Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**PATKAI CHRISTIAN COLLEGE(AUTONOMOUS)**
Name of the head of the Institution	**Dr. Thepfuvilie Pieru**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03862-240601**
Mobile no.	**9862289533**
Registered Email	**PATKAICOLLEGE@GMAIL.COM**
Alternate Email	**thepfuviliepieru@gmail.com**
Address	**Choumukedima- Seithekema**
City/Town	**Dimapur**
State/UT	**Nagaland**
Pincode	**797103**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	15-Jul-2005
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Renchumi Kikon Kuotsu
Phone no/Alternate Phone no.	08729801678
Mobile no.	9612496751
Registered Email	PATKAICOLLEGE@GMAIL.COM
Alternate Email	kkrenchumi@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.patkaicollege.edu.in/IQAC/AQAR%202018%20-%202019.pdf//www.patkaicollege.edu.in/AQAR/html

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.patkaicollege.edu.in/calendar/Academic%20Calender%202019-2020.PDF

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.00	2004	16-Sep-2004	17-Sep-2009
2	A	3.06	2010	28-Mar-2010	27-Mar-2015
3	A	3.24	2016	19-Jan-2016	18-Jan-2021

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	24-Oct-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Reconstitution of the IQAC	07-Oct-2020 1	6
SWOC Analysis	21-Nov-2019 1	22
Setting up ICT enabled Classrooms for Online Classes	01-Apr-2020 90	20
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Patkai Christian College	CPE	UGC	2010 3285	1800000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)

10. Number of IQAC meetings held during the year :	**7**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Revision and implementation of Revised Syllabus

Overseeing the UGC Peer Team visit to the college for Autonomous Extension (2019)

Regular meetings of the IQAC

Responded to the covid19 pandemic in assisting the college to set up LCS enabled classrooms, production of hand sanitizers for collegeuse and distribution of the

same to frontline workers, and setting up of quarantine centre.

Preparation and submission of AQARs

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation and Implementation of Revised Syllabus	Done
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Administrative Council	27-Jan-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	28-Feb-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Patkai Christian College upgrades its IT facilities on a regular basis to meet the current technical requirements. During the year, the college has procured ERP software in its move towards the usage of Information and Communication Technology at all levels of interaction with the stakeholders. This system will help the college to collect, store and manage all data efficiently with all departments and units of the college. Following modules are within the scope of the ERP software at the college for which some of them are in use at the

moment. The staff and faculty are in the process of training for utilizing all of the modules very shortly from now. 1. Academic Management System: Online Registration Merit List Generation Online/Offline Fees Collection Timetable (Manual) Students Attendance App Based MIS Reports Student Feedback 2. Examination Management: Autonomous Examination Management On Screen Evaluation 3. Mobile Applications: Students Parents Staff Management 4. Interactive Teaching and Learning: Teacher Student Interactive Tool Online Assignment/ Online Test Evaluation and interconnected to Exam In addition to the Core Modules listed above, there are Add On Modules such as: HRMS Accounts/ Tally Integration Hostels E Learning (ITLE) On Screen Evaluation Library Accreditation Data Management Payroll/ Establishment Management Dashboards MIS Reports Accounts or Integration to Tally of Fees/ Payroll

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	BA	English, Education, Economics, History, Philosophy, Political Science	18/07/2019
BSc	BSc	Botany, Chemistry, Geology, Mathematics, Physics, Zoology	18/07/2019
BCom	BCom	Accountancy	18/07/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	English, Education, Economics, History, Philosophy, Political	18/07/2019	Refer file	18/07/2019

	Science			
BCom	Accountancy	18/07/2019	Refer file	18/07/2019
BCA	BCA	18/07/2019	Refer file	18/07/2019
BSc	Botany, Chemistry, Geology, Mathematics, Physics, Zoology	18/07/2019	Refer file	18/07/2019
MA	English, Political Science	18/07/2019	Refer file	18/07/2019
MSc	Geology, Env Sc	18/07/2019	Refer file	18/07/2019
BVoc	Multimedia and Mass Communication	18/07/2019	Refer file	18/07/2019
BVoc	Music	18/07/2019	Refer file	18/07/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Political Science	18/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, Education, Economics, History, Philosophy, Political Science	18/07/2019
BSc	Botany, Chemistry, Geology, Physics, Mathematics, Zoology, Computer Science	18/07/2019
BCom	Accountancy	18/07/2019
BCA	BCA	18/07/2019
BVoc	Multimedia and Mass Communication	18/07/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Check the file	18/07/2019	250
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History, Political Science	61
BCom	Accountancy	31
BSc	Botany, Geology	73
MSc	Geology, Env Sc	25
BVoc	Multimedia and Mass Communication	19
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The interest of the students is at the heart of the college, and in an effort to serve the students the institution receives feedback from the Students, Alumni, Teachers, Parents, and Employers. The feedback mechanism is both formal in a structured manner, and informal in an interactive-mode. The faculties play a pro-active role in maintaining a close tie with the students and Alumni. Our students are spread across the country, and they give an account of their triumphs and struggles in terms of their academic as well as social standing. Students' feedback is always positive- even their criticism. Such feedbacks are highly valued as we get to know the challenges and inadequacies of our institution, helping us to honestly evaluate our performances and standing as an academic institution in the country. Students presently pursuing their degrees in the college are given an evaluation sheet in order to assess the performance of the syllabus as well as the teachers. Evaluation of teachers is done anonymously, and as such, students take the opportunity to bring forth their academic experiences with the teachers without any fear of their identity being revealed. Timely one-on-one interactions with students and parents are often carried out in order to assess not only curriculum outcomes but also the overall administration including the hostels and the treatment of support staff to students. The Spiritual Ministry assigns faculty and staff once every month to deliver messages of encouragement to students in the hostels. Such visits are found to be very fruitful as students freely express their opinions on all issues in an informal environment. This way, the wholesome growth of the students is ensured. The college conducts an Open-house competition every year on the College Foundation Day (28th August). During this occasion, several members of the faculty visit each and every room to assess the living condition of the hostels. Further, the IQAC Steering Committee along with the Dean of Students and Senior Administrative officers interacts with the Hostel Wardens and students on a regular basis. Such visits enable the college to take stock of the problems faced both by hostel Wardens and students. The information on

