Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**PATKAI CHRISTIAN COLLEGE(AUTONOMOUS)**
Name of the head of the Institution	**Dr. Thepfuvilie Pieru**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08729801678**
Mobile no.	**9862289533**
Registered Email	**PATKAICOLLEGE@GMAIL.COM**
Alternate Email	**thepfuviliepieru@gmail.com**
Address	**Chumoukedima-Seithekema**
City/Town	**Dimapur**
State/UT	**Nagaland**
Pincode	**797103**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**15-Jul-2005**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Renchumi Kikon Kuotsu**
Phone no/Alternate Phone no.	**08729801678**
Mobile no.	**9612496751**
Registered Email	**PATKAICOLLEGE@GMAIL.COM**
Alternate Email	**kkrenchumi@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.patkaicollege.edu.in/AQAR.html

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.patkaicollege.edu.in/Calender.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	**A**	**3.24**	**2016**	**19-Jan-2016**	**18-Jan-2021**
2	**A**	**3.06**	**2010**	**28-Mar-2010**	**27-Mar-2015**
1	**B++**	**81.00**	**2004**	**16-Sep-2004**	**15-Sep-2009**

6. Date of Establishment of IQAC	**24-Oct-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Feedback from all stakeholders collected, Analysed and used for improvements	12-May-2017 60	1000
Internal academic audit	13-Aug-2016 1	4
Result Evaluation	11-Feb-2017 1	73
Orientation of students	11-Jul-2016 1	1600
Oreintation of faculty on the CBCS syllabus	09-Jul-2016 1	72
Orientation of first year students on the CBCS	23-Jul-2016 1	612
Implementation of CBCS	12-Jul-2016 365	684
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Patkai Christian College	CPE	UGC	2010 3285	18000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**9**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

Implementation of the CBCS Overseeing the academic progress of the college Assisted the college in all round development by participative decisionmaking Devised and implemented feedback mechanism and responded accordingly Internal Academic Audit

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
IMPLEMENTATION OF CBCS	**SUCCESSFUL**
View File	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Administrative Council	**29-Oct-2020**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2016**
Date of Submission	**30-Sep-2016**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	**BA**	**Check the file**	**11/07/2016**
BSc	**BSc**	**Check the file**	**11/07/2016**
BCom	**BCom**	**Accountancy**	**11/07/2016**
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCom	Accountancy	12/07/2016	Check the file	12/07/2017
BCA	BCA	12/07/2017	Check the file	12/07/2017
BA	Eng, Edu, Eco, Hist, Philo, Pol. Sc	12/07/2017	Check the file	12/07/2017
BSc	Bot, Chem, Math, Physics,Geo, Zoo	12/07/2017	Check the file	12/07/2017
BVoc	B Mus	12/07/2017	Check the file	12/07/2017
MA	Eng	12/07/2017	Check the file	12/07/2017
MSc	Env Sc	12/07/2017	Check the file	12/07/2017
MSc	Geo	12/07/2017	Check the file	12/07/2017
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	COMPUTER SCIENCE	12/07/2016
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Eng, Edu, Eco, Hist, Philo, Pol Sc	12/07/2016
BSc	Bot, Chem, Math, Physics,Geo, Zoo	12/07/2016
BCom	Accountancy	12/07/2016

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Check the file	12/07/2016	435
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Refer file	72
BA	Refer file	95
MSc	Geology	13
BCom	Accountancy	12
BSc	General	13
[View File]()		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The interest of the students is at the heart of the college, and in an effort to serve the students the institution receives feedback from the Students, Alumni, Teachers, Parents, and Employers. The feedback mechanism is both formal and informal. As per the requirements of the UGC, a distinguished Alumnus is a part of the Board of Studies. Apart from that, the teachers keep in close touch with our graduates who go out to pursue higher education in different parts of the country. This way, the line of communication is kept open, and the Alumni become one of the main sources of feedback in evaluating our learning outcomes. The implementation of the CBCS with some kind of urgency is an outcome of such initiatives. Our students are spread across the country, and they give an account of their triumphs and struggles in terms of their academic standing. Students' feedback is always positive- even their criticism. Such feedbacks are highly valued as we get to know the challenges and inadequacies of our institution, helping us to honestly evaluate our performances and standing as an academic institution in the country. Students presently pursuing their degrees in the college are given an evaluation sheet in order to assess the performance of all the teachers. Since, this exercise is carried out anonymously students take the opportunity to bring forth their academic experiences with teachers without any fear of their identity being revealed. Timely one-on-one interactions with students and parents are often carried out in order to asses not only curriculum outcomes but also the overall administration including the hostels and the treatment of support staff to students. The Spiritual Ministry assigns faculty and staff once every month to deliver messages of encouragement to students in the hostels. Such visits are found to be very fruitful as students freely express their opinions on all issues in an informal environment. The college conducts an Open-house competition every year on the College Foundation Day (28th August). During this occasion, several members of the faculty visit each and every room to assess the living condition of the hostels. Further, the IQAC Steering Committee along with the Dean of Students and Senior Administrative officers interacts with the Hostel Wardens and students on a regular basis. Such visits enable the college to take account of the problems faced both by hostel Wardens and students. The

