



PATKAI CHRISTIAN COLLEGE (AUTONOMOUS)

Chümoukedima-Seithekema, B.P.O. Patkai- 797103, Dimapur, Nagaland

Affiliated to the Nagaland University

Recognised by UGC under 2F & 12B of the UGC Act 1956 in 1988

NAAC Re-accreditation: 'A' Grade

A College with Potential for Excellence // A Post-Graduate College

Reference No:Date: 18.08.2020

Computer and Internet Usage Policy

Wi-Fi

College computers, computer systems, software, internet, and Wi-Fi are provided to students and employees for education-related and work-related purposes. Each is a finite resource, especially Wi-Fi. Any member of the College community that uses excessive amounts of Wi-Fi is potentially denying others access. The College reserves the right to address excessive Wi-Fi usage on an individual basis.

Computer Use Policy

The following rules and regulations are to define all users' limitations. These rules are separate and apart from the General Policy on Student Conduct and Disciplinary Sanctions. Any violation shall be termed "computer misuse", and the offender shall be referred to the respective College office for disciplinary action.

1. Students must use only those computers which have been authorized for their use.
2. Students are responsible for use of their accounts. They should make appropriate use of the system, provide protection features, and take precautions against others obtaining access to their computer resources.
3. Students must not search for, access or copy directories, programs, files, or data not belonging to them. Software provided by Patkai Christian College may not be taken to other computer sites without permission. If there is any doubt about the use of any software, students should contact the Administrator.
4. Students must not attempt to modify system facilities, crash a system, nor subvert the restrictions associated with their accounts or computers.
5. Students may not tamper with or change any configuration settings of any device without approval from Computer Administrator.
6. Students may not monopolize any available resource to the extent of denying others fair use.
7. Use of any Patkai Christian College computer system for personal or business purposes without written permission is prohibited.
8. All users shall be responsive to the suggestions and interpretation of these rules by computer personnel.
9. The College computer labs are available each semester only to currently enrolled students.
10. The open computer lab assistants' duties involve helping students who need assistance with technical issues and not assisting students in completing required coursework such as assignments, quizzes, and/or papers.
11. Students are not allowed to copy any of the programs licensed to the College.
12. Students are not to leave any data or programs on the hard disk drives.
13. Students may not use the computers to play games.
14. Food and drinks are not allowed in the labs.
15. Users may not use computer systems, including hardware and software and /or computer accounts, for accessing content or programs which violate the acceptable moral standards of the community.



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The dispositions listed below (not an all-inclusive list) are examples drawn from the sanctioned policy of Student Conduct and Disciplinary Sanctions. Revoking of the individual's rights to use the computer, either on a temporary or permanent basis could result in the following:

1. Probation
2. Suspension
3. Expulsion or financial assessment for computer services
4. Legal prosecution

In the event that other College regulations are violated, additional penalties may be imposed. Unauthorized use of any computer system by an individual other than those of the College may be adjudged a felony and the individual may be liable to legal prosecution.

Software Use Policy

In support of and compliance with copyright law, Patkai Christian College is resolved that all computer software located within any facility of the College will be purchased and used only by the College according to current licensing agreement with respective software manufacturers. Infringements of this policy include the making or use of unauthorized software by copying, sharing, lending, giving, transferring, and/or installing software purchased by the College. Software not purchased by the College will be considered unauthorized. No software may be removed or disabled by anyone other than approved staff.

Such infringements constitute grounds for disciplinary action by the College and/or prosecution by software manufacturer(s) and the College. Compliance will be monitored through procedures adopted by the College.

Internet Use Policy

Internet access provided by Patkai Christian College, including the use of the wireless network, is intended for job/education related activities, whether using college-owned equipment or a personal device. Use of the Internet is encouraged for research, education, and communications for PCC related activities. Patkai Christian College does not provide personal technical support for users attempting to access the wireless network, nor does it guarantee specific rates of speed, or uninterrupted service.

The wireless network provided by Patkai Christian College is an open network and is provided for the user's convenience, and therefore is used at the user's own risk. Patkai Christian College is not liable for loss or damage to files, or the functionality of your device resulting from connecting to the wireless network. The user agrees to be solely responsible for such loss or damage. Patkai Christian College cannot guarantee the privacy of data, and by using the wireless service, the user acknowledges and knowingly accepts the potential risks of accessing the Internet over an open network.

The Information Technology (IT) Department monitors Internet usage. Should excessive use of bandwidth or any other misuse be detected, your Internet access will be stopped immediately until



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further notice and may result in disciplinary or administrative action. The equipment, services, and technology provided to access the Internet remain, at all times, the property of PCC. As such, Patkai Christian College reserves the right to monitor Internet traffic, and retrieve and read any data composed, sent, or received through our online connections and stored in our computer systems. Users should not have an expectation of privacy regarding their use of the PCC provided Internet access, and users expressly consent to such monitoring by the College.

Abuse or misuse of the Internet access provided by PCC in violation of law or college procedures will result in disciplinary action, up to and including termination of employment in the case of employees or up to and including expulsion in the case of students.

Use of the Internet (wired or wireless) is not intended for the following:

1. Operation of a business or other commercial use
2. Solicitation for personal gain
3. Sending chain letters or spamming
4. Gambling
5. Malicious actions, such as denial of service attacks
6. Harassment of other computer users
7. Accessing and/or distribution of pornographic material
8. Copyright violations
9. Offering of network or Internet access services
10. Bit-torrents, File-sharing or other bandwidth intensive applications that may degrade quality of service
11. Wireless spectrum interference or disruption of other authorized communications
12. Engaging in any other activity in violation of local, state, or federal law

The unauthorized use, installation, copying, or distribution of copyrighted, trademarked, or patented material on the Internet is expressly prohibited. To ensure a virus-free environment, only the PCC IT department is authorized to download/install files and software from the Internet onto college-owned devices.

Dr. Thepfulilie Pierü

Principal, PCC

Principal
Patkai Christian College
Chümoukedima : Seithekema