the requirements and challenges collected are relayed to the employers (Board of Trustees) by the Principal and the two Faculty Representatives during the Board meetings. During such meetings, the Board (employer) presents their observation on the functioning of the college on all matters: academic, administration, financial etc. This is how all issues related to the college are put across for deliberation and decision-making in the Board which is the highest policy-making body. All these exercises help the college to analyze its strengths and weaknesses, and work towards solutions to the problems for overall development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Environmental Science	20	15	10
MSc	Geology	20	27	18
MA	Political Science	50	32	25
MA	English	50	45	38
BVoc	Multimedia and Mass Communication	50	15	8
BVoc	Music	30	57	23
BCA	BCA	30	11	8
BCom	Accountancy	40	18	13
BSc	Botany, Chemistry, Geology, Mathematics, Physics, Zoology	240	145	120
BA	Economics, Education, English, History, Philosophy, Political Science	360	280	263

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1366	166	80	Nill	25

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
80	80	44	27	1	1

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring program is by far one of the best practices of the College in grooming the students into men and women of value. Students who enter the college with little understanding of the complex landscape of higher education, its purpose and unsure of what they would do with their graduate degrees are well directed to academic excellence and ideal career pathways through mentoring. The modus-operandi of mentoring in the college is briefly highlighted in the following lines. The Head of Departments (HoDs) of each department is entrusted to carry out compulsory mentoring in each semester. The HoDs allocate each teacher a certain number of students to be mentored. The concerned mentor teacher finds out suitable time to meet up the students either in group or individuals. There is no uniformity in the pattern of mentoring. However, the major areas of coverage by the mentors are the student's characters, academic performance, and career opportunities. Students are given opportunities to share their personal problems and experiences. Mentoring is not a one- time activity rather, it is carried out on need basis. Special attention is given to those students having low attendance and academic performance. A sample of mentoring form maintained by a department is shown below Students Mentoring Record form: Please paste recent passport size photo. Name Mr. /Ms …………… .... Class… …………………Roll No: …………………………… Father's Name…………………… …… …no: …….... Mother's Name: …………………………Contact no: ………. Parents' occupation: ……………………………………… Perman… …………………… Present Address: ………………………………… Phone no: ……………………………………E-mail ID…………………… …………………a/HSSLC: …………………………………………………………………………… Hobbies: …………………………………………………………………… …………………………………………………………………………… Associations/clubs in which you are involved: ……………………………… cipation in Extracurricular activities ……………………………………………………………………………….. What do you appreciate bes… Patkai: …………………….………………….... Attendance Record as on the date of mentoring: (in percentage) 1st Sem 2nd Sem 3rd Sem 4th Sem 5th Sem 6th Sem 1. 1. 1. 1. 1 1. 2. 2. 2. 2. 2. 2. Percentage of Marks obtained during the last semester Examination: 1st Sem 2nd sem 3rd Sem 4th Sem 5th Sem Remark from the Mentor: ……………………………………………………………… Name and Signature of the Mentor with date: _____ Students have the assurance that they have someone to rely on for proper guidance through mentoring. The benefit of mentoring programme is visible in the way lives are being lived out by the alumni who are spread across the globe.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1532	80	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
1	1	8	8	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

Nill	NA	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	English	4 semesters	16/07/2020	14/09/2020
MSc	Env Science	4 semesters	16/07/2020	14/09/2020
MSc	Geology	4 semesters	16/07/2020	14/09/2020
BCom	Accountancy	6 semesters	20/07/2020	31/08/2020
BVoc	Music	6/8 semesters	20/07/2020	27/10/2020
BCA	BCA	6 semesters	20/07/2020	31/08/2020
BSc	Bot, Chem, Math, Geo, Physics, Zoo	6 semesters	20/07/2020	31/08/2020
BA	Eng, Edu, Eco, Hist, Philo, Political Science	6 semesters	20/07/2020	31/08/2020
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
35	1435	2.4

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.patkaicollege.edu.in/IQAC/progout/Programme%20Outcomes%202019-2020.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Eng, Edu, Eco, Hist, Philo, Political Science	218	214	95.83
BSc	BSc	Bot, Chem, Math, Geo,	173	169	97.69

		Physics, Zoo			
B Music	BVoc	Music	4	4	100
BCA	BCA	BCA	5	5	100
BCom	BCom	Accountancy	13	13	100
MSc	MSc	Geology	50	50	100
MSc	MSc	Env Sc	11	9	81.82
MA	MA	English	30	30	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://www.patkaicollege.edu.in/IQAC/SSS/Student%20Satisfaction%20Survey%202019-2020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NA	NA	Nill	NA
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Refer file	Refer file	Nill
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Classical Music in Piano	Mr. Aosenba Jamir (Student)	Con Brio Piano Competition	Nill	First
Classical Music in Guitar	Mr. Jubal Pradhan	Calcutta International Classical Guitar Festival	15/12/2019	First
Short Film on Stigma and Discrimination	Mr. Sunil Nayak	Nagaland State AIDS Control Society	01/12/2020	Second
Short Film on Condom Promotion	Ms. Randanbeni Patton	Nagaland State AIDS Control Society	01/12/2020	Third
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Physics	2
Geology	1
Environmental Science	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geology	1	Nill
International	Chemistry	4	Nill
National	Zoology	1	Nill
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Music	1
Multimedia and Mass Communication	2
Geology	2
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award

NA	Nill	0	Nill

No file uploaded.