information on the requirements and challenges collected are relayed to the employers (Board of Trustees) by the Principal and the two Faculty Representatives during the Board meetings. During such meetings, the Board (employer) presents their observation on the functioning of the college on all matters: academic, administration, financial etc. This is how all issues related to the college are put across for deliberation and decision-making in the Board which is the highest policy-making body. All these exercises help the college to analyze its strengths and weaknesses, and work towards solutions to the problems for overall development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Bot, Chem, Math, Physics, Geo, Zoo	300	295	273
BA	Eco, Edu, Eng, Hist, Philo, Pol Sc	360	374	296
BCom	Accountancy	40	23	15
BCA	BCA	30	11	7
BVoc	B Mus	20	65	20
MSc	Env Sc	20	25	19
MA	Eng	50	67	48
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1507	139	71	1	20

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
72	72	4	4	Nill	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring program is by far one of the best practices of the College in grooming the students into men and women of value. Students who enter the college with little understanding of the complex landscape of higher education, its purpose and unsure of what they would do with their graduate degrees are well directed to academic excellence and ideal career pathways through mentoring. The modus-operandi of mentoring in the college is briefly highlighted in the following lines. The Head of Departments (HoDs) of each department is fully entrusted to carry out compulsory mentoring each semester. The HoDs allocate each teacher a certain number of students to be mentored. The concerned teacher finds out suitable time to meet up the students either in group or individuals. There is no uniformity in the pattern of mentoring. However, the major areas of coverage by the mentors are the student's characters, academic performance, and career opportunities. Students are given opportunities to share their personal problems and experiences. Mentoring is not a one time activity rather, it is carried out on need basis. Special attention is given to those students having low attendance and academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1646	72	23:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	4	4	4	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
MSc	Geology	4 semesters	31/05/2016	04/07/2016
BA	Eco, Edu, Eng, Hist, Philo, Pol Sc	6 semesters	20/07/2016	31/08/2016
BSc	Bot, Chem, Math, Geo, Physics, Zoo	6 semesters	30/05/2016	12/06/2016
BCom	Accountancy	6 semesters	30/05/2016	12/06/2016
BCA	BCA	6 semesters 6 semesters	30/05/2016	12/06/2016
BVoc	B Mus	6 semesters	30/05/2017	12/06/2017
MA	English	4 semesters	31/05/2016	04/07/2016
MSc	Env Sc	4 semesters	31/05/2016	04/07/2016

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
35	1453	2.4

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.patkaicollege.edu.in/Results.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MSc	MSc	Geology	6	5	83.33
MSc	MSc	Environmental Sc. Sc	11	11	100
MA	MA	English	48	30	62.50
B Mus	BVoc	B Mus	11	8	72.73
BCA	BCA	BCA	4	4	100
BCom	BCom	Accountancy	10	10	100
BSc	BSc	Bot, Chem, Math, Geo, Physics, Zoo	108	82	75.93
BA	BA	Eco, Edu, Eng, Hist, Philo, Pol Sc	266	224	84.21
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.patkaicollege.edu.in/SSS.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the	Name of the award	Date of award	Awarding agency

	fellowship			
No Data Entered/Not Applicable !!!				
[View File]()				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	**Nill**	**NA**	**Nill**	**Nill**
No file uploaded.				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Retail Management and Entrepreneurship	**Commerce Dept**	**28/10/2016**
Workshop on Gaining International Competitive Advantage through English Proficiency	**English Dept**	**18/11/2016**
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	**NIL**	**NIL**	**Nill**	**NIL**
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	**NIL**	**NA**	**NA**	**NA**	**Nill**
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Botany	**1**
Commerce	**1**

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

National	Refer file	28	Nill
International	Refer file	8	Nill

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill

No file uploaded.

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nill	0	Nill

No file uploaded.

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	Nill	Nill	Nill

No file uploaded.

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	Nill	Nill	Nill	Nill	Nill

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	16	Nill	Nill
Presented papers	Nill	9	Nill	Nill

[View File](#)

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Music Department	Refer file	Refer file	149929

[View File](#)

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the	Title of the	Agency seeking /	Revenue generated	Number of trainees

Consultan(s) department	programme	training	(amount in rupees)	
NA	NA	NA	0	Nill
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mass Social Work, Visitation toOrphanage and destitute homes, tobacco free campus, environmental initiatives,, blood donations, Cleanlines Drive, Special National Integration Camp, etc.	NSS,NCC, Students Union Patkai Christian College, Evangelical Union (EU) etc.	11	1500
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Abhiyan	NSS	Cleanliness drive	3	145
Gender Issue	Education Dept with CIHSR Hospital College of Nursing	Workshop	4	57
Cleanliness Drive	Students Union Patkai Christian College NSS	Mass social work	2	745
Cleanliness Drive	Evangelical Union	Cleaning classrooms	2	34
Environment	NSS	Tree	3	120

