



# Librarian PATKAI CHRISTIAN COLLEGE

(AUTONOMOUS)

*(A College with Potential for Excellence)*

Chumukedima - Seithekema  
B.P.O. PATKAI - 797 103, Dimapur - Nagaland  
(Affiliated to Nagaland University)

NAAC RE-ACCREDITED: A

Ref. No.....

Date.....

## MINUTES OF THE LIBRARY COMMITTEE MEETING (Held at the Library building at 2.00 pm on 10<sup>th</sup> Nov. 2021)

### Members present:

1. Dr. Thepfüvillie Pierü ( Principal)
2. Dr. Reingamla Tetso( Dean of Science)
3. Dr. Vivee (Dean of Music)
4. Mr. Neichuvotuo Kiso (Account Officer)
5. Mrs. N. Kaini (Librarian)

The meeting began with a prayer by Dr. Vivee (Dean of Music).

The following decisions were taken:

1. Security Deposits: The Librarian shared about the cancellation of security deposit by the college authority which as a result brought insecurity and inconvenience to the library during the time of Library clearance which was also discussed in the last Committee meeting. The members also feel the needs to have the security deposits at the time of admission. But it was not finalised. The Principal advice the members that this may be discussed again in the next meeting.
2. Library Committee: The committee has resolved to add more members. Ms. Angel Sonari (Vice-Principal), Mr. Amay Angami (Dean of students) and Mr. Zoto, (a Research Committee and an editor of Patkai Research Journal) have been added in the committee members.
3. Library Yearly Budget: Resolved that the Library yearly budget should be given to the Librarian. The Principal advice the Account Officer to give the yearly library budget to the Librarian after the board meeting which is to be held on April 2021 and accordingly the Librarian shall procure the library books.
4. Library Committee Meeting: The members decided to hold meeting twice a year. Also, members feel that the members need to hold another meeting when the session starts next year 2021.
5. International Journal: As the Library is not subscribing any international Journal at present which the UGC also had advice, the members decided to subscribe one International Journal from the coming year 2021.
6. Music Library: The members also decided to install SOUL software for the department of music and shall be connected to the main Library.
7. Library Hour: The need for extension of library hours was shared and discussed. But has come to the conclusion that with the present existing staff it is not applicable.
8. Display Board, Counter and a Property Counter: One Display Board, Property Counter and a Gate Counter are the need of the hour of the Library. The Committee advice the Librarian to write to OSD and do the needful.