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NA	NA	Nill	0	0	Nill

No file uploaded.

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
An Approach for Assessing the Water Quality of the Chathe River in Nagaland (India)	Dr.Sanjeeb Kumar Dey Baidya	International Journal of Ecology and Environmental Sciences (National Institute of Ecology) Vol. 45 (4):317-332(2019) ISSN :2320-5199	2019	19	Nill	Patkai Christian College

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	42	6	3
Presented papers	2	9	Nill	Nill
Resource persons	Nill	Nill	Nill	4

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Music Department	Refer file	Refer file	65139
Botany Department	Refer file	Refer file	16925

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NA	NIL	0	0

No file uploaded.

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Refer file	NSS, SUPCC, EU, College, Green Club	15	1000

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Short Film on Stigma and Discrimination	Second	Nagaland State AIDS Control Society	1
Short Film on Condom Promotion	Third	Nagaland State AIDS Control Society	1

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	CIHSR Hospital Nursing College	Workshop on Pre-Natal Ante-Natal Care	4	53
Cleanliness Drive	NSS	Cleanliness Drive	3	120
Short Film Competition	Nagaland State AIDS Control Society	Short Film on Stigma and Discrimination	3	1
Short Film Competition	Nagaland State AIDS Control Society	Short Film on Condom Promotion	3	1

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration

Faculty exchange	1. Joey Woch 2. Jaremdi Longchar 3. Arenba Longchari 4. Megotono Thono 5. Hito Kiho 6. James Swu 7. Ezono John 8. Kalino Kinimi	Patkai Christian College	365
Faculty Exchange	Mhonroni Lotha	Equip Musician Core	180
Faculty Exchange	Kevisekuo Sechü	Mao Baptist Churches Association Youth Brigade	1
		[View File](#)	

 3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Refer file	Refer file	Refer file	01/06/2019	30/06/2020	236
				[View File](#)	

 3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NA	Nill
		No file uploaded.	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
47	57.68

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Video Centre	Existing

Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	24772	18594934	177	102470	24949	18697404
Reference Books	3825	2083707	55	34156	3880	2117863
Journals	21	52895	Nill	Nill	21	52895
Digital Database	1	5900	Nill	Nill	1	5900
[View File](#)						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	205	40	130	60	50	20	38	100	3
Added	0	0	0	0	0	0	10	0	0
Total	205	40	130	60	50	20	48	100	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Centre	https://youtu.be/DpFzWoDtMyY
Audio- Visual Centre	Nill
Lecture Capturing System (LCS)	https://www.youtube.com/channel/UCLdwtbsCxf07TS1hYnBPQDA/videos

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
45	57.68	12	8.84

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

) Laboratory: All science departments are directly under the supervision of the Dean of Sciences. The laboratory equipments and instruments are taken care of by the laboratory assistants and laboratory bearers. Requirements of new or additional items are listed by the laboratory assistants in consultations with the department teachers, and the HODs take it up with the Dean of Sciences, who in turn, forwards it to the management authority for procurement. (ii) Library: The Library Committee looks after the administration of the library. The committee is headed by the librarian, with senior teachers from different academic departments as members. Feed backs and suggestions from students and teachers are deliberated upon during the committee meetings. Academic departments send the list of new books to be purchased through the HODs to the librarian, who in turn, forward it to the purchase committee and the final approval is given by the principal. Downloading, printing and photocopying of study materials are provided to the students at nominal rate. (iii) Sports Complex: The faculty in charges (one male and one female) of games and sports look after the facilities like foot ball and cricket grounds, basket ball and volley ball courts, swimming pool, indoor stadium and multi gym. These two officers are responsible for the smooth conduct of all games and sports activities of the college, which is an annual affair of the students. They appoint some other faculty members to assist them whenever necessary. (iv) Computers: Each academic department is provided with a computer and internet facility. The teachers use these facilities to prepare lectures, power point presentations, download study materials, conduct practical classes, etc. The UGC resource centre has 48 nos. of computers for the students to engage for browsing and downloading study materials, writing assignments and project/dissertation, preparing for class seminars, etc. free of cost. In 2020, the Covid-19 pandemic induced several changes in the teaching-learning method, the classrooms, science labs and few office rooms were converted into ICT enabled classrooms to provide modest Lecture Capturing System to conduct the online classes. (v) Class Rooms: The rooms for theory classes are allotted to each academic department based on the students' enrolment in that particular subject. The students and teachers of each academic department take care of the class rooms allotted to them. Structural maintenance is done by the college management authority and the works are supervised by the campus superintendant and work supervisor. (vi) Hostels/Study Rooms: Hostel administration functions

under the hostel wardens. They report directly to the Dean of Students, who is responsible for the overall welfare of the students. Each hostel has a student monitor to assist the warden in maintaining and adhering to the hostel rules and regulations, by the hostellers. The hostel mess is managed by one senior warden, along with one senior student, on rotation basis. A senior faculty is appointed by the principal to act as the mess commissioner, who supervises the mess management of all the hostels.

https://www.youtube.com/channel/UCLdwtbsCxf07TS1hYnBPQDA/videos

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Employees Children Welfare Scheme	30	6
Financial Support from Other Sources			
a) National	Refer file	1200	Nill
b)International	NIL	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Refer file	18/07/2019	1866	Refer file
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Career Counselling Cell	300	450	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of stduents placed	Name of organizations visited	Number of students participated	Number of stduents placed
Emporium Skills Development Institute, Dimapur	400	Nill	Nill	Nill	Nill

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	143	Refer file	Refer file	Refer file	Refer file

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	32

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Refer file	College Level	1500

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Republic Day Camp	National	Nill	1	Nill	Cadet Dilongse Mongzar
2020	Republic Day Camp	National	Nill	1	Nill	Cadet SK Roland Aimol