Initiative		Plantation and Cleaning of the campus		

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange	Refer file	Patkai Christian College	365
Sharing of Research	Refer file	NRCM-ICAR Nagaland	1

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Hands-on-training	Cryopreservation Technique	ICAR NRCM NagalandFurtados Music, Dimapur Branch Contact:Bethel Tsuzu 91 97741-89581 tsuzu9@gmail.com	23/03/2016	14/06/2017	52
On-the job-training	Music Tutors	Furtados Music, Dimapur Branch Contact:Bethel Tsuzu 91 97741-89581 tsuzu9@gmail.com	01/07/2016	30/06/2017	2
Hands-on-training	Soil Analysis Experiments	SASRD Nagaland	25/03/2017	25/03/2017	40

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	Nill

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
115.5	170.24

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Class rooms	Newly Added
Laboratories	Newly Added
Classrooms with LCD facilities	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL SOFTWARE	Fully	2.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23741	17915131	640	482807	24381	18397938
Reference Books	3512	1916241	185	102701	3697	2018942
Journals	21	49530	2	1060	23	50590
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	175	40	91	30	30	16	36	22	3
Added	0	0	9	30	20	4	0	0	0
Total	175	40	100	60	50	20	36	22	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

22 MBPS/ GBPS

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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
47.5	77.58	30	59

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

(i) Laboratory: All science departments are directly under the supervision of the Dean of Sciences. The Dean convenes meetings of all science Heads of departments at regular intervals to make plans and bring out routines for laboratory activities and practical classes. The laboratory equipments and instruments are taken care of by the laboratory assistants and laboratory bearers. Requirements of new or additional items are listed by the laboratory assistants in consultations with the department teachers, and the HODs take it up with the Dean of Sciences, who in turn, forward it to the management authority for procurement. The laboratory assistants and bearers are responsible for keeping the laboratory neat and clean. They also maintain a record of the inventory of the department. (ii) Library: The Library Committee looks after the administration of the library. The committee is headed by the librarian, with senior teachers from different academic departments as members. The principal of the college and the librarian are permanent members of the committee, whereas the other members have a 3 years term. Feed backs and suggestions from students and teachers are deliberated upon during the committee meetings. Decision for changes in the process of utilization of library facilities, if necessary, and improvements aimed at maximum benefit for students and teachers are taken during the periodic meetings of the committee. Academic departments send the list of new books to be purchased through the HODs to the librarian, who in turn, forward it to the purchase committee and the final approval is given by the principal. Downloading, printing and photocopying of study materials are provided to the students at nominal rate. (iii) Sports Complex: The faculty in charges (one male and one female) of games and sports look after the facilities like foot ball and cricket grounds, basket ball and volley ball courts, swimming pool, indoor stadium and multi gym. These

two officers are responsible for the smooth conduct of all games and sports activities of the college, which is an annual affair of the students. They appoint some other faculty members to assist them whenever necessary. The students are always encouraged to use the facilities and participate actively in games and sports for their physical and mental developments, and to be in good health. (iv) Computers: The Head of every academic department is responsible for the safe keeping of the computers and printers in their respective departments. Teachers as well as students are encouraged to utilize the computer facilities, which help the college towards paperless works. The teachers use these facilities to prepare lectures, power point presentations, download study materials, conduct practical classes, etc. The computers (48 nos.) in the UGC resource centre are kept under the custody of an office assistant (technical). Students can use them anytime for browsing and downloading study materials, for writing assignments, preparing for class seminars, etc. free of cost. A nominal amount is charged for printing and photocopying the downloaded materials. (v) Class Rooms: The rooms for theory classes are allotted to each academic

https://www.patkaicollege.edu.in/Maintenance_of_Facilities.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Employees Children Scheme	31	550000
Financial Support from Other Sources			
a) National	Refer file	1400	Nill
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Refer file	11/07/2016	1650	7
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Career Counselling	Nill	450	Nill	Nill
2016	Free Coaching and Guidance for Competitive	520	Nill	Nill	Nill

	Examinations				
2017	Career Counselling	Nill	470	Nill	Nill
2017	Free Coaching and Guidance for Competitive Examinations	415	Nill	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	Nill	Nill	NA	Nill	Nill

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	96	BA , BSc, BCOM	Eng Edu, Eco, His, Pol, BOT, Chem, Mathematics, phy, Zoo, Commerce	File Provided	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Day, College week, Annual sports week, friendship tournament Nill	College Level	1400

