:** The members agreed to conduct an inspection of the college's educational and infrastructure facilities to identify areas needing maintenance, upgrades, and improvements. The proposed groups and their assignments are as follows:

Group A: Old Campus Men's Hostel

- Dr. Rudowhelie Peseyie, Vice Principal (Group Leader)
- Mr. Wetshete Thopi, Dean of Social Sciences
- Mr. Zingrin A. Shishak, Dean of MSSM
- Dr. Imlisunep Changkery
- Mr. Talisunep Jamir

Group B: New Campus Men's Hostel

- Dr. N. Premkumar Singh, Dean of Social Sciences (Group Leader)
- Mrs. Neilevonuo Vupru, Dean of Social Sciences
- Dr. Zhoto Tunyi



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Group C: Women's Hostel

- Mrs.KaisuLosa (Group Leader)
- Dr.Renchumi K. Kuotsu
- Dr.KoweteuSekhamo
- Dr.ThejanuoRhetso

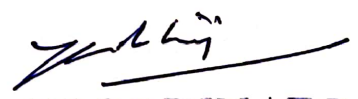
Group D: Classroom Complex

- Dr.ThepfuviliePieru, Principal (Group Leader)
- Mr.RokositoKhro, OSD
- Dr.Sanjeeb Kumar DeyBaidya , COE
- Dr.Bendangsenla N

The inspections are to be conducted within the next two days (Thursday or Friday). Group leaders will plan the itinerary and inform their groups. A follow-up meeting and report presentation is scheduled for June 3rd, 2024 (Monday) at 1:00 PM in the conference hall. Administrative Council members not in the IQAC Committee will also be invited. Members are requested to prepare their reports following the IQAC's suggested plan and itinerary.

3. **Implementation of Outcome-Based Education (OBE):** It was resolved that all departments should integrate Outcome-Based Education (OBE), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) into their NEP syllabus. The IQAC will provide the necessary models and formats for this integration.
4. **Seminar on Project Proposal Writing:** The committee decided to organize a seminar on project proposal writing tailored for each major discipline—Science, Social Sciences, Humanities, and Commerce—in the upcoming academic semester.

The meeting concluded with the coordinator expressing gratitude to the members for their positive participation.


COORDINATOR
INTERNAL QUALITY
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PATKAI CHRISTIAN COLLEGE (A)

IQAC Committee Meeting on 29-05-2024.

Members present in the meeting:

1. TALISUNEP JANIR Tal 29/05/24
2. Dr. Shejauo Rhetso Jul 29/5/24
3. Dr. Kowale-u Sakhomo ~~29/5/24~~
4. BENDAHSENKA N ~~29/5/24~~
5. Imlisunep Changdang ~~29/5/24~~
6. Dr. N. Premkumar Singh NPK 29.05.24
7. Dr. R. Piseyis ~~29/5/24~~
8. Dr. T. Pierei the 29/5/24