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There are two Student bodies in the college- the Students Union Patkai Christian Students Union (SUPCC) and Post Graduate Students Welfare Council (PGSWC). Formed with an aim to maintain a vibrant relation between the college authority and the student community, both are committed to transparency, accountability and advancement of the interests of the students in particular and the college at large. The two bodies ensure that the students co-operate and participate in the activities beneficial to oneself and the college. They

have parliamentary sittings and meetings where they come up with decisions and requests that are put across to the concerned authority for necessary action. This practice has proved to be helpful for the college management in gauging the needs and desires of the students. The Student bodies also have meetings with the BOT, Principal, and Alumni Association whenever the situation demands. The functioning of the student bodies are carried out under the supervision and guidance of the Students' Advisor who is the Dean of Students and a senior faculty. Patkai is known for the extravagant functions that the students get to organize throughout the year. There is the Annual Social which is an occasion that welcomes the freshers and bids adieu to the outgoing students. Then, the Annual Week- a weeklong gala event hosts the cultural fest, literary competitions, sporting events etc. There are also inter-hostel tournaments happening almost every month. In all these events, the student bodies take up the responsibility of organising and managing the events and, in the process enable students to hone their talents and leadership skills. Being located in a residential area functioning administratively, academically, spiritually/morally and socially, the student bodies have proved to be a boon to the college authority in disciplining of the fellow students. Students through the student bodies take up mentoring roles of the younger ones, thus helping them to stay out of problems and at the same time, receive guidance for proper conduct in academic and other matters. Students also assist the wardens in monitoring and overseeing the functioning of the Mess. These students represents the student community in meetings concerning to changes (or hike) in the structure of Mess Fees etc. Such practices help the college authority to devise plans even for improvement in matters concerning the mess. In the academic front too, there is a student representative in the Board of Studies (BOS) of all the departments who bring in the view of the students directly too. Thus, changes in the syllabus are done after a careful hearing and analysis of the students' perspectives by the concerned department members of the BOS. The interest of the students is at the heart of the college, and all matters related to their interests- academic teaching-learning, the hostel administration, library, general administration, social programs and functions, discipline matters etc. - are fine-tuned and handled with care.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The executive for 2018- 2019 comprised of 1. President – Mr. Soreipam Jagoi 2.Vice President- Dr. Zhoto Tunyi 3. Secretary- Ms Amongla 4. Finance- Dr. Kensibo Pamai Important annual activities 1. Felicitation programme for toppers from all departments in every stream 2. Interactive sessions with out-going Bachelor and Master students in the month of January to create awareness on AAPCC. 3. Alumni Day observed every first Sunday of February. 4. General meeting and audit 5. T-shirt project 6. Community service 7. Recreational activity through AAPCC fishery 8. Cleanliness drive Tri - annual activity Alumni get- together Ongoing Project of the Alumni Association 1. Road Construction of the 1.4 km stretch of road from the Old Campus main gate till the New Campus boys' hostel—passing through the Bundrock Memorial Chapel Auditorium, girls' hostel, administrative block, and library. 2. Maintenance of Dr. Atai Memorial Children Park. 3. Maintenance of AAPCC fishery Future activities 1. To get AAPCC registered (in progress) 2. Alumni Guest House. 3. Need and Merit based Scholarships.

5.4.2 – No. of registered Alumni:

6000

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2019 1. Alumni Day was observed on 3rd February 2019. 2. Completion of the first phase of the Road Construction, i.e. till Guest House junction. The next phase to start only after we have atleast another Rs. 10 lakhs in hand. 3. An Advisory committee was set up comprising of 3 members. They will assist the Executive members of the AAPCC in carrying out the various activities in the College. The members are: Mr. Neisalie Losou Mr. Asui Jagoi Mrs. Tiakhala Jamir Shimray. 2020 1. Alumni Day was observed on 2nd Feb, 2020. 2. The Association decided to start the second phase of the Road Construction. For the same, block materials have been brought to the site.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As a UGC-conferred autonomous institution, the college manages its affairs duly following the overall academic guidelines laid down by the UGC and the Nagaland University to which the college is affiliated. There are two categories of decentralization and participative management: academic management and administrative management. At the academic level, every academic department has a Board of Studies entrusted to review, restructure and revise the syllabi every three years. Every faculty takes active participation by giving necessary inputs on the overall course structure and teaching-learning process in tune with the general standards and also keeping in view the local and regional context. The respective Deans are entrusted with the chalking out of teaching plans for departments falling within their areas. They devise the daily assignments of the teachers in consultation with the Head of departments, who are also entrusted to oversee the completion of the syllabus and all activities related to teaching-learning outcomes. The College follows Semester system of learning and evaluation process. There are two broad parameters for examination and evaluation: Continuous Internal Assessment (CIA) and End-Semester Examinations (ESE). CIA for 30 of the examination process has the following components: internal examinations (10 marks), tutorial writing (5 marks), class seminar presentation (5 marks) and MCQ examinations (10 marks). The Controller of Examination is in-charge of all the exam related processes right from conducting to result declaration. At the Administrative level, management is carried on with different committees formed to perform and execute varied responsibilities of the college. Being a residential college with 1000 acres of land, wide participation from the lowest rung to the highest echelon of office management is required. Within the college administration, the Administrative Council occupies the highest body where all matters related to the management of the college are deliberated upon and decided. Matters/issues are brought to the notice of the Administrative Council by the respective Heads in all the wings of the college – academic and administrative. Those issues that come within the purview of the policy-matters of the college are taken to the Board of Trustees by the Principal for further deliberation and decision. There are four annual general meetings (two in each semester) where all faculty and staff deliberate on issues related to overall management of the college. Aside, in these meetings, the Principal reminds the college employees about the vision and requirements by the code of professional and moral ethics for the advancement of the college and the individual and collective responsibility to the society and world at large. With the above mentioned practices situated in the college, the college has the practice of decentralization and participative management properly in place.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	**The college draws students from the entire northeastern states and some from beyond the region. All information related to admission to all the academic departments for Postgraduate and Undergraduate courses, and Diploma and Certificate courses are regularly updated on the college website. Being a residential college, these procedures include the hostel admission too. The college follows a very simple and transparent admission policy with cutoff mark fixed as eligibility criterion.**
Industry Interaction / Collaboration	**The college has collaborated with government and private hospitals for blood donation camps, field visits for students and awareness campaigns for many health-related issues. Zoology department collaborates with the National Research Center on Mithun - Indian Council for Agricultural Research Nagaland for hands-on training to the students on Cryopreservation technique and artificial insemination in Mithun on a yearly basis. The Music department often organizes workshops/master classes in collaboration with other music centers such as The Nagaland Conservatory of Music, the Hope Center for Excellence and Furtados Music/Mountain Music Academy. These workshops are conducted by musicians from Iceland, South Korea, USA, Russia and Hungary. The Music Task Force (Govt. of Nagaland) has funded several of these workshops. Likewise, many departments collaborate with colleges and institutions, village administrative agencies, government and private agencies, and business establishments to provide skills in different fields to the students. Private companies do conduct awareness and recruitment drive in the college. Further, the Young Indians, Nagaland Chapter conducts Workshops and Talks on leadership and personality development, entrepreneurship and wealth management etc. on a regular basis. The NCC unit**