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NA	Nill	Nill	Nill	NA	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There are two Student bodies in the college- the Students Union Patkai Christian Students Union (SUPCC) and Post Graduate Students Welfare Council (PGSWC). Formed with an aim to maintain a vibrant relation between the college authority and the student community, both are committed to transparency, accountability and advancement of the interests of the students in particular and the college at large. The two bodies ensure that the students co-operate and participate in the activities beneficial to oneself and the college. They have parliamentary sittings and meetings where they come up with decisions and requests that are put across to the concerned authority for necessary action. This practice has proved to be helpful for the college management in gauging the needs and desires of the students. The Student bodies also have meetings with the BOT, Principal, and Alumni Association whenever the situation demands. The functioning of the student bodies are carried out under the supervision and guidance of the Students' Advisor who is the Dean of Students and a senior faculty. The student bodies publish an annual magazine detailing the activities of students during the academic year. They also bring out a newsletter/ bulletin on a weekly basis to augment the line of communication in the campus. Being located in a residential area functioning administratively, academically, spiritually/morally and socially, the student bodies play a vital role in implementing various activities in the college, and have proved to be a boon to the college authority in disciplining of the fellow students. For instance, there is a student Mess In-charge in all the hostels, and they are responsible to oversee the functioning of the Mess. Moreover, these students participate in the meetings concerning to changes (or hike) in the structure of Mess Fees. During the meetings, they bring in the views of the students, thus, helping the authority to devise plans even for improvement in matters concerning the mess. In the academic front too, there is a student representative in the Board of Studies (BOS) of all the departments. In this way, syllabi framing and changes in the syllabi are done after a careful hearing and analysis by the concerned department members of the BOS. The interest of the students is at the heart of the college, and all matters related to their interests- academic teaching- learning, the hostel administration, library, general administration, social programs and functions, discipline matters etc. - are fine-tuned and handled with care.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Executive Committee 1. President – Mr. Soreipam Jagoi 2. Vice President- Dr. Zhoto Tunyi 3. Secretary- Ms Shonreichon Sareo 4. Finance Secretary- Mr. Nazim Ahmed Important annual activities 1. Felicitation programme for toppers from all departments in every stream 2. Interactive sessions with out-going

Bachelor and Master students in the month of January to create awareness on AAPCC. 3. Alumni Day observed every first Sunday of February. 4. General meeting and audit 5. T-shirt project 6. Community service 7. Recreational activity through AAPCC fishery 8. Cleanliness drive Tri - annual activity Alumni get- together Ongoing Project of the Alumni Association 1. Road Construction of the 1.4 km stretch of road from the Old Campus main gate till the New Campus boys' hostel—passing through the Bundrock Memorial Chapel Auditorium, girls' hostel, administrative block, and library. 2. Maintenance of Dr. Atai Memorial Children Park. 3. Maintenance of AAPCC fishery Future activities. 1. To get AAPCC registered (in progress) 2. Alumni Guest House. 3. Need and Merit based Scholarships. 2017 1. Alumni Day was observed on 5th February 2017. 2. In August 2017, the road project committee was formed with the following members: Mr. Neisalie Mr. Asui Jagoi Mr. Hongba Phom Mr. Bilson Kikon Mr. Soreipam Jagoi Ms. Shonreichon Sareo Mr. Nazim Uddin •The following individuals were identified as work-in-charge to oversee the daily work: Mr. Asui Jagoi Mr. Neisalie Rev. Vichukho Mr. Pelesu Chase 3. The foundation stone for the road project was laid by Rev. Dr. Tuisem A. Shishak on 16 August 2017. 4. Alumni Triennial Meet on 5th November 2017.

5.4.2 – No. of registered Alumni:

5100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Important annual activities 1. Felicitation programme for toppers from all departments in every stream 2. Interactive sessions with out-going Bachelor and Master students in the month of January to create awareness on AAPCC. 3. Alumni Day observed every first Sunday of February. 4. General meeting and audit 5. T-shirt project 6. Community service 7. Recreational activity through AAPCC fishery 8. Cleanliness drive Tri - annual activity Alumni get- together Ongoing Project of the Alumni Association 1. Road Construction of the 1.4 km stretch of road from the Old Campus main gate till the New Campus boys' hostel—passing through the Bundrock Memorial Chapel Auditorium, girls' hostel, administrative block, and library. 2. Maintenance of Dr. Atai Memorial Children Park. 3. Maintenance of AAPCC fishery 2016 - 2017 The year began with the executive members making a resolve to strive towards bringing about positive changes through the AAPCC. In spite of numerous challenges, AAPCC hopes to be an asset to the institute. As a step towards this, various activities were being conducted. 1. The AAPCC decided to undertake a Road Construction of the 1.4 km stretch of road from the Old Campus main gate till the New Campus boys' hostel—passing through the Bundrock Memorial Chapel Auditorium, girls' hostel, administrative block, and library. 2. The budget was set at ?85 lakhs (INR). This was calculated after estimating the cost of materials, equipment, labor, etc. for the proposed length of road. It was decided to use interlocking blocks instead of the normally used bitumen. 3. Alumni Day was observed on 7th February 2016.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As a UGC-conferred autonomous institution, the college manages its affairs duly following the overall academic guidelines laid down by the UGC and the Nagaland University to which the college is affiliated. There are two categories of