		of the college collaborates with the Indian army for both academic and practical components of the study course. The NSS collaborates with the neighboring villages for awareness and cleanliness campaigns.
	Human Resource Management	The college has 200 plus employees on its payroll. Faculty members undergo UGC-mandated orientation and refresher and other training programmes at various Academic Staff Colleges and institutions. Employees are continuously motivated to obtain new knowledge, skills and abilities through workshops, seminars, trainings, lectures, etc. The college also conducts need-based training and orientation from time to time for the faculty and staff in the college with resource persons from within and off the campus. Employees in non-academic departments are supervised by college officials appointed for the purpose.
	Library, ICT and Physical Infrastructure / Instrumentation	The Central Library houses 24950 text books, 3880 reference books, 21 journals in addition to dozens of periodicals and magazines. It has access to internet for students and faculty, e-resources, Library Management Software (SOUL) and photocopy facility. The library is also equipped with the Indo-Burma (Myanmar) Research Centre air conditioned reading room and a Museum to encourage research and innovations. The faculty use ICT-enabled tools and instruments for delivery of lectures and sharing of study materials. The college has in built software for the Examination and Administrative works, and procured software for Learning Management System for comprehensive management and running of the college.
	Research and Development	The Research Committee since 2011 has been carrying out its objectives in the form of promoting research, talk symposiums, research consultancy, writings and publications by scholars. It is currently developing the Indo-Myanmar Tribal Research Centre (IMTRC) and initiating to create a Research Center in collaboration with NU. In 2018, the college established an Intellectual Property Rights (IPR) cell. The Departments of Geology, Environmental Sciences and Political Science at the Master's level, and the

	Department of Philosophy at the Undergraduate level provide exposure to research methodology in the form of submitting dissertation. Research Methodology is also offered as a separate course at the Masters level for equipping the students with future research endeavours. The Research committee also publishes an annual research peer reviewed journal of the college namely Patkai Journal of Multidisciplinary Studies (PJMS).
Examination and Evaluation	There are two broad parameters for examination and evaluation: Continuous Internal Assessment (CIA) and End-Semester Examinations (ESE). CIA for 30 of the examination process has the following components: internal examinations (10 marks), tutorial writing (5 marks), class seminar presentation (5 marks) and MCQ examinations (10 marks). The ESE for 70 is a three-hour descriptive examination for each course conducted at the end of the semester. Apart from these examinations, there are co-curricular activities where students' participation is compulsory.
Teaching and Learning	The college gives added emphasis on the teaching-learning process. Every department lays down department-specific academic calendar every semester that enables each academic department, the academic dean and the college authority to oversee and monitor the teaching-learning outcome. For instance, the Covid-19 induced lockdown resulted in shutting down educational institutions. However, the teaching-learning process at the College was not interrupted. The Academic Deans monitored the whole process of online teaching-learning to see that the syllabus was covered on time with proper lesson-planning strategies. With the return of faculty to the campus, the classrooms, science labs and few office rooms were converted into ICT enabled classrooms to provide modest Lecture Capturing System for the online classes.
Curriculum Development	The college implemented the Choice-Based Credit System in 2016 at the undergraduate level as designed and mandated by the UGC. Within the permissible 30 modification of the syllabus for each course, the academic

departments incorporated regional and state-specific course contents in some of the courses. The college reviews and updates the syllabi of all the departments every three years. Keeping up with this practice, there was revision of the CBCS syllabus within permissible 25 change. The revised syllabus came into effect from July 2019.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The planning and development for the college is done by e-governance. The College has received a commendable amount of support from different agencies, both governmental and non-governmental. Of late, the UGC has become the main funding agency in terms of the infrastructural development of the college. The North East Council (NEC) has also come forward in assisting the college with its developmental projects. Apart from these two government agencies, the college receives funds from churches, philanthropy, Alumni Association etc. All of these supports are mooted through e-governance, enabling the college to plan and undertake developmental works.
Administration	E-governance is an integral component of the college administration. In an effort to move towards paperless functioning, the administration uses ICT-enabled tools and instruments for delivery of information both for its employees and students. For proper management of the college administration, the college has procured software for Learning Management System and has conducted few demonstrations and training programmes for the staff during the year.
Finance and Accounts	All works related to banking are carried out with the use of e-governance. To maintain full-proof transparency and accountability of financial transactions of the college, the college has felt the need for keeping digital software in place. Hence, the College has procured software for comprehensive management and running of the college as a whole under which the Finance and Accounts Section will be covered too. Presently,

	the college is in the process of training the finance staff for equipping them with the technical know-how of the software.
Student Admission and Support	During the COVID-19 induced pandemic situation, the only way out for the college admission process was to implement e-governance in the admission and support of student. Majority of our students come from the interior rural areas with many of their parents not in a position to follow up the pace of digital and technological developments. Further, poor internet connectivity is an issue and a big challenge faced by people of the State. In spite of all these challenges, the college could successfully realize online admission for the fee payments and admission works, and is going for digitalization of the entire process of admission.
Examination	The Examination department procured exam-specific software for conduct of all exam-related works during the pandemic situation. In the aftermath of the outbreak of the covid-19 pandemic, the college wasted no time in putting in place college-specific guidelines for online class and examinations based on the UGC guidelines from April 2020 onwards. All components of examinations and assessment/evaluation – descriptive theory examinations, laboratory practicals and MCQ examinations – were conducted online using newly acquired software and technical gadgets. A fully automated examination system will be in place in the near future with the usage of the new software that is already at hand.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Kaisu Losa	Short term Program on Academic, Hyderabad University. 17th to 22nd Aug. 2020.	Human Resource Development Centre, University of Hyderabad	1000
2020	Kaisu Losa	One-week	TEQIP- III	500

		online faculty development program (FDP) on "Effective Teaching and learning"	(MHRD), Punjab University, Chandigarh Dibrugarh University Institutue of Engineering Technology, Assam, 14th to 19th Sept, 2020	
2020	Walosangla	Refresher Course on Research Methodology held from 19th August-1st September,2020 by UGC, HRDC, Mizoram University	UGC, HRDC, Mizoram University	1000
2020	Dr. Renchumi Kikon Kuotsu	Refresher Course on Research Methodology held from 19th August-1st September,2020 by UGC, HRDC, Mizoram University	UGC, HRDC, Mizoram University	1000
		[View File](#)		

 6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	University Level Question Setting and Answer Script Evaluation	Nill	09/09/2019	09/09/2019	65	Nill
2019	Faculty Staff Meeting	Faculty Staff Meeting	16/07/2019	16/07/2019	77	35
2019	Teachers as Nation Builders	Professional Ethics	13/10/2019	13/10/2019	54	32

2020	Faculty Meeting	Nill		14/01/2020	Nill	Nill	Nill
2020	Training on Online Class Teaching	Nill		04/08/2020	Nill	60	Nill
2020	Online Faculty Development Program on "Enhancing Classroom Teaching Through Google Classroom and Online Tools. "	Nill	12/10/2020	14/10/2020		62	Nill
2020	Online Orientation on New Software	Nill	05/09/2020	05/09/2020		7	4
2020	Webinar on NEP 2020: Features and Prospects	Nill	07/11/2020	07/11/2020		54	Nill
2020	Nill	Examination and Accounts Sections Staff Orientation on Academic Module for software	19/11/2020	19/11/2020		Nill	9

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refer file	80	09/09/2019	07/11/2020	Nill

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
80	Nill	114	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
CPF, Social Security Scheme (Medical Insurance), Paid Maternity Leave, Gratuity	CPF, Social Security Scheme (Medical Insurance), Paid Maternity Leave, Gratuity	Social Security Scheme (Medical Insurance) to cover medical expenses up to Rs. 10.000. In the event of death, Rs 15,000 is paid to the family of the deceased Employees' Children Welfare Scheme with a fee waiver upto three children Welfare Scheme for needy students in extending financial help Free Ambulance Service and Free filtered water for drinking

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts internal financial audit every year by a Committee comprising of three members: Treasurer of the Board of Trustees (BOT), Head of Commerce/Economics department and a Senior Faculty. These members are appointed by the BOT. After the report is being submitted, the BOT undertakes a thorough deliberation and analysis on the financial, academic and administrative matters of the College, and engages in planning for the programs and activities for the ensuing year. This exercise helps the Accounts Officer to prepare the Annual Budget on priority-basis. The Budget is presented to the Board in the month of April and passed by the Board after discussion on all matters. An external audit is conducted by involvement of a Chartered Accountant (CA). The CA is entrusted with the auditing and preparation of Audit Report for the grants received from the UGC, other Government and funding agencies. Following these exercises, the College receives utilization certificate from the CA.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Church Offering	0.15	Thanksgiving
[View File](#)		

6.4.3 – Total corpus fund generated

971.87

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Academic Affairs Committee
Administrative	No	Nill	Yes	Administrative

	Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents attend in good number the Annual Christmas Concert organized by the Music department, and also financially contributes as a free-will donation. 2. Parents participate in meetings whenever required by the college/teachers for academic purposes. 3. Parents participate in finding solution to any disciplinary problem of their ward/s.

6.5.3 – Development programmes for support staff (at least three)

1. Talks on Professional ethics 2. IT knowledge enhancement programs and trainings 3. Soft skills

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Implemented CBCS in 2016 for undergraduate program and review of the same in 2019 2. Upgraded ICT facilities and hostel infrastructure 3. Consolidated book stockpile in the library

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Check the file	Nill	Nill	Nill	1700
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop/ Training on Mushroom Cultivation	06/11/2020	06/11/2020	15	Nill
Women, Power and Politics	15/01/2020	30/06/2020	28	25
Workshop on "Pre- natal and Ante- natal Care"	29/02/2020	29/02/2020	35	28