decentralization and participative management: academic management and administrative management. At the academic level, every academic department has a Board of Studies entrusted to review, restructure and revise the syllabi every three years. Every faculty takes active participation by giving necessary inputs on the overall course structure and teaching-learning process in tune with the general standards and also keeping in view the local and regional context. Administrative management is carried on with different committees formed to perform and execute varied responsibilities of the college. Being a residential college with 1000 acres of land, wide participation from the lowest rung to the highest echelon of office management is required. There are four annual general meetings (two in each semester) where all faculty and staff deliberate on issues related to overall management of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college draws students from the entire northeastern states and some from beyond the region. All information related to admission to all the academic departments for Postgraduate and Undergraduate courses, and Diploma and Certificate courses are regularly updated on the college website. Being a residential college, these procedures include the hostel admission too. The college follows a very simple and transparent admission policy with cutoff mark fixed as eligibility criterion.
Industry Interaction / Collaboration	The college has collaborated with government and private hospitals for blood donation camps, field visits for students and awareness campaigns for many health-related issues. Zoology department collaborates with the National Research Center on Mithun - Indian Council for Agricultural Research Nagaland for hands-on training to the students on Cryopreservation technique and artificial insemination in Mithun on a yearly basis. The Music department often organizes workshops/master classes in collaboration with other music centers such as The Nagaland Conservatory of Music, the Hope Center for Excellence and Furtados Music/Mountain Music Academy. These workshops are conducted by musicians from Iceland, South Korea, USA, Russia and Hungary. The Music Task Force (Govt. of Nagaland) has funded several of these workshops. The

	Commerce stream collaborated with the Entrepreneurs Associates, Nagaland (EA) for a workshop on "Retail Management and Entrepreneurship" on 28th Oct, 2016. The Dimul factory (milk and dairy) based at Dimapur conducted training for the Economics students on making of Dimul products for employment and income generation. Likewise, many departments collaborate with colleges and institutions, village administrative agencies, government and private agencies, and business establishments to provide skills in different fields to the students. Private companies do conduct awareness and recruitment drive in the college. Further, the Young Indians, Nagaland Chapter conducts Workshops and Talks on leadership and personality development, entrepreneurship and wealth management etc. on a regular basis. The NCC unit of the college collaborates with the Indian army for both academic and practical components of the study course. The NSS collaborates with the neighboring villages for awareness and cleanliness campaigns.
Human Resource Management	The college has 200 plus employees on its payroll. Faculty members undergo UGC-mandated orientation and refresher and other training programmes at various Academic Staff Colleges and institutions. Employees are continuously motivated to obtain new knowledge, skills and abilities through workshops, seminars, trainings, lectures, etc. The college also conducts need-based training and orientation from time to time for the faculty and staff in the college with resource persons from within and off the campus. Employees in non-academic departments are supervised by college officials appointed for the purpose. Casual, medical and special leaves are granted to employees following the college service rules.
Library, ICT and Physical Infrastructure / Instrumentation	Library is being updated with procurement of new and relevant books, journals, magazines and newspapers. The reading room is a lounge type with separate reading tables and is air-conditioned. The faculty use ICT-enabled tools and instruments for delivery of lectures and sharing of study materials. The college has in

		built software for the Examination and Administrative works, and has plan to procure software for Learning Management System which is a digital platform for comprehensive management and running of the college as a whole.
	Research and Development	The college has a Research Committee that looks into issues related to research facilities for faculty and students. There are research-based courses both at the undergraduate and postgraduate program of studies. These courses are governed by the rules and regulations laid down by the research committee. The committee also publishes an annual research peer reviewed journal of the college.
	Examination and Evaluation	There are two broad parameters for examination and evaluation: Continuous Internal Assessment (CIA) and End-Semester Examinations (ESE). CIA for 30 of the examination process has the following components: internal examinations (10 marks), tutorial writing (5 marks), class seminar presentation (5 marks) and MCQ examinations (10 marks). The ESE for 70 is a three-hour descriptive examination for each course conducted at the end of the semester. Apart from these examinations, there are co-curricular activities where students' participation is compulsory. The college organizes a felicitation ceremony where semester toppers of each department are acknowledged with a merit certificate and monetary award.
	Teaching and Learning	The college gives added emphasis on the teaching-learning process. Under the overall academic ambience of the college, every department lays down department-specific academic calendar every semester that enables the department colleagues, the head of the department, the academic dean and the college authority to oversee and monitor the teaching-learning outcome.
	Curriculum Development	The college implemented the Choice-Based Credit System in 2016 at the undergraduate level as designed and mandated by the UGC. Within the permissible 30 modification of the syllabus for each course, the academic departments incorporated regional and state-specific course contents in some of the courses. The college reviews and

	updates the syllabi of all the departments every three years.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The planning and development for the college can be done only with availability of funds for which back and forth communication with the funding agencies has been made possible through e-governance. The College has received a commendable amount of support from different agencies, both governmental and non-governmental. Of late, the UGC has become the main funding agency in terms of the infrastructural development of the college. The North East Council (NEC) has also come forward in assisting the college with its developmental projects. Apart from these two government agencies, the college receives funds from churches, philanthropy, Alumni Association etc. All of these supports are mooted through e-governance, enabling the college to plan and undertake developmental works.
Administration	E-governance is an integral component of the college administration. In an effort to move towards paperless functioning, the administration uses ICT-enabled tools and instruments for delivery of information both for its employees and students. The college has in built software for the Administrative works, and has plan to procure software for Learning Management System which is a digital platform for comprehensive management and running of the college as a whole.
Finance and Accounts	Presently, all works related to banking are carried out with the use of e-governance. To maintain full-proof transparency and accountability of financial transactions of the college, the college has felt the need for keeping a digital software in place. Hence, the College plans to procure software for comprehensive management and running of the college as a whole under which the Finance and Accounts Section will be covered too.
Student Admission and Support	Presently, the College is making small strides in implementing e-governance in the admission and support

	of student. Majority of our students come from the interior rural areas with many of their parents not in a position to follow up the pace of digital and technological developments. Further, poor internet connectivity is an issue and a big challenge faced by people of the State. However, student admission and support by e-governance will become a reality in the near future with the procurement of the software for Learning Management System.
Examination	The Examination department makes use of in-house software for all exam-related works. It disseminates information to faculty and students by the use ICT-enabled tools and instruments along with the conventional manually operated method. Some of the exam related works by e-governance are: question submission by faculty evaluation of MCQ type examination declaration of results communication to the affiliating University etc.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Walosangla	21st Orientation Course, 23rd May-19th June, 2017	UGC, HRDC, Mizoram University	1000
2016	Zulusenla	UGC-sponsored orientation Programme at NEHU, Shilong, 30th May 2016 to 26th June, 2016.	Nill	1000
2016	Dr. K. Timothy Langwangbe	International Education Leadership Training Program, 21-23 Nov, 2016	Austria-India Vocational Education Leadership Training Program, New Delhi.	2000
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	First Day Staff and Faculty Meeting	First Day Staff and Faculty Meeting	08/07/2016	08/07/2016	72	30
2016	Orientation of faculty on CBCS	Nill	09/07/2016	09/07/2016	72	Nill
2017	Faculty Meeting	Nill	17/01/2017	17/01/2017	72	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
21st Orientation Course, UGC, HRDC, Mizoram University	1	23/05/2017	19/06/2017	28
UGC Sponsored Orientation Programme	1	30/05/2016	19/06/2016	21
International Education Leadership Training Program	1	21/11/2016	23/11/2016	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
72	72	102	102

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
CPF, Social Security Scheme (Medical Insurance), Gratuity	CPF, Social Security Scheme (Medical Insurance), Gratuity	Social Security Scheme (Medical Insurance) to cover medical expenses up to Rs. 10.000. In the event of death, Rs 15,000

			is paid to the family of the deceased Employees' Children Welfare Scheme with a fee waiver upto three children Welfare Scheme for needy students in extending financial help Free Ambulance Service and Free filtered water for drinking

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts internal financial audit every year by a Committee comprising of three members: Treasurer of the Board of Trustees (BOT), Head of Commerce/Economics department and a Senior Faculty. These members are appointed by the BOT. After the report is being submitted, the BOT undertakes a thorough deliberation and analysis on the financial, academic and administrative matters of the College, and engages in planning for the programs and activities for the ensuing year. This exercise helps the Accounts Officer to prepare the Annual Budget on priority-basis. The Budget is presented to the Board in the month of April and passed by the Board after discussion on all matters. An external audit is conducted by involvement of a Chartered Accountant (CA). The CA is entrusted with the auditing and preparation of Audit Report for the grants received from the UGC, other Government and funding agencies. Following these exercises, the College receives utilization certificate from the CA.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Chumoukedima Village Council, Church offering,	20.14	Construction of cafeteria , Thanksgiving
[View File](#)		

6.4.3 – Total corpus fund generated

684.03

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Academic Affairs Committee
Administrative	No	Nill	Yes	Administrative Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents attend in good number the Annual Christmas Concert organized by the Music department, and also financially contributes as a free-will donation. 2. Parents participate in meetings whenever required by the college/teachers for academic purposes. 3. Parents participate in finding solution to any

	disciplinary problem of their ward/s.

6.5.3 – Development programmes for support staff (at least three)
1. Hands-on technical training. 2. IT knowledge enhancement programs. 3. Soft skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)
1. Implemented CBCS in 2016 for undergraduate program 2. Upgraded ICT facilities and hostel infrastructure 3. Consolidated book stockpile in the library

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Implementation of the CBCS	12/07/2017	13/07/2016	31/05/2017	684
2016	Orientation of first year students on the CBCS	12/07/2016	23/07/2016	23/07/2016	612
2016	Orientation of faculty on CBCS	07/05/2016	11/07/2016	11/07/2016	72
2016	Internal Academic Audit	05/08/2016	13/08/2016	13/08/2016	4
2017	Result Evaluation	05/08/2016	11/02/2017	11/02/2017	73
2017	Feedback collected and analysed	04/02/2017	12/05/2017	30/06/2017	1000
		[View File]()			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