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Patkai Christian College makes an all out effort to maintain pollution free environment throughout the year. Employees and students (through the Students Union Patkai Christian College, Green Club and NSS) take initiatives for plantation and cleanliness drives to maintain the pristine air in the campus. Towards its environment consciousness initiatives, the college maintains user friendly pathways, restricts entry of vehicles, engages students in production of paper bags and encourages production of organic fruits and vegetables, proper segregation of solid wastes, and use of LED and solar energy.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	4	3	02/09/2019	60	Cleanliness Drive and Environment Awareness	1.Clearing of mud-slides on the way to college from national highway, 2. Clearing of pathways and waysides.	240
2020	1	Nill	04/04/2020	1	Cleanliness Drive	Cleaning of Classrooms, college administrative complex	120
2020	8	Nill	04/05/2020	60	Cleanliness Drive	Cleaning and beautifying Science complex	30
2020	2	Nill	12/02/2020	2	Cleanliness Drive	Cutting of bushes in the children's park and	40

						wayside in the campus	
Nill	2	Nill	05/06/2020	2	Plantation Drive	Planting tree saplings around the premises of the football ground, badminton stadium and the roadside	35
Nill	1	Nill	13/06/2020	2	Plantation Drive	Fencing the planted tree saplings	24
Nill	1	Nill	13/12/2020	14	Campus road maintenance	Filling the potholes with soil and gravel	12
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Code of Ethics: Patkai Christian College	Nill	The College has proper ethical codes in place as enshrined in the "Code of Ethics: Patkai Christian College" for the employees, and "Behavioural Standards for Students: Patkai Christian College" for students. As a follow up action of the Code of Ethics there is a meeting of faculty and staff in the beginning of each session as a gentle reminder about the vision and motto of the college (Light and Truth). The college also organizes Community Spiritual Retreat programme, Training and Exposure programmes etc. to inculcate in the students

		and employees principles of universal love, peace and truth.
Behavioral standards for students: Patkai Christian College	Nill	The College has proper ethical codes in place as enshrined in the "Code of Ethics: Patkai Christian College" for the employees, and "Behavioural Standards for Students: Patkai Christian College" for students. As a follow up action of the Code of Ethics there is a meeting of faculty and staff in the beginning of each session as a gentle reminder about the vision and motto of the college (Light and Truth). The college also organizes Community Spiritual Retreat programme, Training and Exposure programmes etc. to inculcate in the students and employees principles of universal love, peace and truth.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Refer file	17/07/2019	04/12/2020	1300
[View File](#)			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Production of paper bags 2. Plantation drives 3. Designated plastic- free zones 4. Pedestrian-friendly pathways. 5. Segregation of bio- degradable and non degradable wastes

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Two Institutional Best Practices (2019 – 2020) 1. Resilience of the College Faculty and Staff Patkai Christian College was established in the year 1974 with the motto "Light and Truth". Over the years, many faculty and staff have made an indelible mark on the growth and achievements of the college. The college has grown from strength to strength, and today, it is recognised as PG College with a potential for excellence. Being situated in a rural setting as a private institution, one can understand that it requires a lot of 'giving' on the part of the faculty and staff to nurture and bring the college to the stature as it stands today. The college promotes its vision of academic and moral standards in all the fields that it undertakes by a careful selection and recruitment process of its faculty and staff as per UGC norms. In this light, the college has highly efficient and committed faculty and staff who are

inspired and guided by the founding principles of the college that stands for wholesome development of man within the motto of the college. The resilience of the college faculty and staff is being exhibited prominently at all trying times and circumstances. During the year 2019 – 2020, the commitment and dedication of the faculty and staff was proved to the core that qualified for a special mention. The year 2019 to 2020 is a remarkable one for academic institutions all over the world. The Even Semester (January – June) of the 2019-20 academic year was disrupted by the Covid-19- induced lockdown beginning from the month of March 2019. The teaching-learning process shifted from physical to online mode, including assessments for internal and end-semester components of examinations. Soon after the Covid19-induced closure of the college, the entire college students, faculty and staff were given orientation on the process of online teaching-evaluation and the examination system by the college. Based on the UGC guidelines, detailed college-specific teaching and evaluation strategy were put in place. ICT enabled classrooms with LCS were set up to enable the teachers take the classes from the designated classrooms. All faculty and staff were called back to the college so that meaningful teaching-learning exercise could take place. Class routines were remade keeping in mind the need for proper syllabus coverage with proper monitoring by the Academic Deans. Examination pattern was restructured. By 22nd July, 2020, all faculty and staff of the college returned to the campus enduring all hardships to take on their role in the unprecendented Covid19 pandemic situation. The teachers rigorously carried out their duties even when some of them were at the quarantine centre. Apart from the responsibility of teaching-evaluation, each faculty has been trained to double-up as mentor as well as trouble-shooter of problems and difficulties raised by their respective students. The problems of students were compounded with the internet problems and, especially for students from interior areas, the online classes and examination became a big challenge. In all these trying circumstances, the role of the teacher multiplied. Teachers had to constantly stay in touch with the students to ease their fears and doubts, and also to assure them of better days that are to come. By the end of July 2020, all examinations of the Even Semester were conducted. While many of the educational institutions across the country remained stranded and unsure of the direction to go, the college could successfully end the teaching- learning and evaluation process, including result declaration despite the hurdles that were being encountered. In this way, all the academic activities of the college could be seamlessly realised due to the efforts and resilience of the faculty and staff to a great extent. 2. Remarkable Extension (Community) Activities Patkai Christian College is remarkably known for the high standard of human ethics and values it strives to uphold in all circumstances. That the college firmly adheres to imparting valuable human values and ethics to its students is also testified by the college's untiring involvement in community/extension activities through its students and employees. It believes in the wholesome development of man with the motto of the college 'Lux et Veritas: Light and Truth' which stands for truth, righteousness and beauty thereby giving meaning to the ideal of a Biblical Christian faith and practice along with academic excellence. During the year (2019 - 2020), when the world was grappling with extreme hardships due to the Covid19 pandemic, the college did not waste any time in taking up the responsibility of helping humanity to its best ability. Amidst fear and panic, when the state government requested the college to set up a community quarantine centre to accommodate the returnees from several parts of India, the college did not only agree to provide its infrastructural facilities but also deputed officials and workers to assist the government in running the Centre. Prior to that, as soon as the Covid19 situation started in the country, and the lockdown announced, the college formed its own taskforce named Patkai Against Covid19 (PAC). This group of dedicated faculty and staff led by the Vice-Principal produced hand sanitizer in the college laboratories and gave away to