| He for she | 17/09/2016 | 17/09/2016 | 252 | 274 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Patkai Christian College makes an all- out effort to maintain pollution free environment throughout the year. Employees and students (through the Students Union Patkai Christian College, Evangelical Union, Green Club and NSS) take initiatives for plantation and cleanliness drives to maintain the pristine air in the campus. Towards its environment consciousness initiatives, the college maintains user-friendly pathways, restricts entry of vehicles, engages students in production of paper bags and encourages production of organic fruits and vegetables, and use of LED and solar energy. The college has its own fisheries, horticulture, plantation (rubber and teak), timber, floriculture and mushroom production projects, and is working towards improvisation of some of them. It has plans to revive its piggery project in the near future. These units go a long way in supporting the project works of the students which are components of the subject courses. Further, the natural landscaping, ecosystem and campus surroundings, check- dams for rain-water harvesting and conservation of water are maintained by the college incurring huge amount of expenses every year.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	3	3	03/09/2016	3	Cleanliness Drive	Refer file	450
2017	6	2	06/05/2017	14	Cleanliness Drive and Plantation of trees	Refer file	1000
			View File				

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of Ethics: Patkai Christian College	13/01/2016	The College has proper ethical codes in place as enshrined in the "Code of Ethics: Patkai Christian College" for the employees, and "Behavioural Standards for Students: Patkai Christian College" for

			students. As a follow up action of the Code of Ethics there is a meeting of faculty and staff in the beginning of each session as a gentle reminder about the vision and motto of the college (Light and Truth). The college also organizes Community Spiritual Retreat programme, Training and Exposure programmes etc. to inculcate in the students and employees principles of universal love, peace and truth.
Behavioral Standards for Students: Patkai Christian College	14/01/2016		The College has proper ethical codes in place as enshrined in the "Code of Ethics: Patkai Christian College" for the employees, and "Behavioural Standards for Students: Patkai Christian College" for students. As a follow up action of the Code of Ethics there is a meeting of faculty and staff in the beginning of each session as a gentle reminder about the vision and motto of the college (Light and Truth). The college also organizes Community Spiritual Retreat programme, Training and Exposure programmes etc. to inculcate in the students and employees principles of universal love, peace and truth.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
View file	14/08/2016	04/03/2017	1500
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Production of paper bags. 2. Planting trees. 3. Single- use plastics. 4. Pedestrian-friendly pathways. 5. Organic vegetables and fruits.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Two Institutional Best Practices (2016 – 2017) 1. Implementation of CBCS In the year 2016, one of the best practices of the college is the implementation of the UGC designed syllabus of the Choice Based Credit System (CBCS). Being a private college, the requirement for more faculties on implementation was a big challenge. The IQAC with full dedication undertook the onus task of carefully analysing the requirements of the CBCS so that it does not overwhelm the college in the long run. The IQAC held several rounds of meetings with the faculties, students and Alumni, and the members of the Senatus. After much deliberation and careful analysis on the whole implication of the CBCS, it was decided that it would be implemented only in the Under Graduate level. As mentioned, the need for more teachers is an issue beyond the reach of the college because of the financial implications. Hence, in most of the academic departments, the Core and Generic Subjects were kept common with an aim to reduce the workload of the faculties. Within the permissible 30 modification of the syllabus for each course, the academic departments incorporated regional and state-specific course contents in some of the courses. In adopting this method, the standard of the courses to be delivered to generic students was carefully considered with the understanding that if their score is good and provided that they opt for the same subject in all the four Generic courses, they can progress to the study of Masters in the same subject. The new system puts an emphasis on project works in most of the departments. Few departments have incorporated dissertation writing in their syllabus too. Apart from that, the Skill Enhancement Courses and many more courses offer to enhance the employability and entrepreneurial skills of students. The college already was following grading system under Autonomous System. With the implementation of the CBCS Syllabus, the bigger challenge came by way of unavailability of books and reading materials. Our library and IT facilities are not fully updated like the colleges and universities in other parts of the country. Moreover, with a very minimal amount of fees collected from students, the desire of the college to have an all round development has not seen the light. However, with the immense dedication and resilience of the teachers, those issues are resolved to a great extent by the use of e- resources. 2. Highly Systematised and Standardised Examination System Patkai Christian College has an examination system which is well disciplined manned by highly integrated and dedicated personnel. There are two broad parameters for examination and evaluation: a comprehensive Continuous Internal Assessment (CIA) and End-Semester Examinations (ESE). The CIA for 30 of the examination process has the following components: internal examinations (10 marks), tutorial writing (5 marks), class seminar presentation (5 marks) and MCQ examinations (10 marks). The ESE for 70 is a three-hour descriptive examination for each course conducted at the end of the semester. Apart from these examinations, there are co-curricular activities where students' participation is compulsory. The co-curricular activities are aimed at wholesome development of the students where they get a platform to showcase their talents and at the same time establish camaraderie with fellow members. The questions for the End Semester Exams are carefully moderated with an external subject expert to ensure that: the entire syllabus is covered questions do not hurt any religious or ethnic sentiments the questions test the learning outcomes of the students and no question is asked outside the purview of the syllabus. The Examination department makes use of in-house software for all exam-related works. It disseminates information to faculty and students by the use ICT-enabled tools and instruments along with the conventional manually operated method. Some of the exam related works by e-governance are: question submission by faculty evaluation of MCQ type examination declaration of results communication to the affiliating University etc. One commendable practice of the college vis-a-vis the Examination system is the conduct of Repeat Exam for improvement of grades (scores) soon after the final exams in June – July are

over. This practice gives ample opportunity to all the students to catch up with their counterparts and join colleges and universities of their choice for pursuance of higher learning. The timely result declaration is another feather added to the robust examination system that the college maintains. In the beginning of each semester, the college organizes a felicitation ceremony where semester toppers of each department (of the previous semester) are acknowledged with a merit certificate and monetary awards. A Convocation ceremony is conducted for its graduates every three years.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.patkaicollege.edu.in/IQAC.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Commitment of the College to its Vision and Motto vis-a-vis the Margaret Shishak School of Music (MSSM) Patkai Christian College is a liberal arts college that offers to develop students' knowledge and ability to think. It believes in the wholesome development of man with the motto of the college 'Lux et Veritas: Light and Truth" which stands for truth, righteousness and beauty thereby giving meaning to the ideal of a Biblical Christian faith and practice along with academic excellence. The college has the vision "To impart high quality education to young people, especially to the tribals within the framework of spiritual and moral absolutes, catering to the socio-economic needs of the region and pursuit of science and technology for the welfare of the human society and the world as a whole". The college is the first in the region (North East India) to achieve the status of Autonomous first to be assessed and accreditated by NAAC in the state first with CPE status in the state and the first affiliated autonomous college to introduce PG programme first in the state to introduce the CBCS syllabus in UG level for Arts and Commerce streams. With all these credentials, the college strives to upgrade itself in terms of academic progress, infrastructural capacities and administrative skills. The vision of the college to impart high quality education in all fields (Arts, Science, Commerce, B. Voc etc.) especially to the tribals catering to the socio-economic needs of the region is being materialized by being also empathetic to the needs and aspirations of young people in the region. The college promotes its vision of academic and moral standards in all the academic fields that it provides. However, in this year's report of the college 'Institutional Distinctiveness', the role of the Margaret Shishak School of Music (MSSM) in the field of music is being highlighted. With the initiation of the college, the MSSM is first of its kind in the region with an impressive architectural structure. It offers professional training in B. Mus and Diploma in Music (Kaushal) and is the most sought-after Music institution in the region. The Bachelor of Music program is a much needed degree for the musically inclined high school grads who would like to specialize in music to pursue a career in it. The Music Diploma (1 year program) started with the need to provide short-term specialized training in Music in the region which was not available earlier. To maintain transparency and standardization of the school, external examiners from Trinity School of Music (UK), the Associated Board of Royal Schools of Music (UK) and also from other institutions in the state administer exams in piano, voice, violin, and guitar, etc. Music is a very expensive art, and the affordable fee structure of the B Mus and Diploma course is another commendable feature to be considered as one of the important components of the college's social contribution. Aside, some of its faculties are engaged to train students of the Patkai Higher Secondary School which is run by the college. Children of the employees of the

college are also given music training at minimal rate by the faculties.

Provide the weblink of the institution
http://www.patkaicollege.edu.in/IQAC.html

8.Future Plans of Actions for Next Academic Year

Patkai Christian College (Autonomous) as a liberal college has achieved several laurels to its credit. It is the first in the region with an autonomous status, and first to introduce CBCS in Arts and Commerce streams in the state. The college has been conferred with the status of CPE 2010, and is striving hard to become a College with Excellence. To keep up with the standards of academic excellence, the college has several plans in place to be undertaken in the near future. Presently, the Nagaland University (the lone Central University in the State) is not in a position to accommodate thousands of students graduating each year. Given the socio-economic condition of the people, everyone is not in a position to venture outside the state for further studies. From these perspectives, the college feels the urgency to start more PG courses in the near future in addition to the existing PG programs (English, Environmental Science and Geology). It is a challenge that many of our students come from the interior areas with no acquaintances or relatives to host them while being students in this college. Moreover, for the students whose parents reside in Dimapur, to commute from Dimapur on a daily basis is not convenient as a result of the distance, and expensive, therefore, unaffordable. Hence, the need for accommodating more students in our campus with an affordable fee is becoming an urgent matter to be considered. However, being a private institution, we would have to seek the help of the Government, both Central and State. With the introduction of the CBCS syllabi, the need for stocking more books relevant to the new situation is felt. There is a need to strengthen the library with more books and journals (both hard and soft copy, including e-sources) and a digital platform. Presently, the teachers are delivering e-books and e-journals to students by use of ICT-enabled platforms. On this note, the college plans to procure more books phase-wise on a planned manner. The college takes pride in the fact that it is residential with majority of its students, faculty and staff residing in the campus. This is an added bonus to the college as our faculties are easily accessible to students whenever they are in need. However, as the college expands in terms of its academic programs, the need for more quarters to accommodate our faculty in the campus is becoming another challenge. We plan to build more quarters for staff and faculty in the coming years.