frontline workers such as healthcare givers, police, sanitation workers, various government offices, media houses etc. The fund for the production of hand sanitizers was raised through voluntary donations by the faculty and staff of the college. The gesture of the college faculty and staff is worthy of mention more so because during this time, the college was also going through a financial crunch and unable to pay its employees their full salary due to reduction of college fees necessitated by the countrywide lockdown. The pandemic has brought out the real face of the college which is human and gentle. When the need for quarantining its own employees who were returning back to the campus arose, the college also set up its own quarantine centre to accommodate its employees. The members of the PAC worked day and night to ease the stay of the employees in the centres. Side by side, the online classes were rigorously carried out with some of the faculty taking classes even while at the quarantine centre. The community-life at Patkai Christian College is one of the best practices that one cannot fail to notice. It is this ingredient that makes Patkai unique and admirable. At Patkai, the need and suffering of one member is shared by everybody, and this spirit was found in abundance during the year at a time when the whole world suffered due to the Covid19 pandemic. During this year, the helping hand was extended farther than the college's boundaries despite its own circumstances.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.patkaicollege.edu.in/IQAC/bp/Institutional%20Best%20Practices%202019-2020.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Online Class and Examination: Converting Challenges into Opportunities The covid-19 pandemic engulfed the entire world from the first quarter of 2020 necessitating lockdown and restricting human activities in all walks of life. Among the hardest hit are educational institutions putting the process of traditional teaching-learning at great disarray. With the abrupt closure of the college as per the directive of the government, the college management wasted no time in switching on to the online mode of class and examinations. All basic technical infrastructures including new software were put in place. Faculty and students were given orientation on the usage and benefits of the new educational software for online class and examinations. At the hindsight, the challenge posed by the covid-19 turns out to be a great opportunity for technology-enabled teaching-learning. It pushes the mind not only to be adaptive but also to explore a whole new horizon for learning from the digital world – e-library and e-resources. Being a residential autonomous college with no encumbrances on affiliating to a university, quick decision-making is a forte here. With the UGC suggesting implementation of online mode of class and examination in April 2020 in the aftermath of the outbreak of the covid-19 pandemic, the college came up with college-specific guidelines for online class and examinations based on the UGC guidelines. The teaching-learning mode switched from the traditional to the online mode, almost in seamless manner. ICT enabled classrooms with LCS were set up to enable the teachers take the classes from the designated classrooms. Class routines were remade keeping in mind the need for proper syllabus coverage with proper monitoring by the academic deans. This new exercise has proved that online delivery of lectures and study materials and online examinations – theory and laboratory practical, descriptive and multiple choice questions, continuous assessment and evaluation of scripts in the digital mode and declaration of results - is not just an alternative academic exercise. It offered a whole new experience serving the

cause of environmental protection as the entire process is paperless and very cost effective. Aside, being a residential college, the faculty and staff remain on campus even during lockdown and/or closure of educational institutions timely and effective troubleshooting. Another advantage of the college being residential in the new situation is the close proximity of the college library and all information and communication technology infrastructure at the disposal of the faculty and staff. With all these facilities in place, results for the Even Semester of the undergraduate and postgraduate courses were declared by 31st August 2020. Consequently, online class for the intermediate students was started by August 2020, and the whole process of examination for the Odd Semester (2020) ended in January, 2021. While many of the educational institutions across the country remained stranded and unsure of the direction to go, the college could successfully end the teaching- learning and evaluation process, and push forward the momentum of academic progression till date.

Provide the weblink of the institution
https://www.patkaicollege.edu.in/IQAC/id/Institutional%20Distinctiveness%202019-20.pdf

8.Future Plans of Actions for Next Academic Year

Patkai Christian College (Autonomous) as a liberal college has achieved several laurels to its credit. It is the first in the region with an autonomous status, and first to introduce CBCS in Arts and Commerce streams in the state. The college has been conferred with the status of CPE 2010, and is striving to become a College with Excellence. To keep up with the standards of academic excellence, the college has several plans in place to be undertaken in the near future. Presently, the Nagaland University (the lone Central University in the State) is not in a position to accommodate thousands of students graduating each year. Given the socio-economic condition of the people, everyone is not in a position to venture outside the state for further studies. From these perspectives, the college feels the urgency to start more PG courses in the near future in addition to the existing PG programs (English, Political Science, Environmental Science and Geology). It is a challenge that many of our students come from the interior areas with no acquaintances or relatives to host them while being students in this college. Moreover, for the students whose parents reside in Dimapur, to commute from Dimapur on a daily basis is not convenient as a result of the distance, and expense, therefore, unaffordable. Hence, the need for accommodating more students in our campus with an affordable fee is becoming an urgent matter to be considered. However, being a private institution, the college would require the help of the Government in this matter, both Central and State. With the introduction of the CBCS syllabi, the need for stocking more books relevant to the new situation is felt. There is a need to strengthen the library with more books and journals (both hard and soft copy, including e-sources) and a digital platform. Presently, the teachers are delivering e-books and e-journals to students by use of ICT-enabled platforms. On this note, the college plans to procure more books phase-wise in a planned manner and at the same time, improvise the ICT enabled teaching-learning process. The college takes pride in the fact that it is residential with majority of its students, faculty and staff residing in the campus. This is an added bonus to the college as our faculties are easily accessible to students whenever they are in need. However, as the college expands in terms of its academic programs, the need for more quarters to accommodate our faculty in the campus is becoming another challenge. We plan to build more quarters for staff and faculty in the coming years.