



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Patkai Christian College
• Name of the Head of the institution		Dr. Thepfulvie Pieru
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone No. of the Principal		03862-240601
• Alternate phone No.		
• Mobile No. (Principal)		8729801678
• Registered e-mail ID (Principal)		patkaicollege@gmail.com
• Address		Patkai Christian College, Chumoukedima - Siethekema
• City/Town		Dimapur
• State/UT		Nagaland
• Pin Code		797103
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)		15/07/2005
• Type of Institution		Co-education
• Location		Rural

• Financial Status	Self-financing				
• Name of the IQAC Co-ordinator/Director	Dr. Renchumi Kikon Koutsu				
• Phone No.	08729801678				
• Mobile No:	9612496751				
• IQAC e-mail ID	pcciqac7@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://patkaicollege.edu.in/patkaicollege/annual-quality-assurance-report-aqar/				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://patkaicollege.edu.in/patkaicollege/wp-content/uploads/2022/03/Academic-Calendar_2020-2021-1.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.00	2004	16/09/2004	17/09/2009
Cycle 2	A	3.06	2010	28/03/2010	27/03/2015
Cycle 3	A	3.24	2016	19/01/2016	18/01/2021
6.Date of Establishment of IQAC			24/10/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Patkai Christian College	College with Potential Excellence (CPE)	UGC	02/03/2010	1800000
Patkai Christian College	PG College	UGC	16/10/2014	Nil

8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
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9.No. of IQAC meetings held during the year

12

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
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10. Did IQAC receive funding from any funding agency to support its activities during the year?

Yes

<ul style="list-style-type: none"> If yes, mention the amount 	50000
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11. Significant contributions made by IQAC during the current year (maximum five bullets)

Regular meetings of the IQAC

Responded to the COVID-19 pandemic by assisting the college in academic and administrative functions

Conducting workshops, training programmes and webinars

Preparation of SSR

Preparation and submission of AQARs

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
Composition of the IQAC	Done
Revamping the existing extra-curricular cells and constitution of new ones	Done
Conducting workshops, training programmes and webinars	Done
Preparation of SSR	Done
Preparation and Submission of the AQARs	Done
13. Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Administrative Council	15/02/2022
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
05/03/2020	05/03/2020

Extended Profile

1. Programme

1.1

24

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 1484

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 553

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 1284

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 637

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 78

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 24

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

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2.1 1484

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

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Institutional Data in Prescribed Format	View File

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Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 637

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	78
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	2
Number of sanctioned posts for the year:	
4.Institution	
4.1	774
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	74
Total number of Classrooms and Seminar halls	
4.3	179
Total number of computers on campus for academic purposes	
4.4	3927859
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Regional and Local-specific courses are taught in the Social Science Programmes outlining the social, economic and political ways of people's life. Courses in all the Programmes are taught by contextualising local needs and situation.

Courses such as: Indian History, Public Policy, Indian Administration, India's Foreign Policy, Indian Economy, Indian

Philosophy, Environmental Economics, Environmental Philosophy, Industrial Chemicals and Environment, Green Chemistry, Earth and Climate, Environmental Geology, Wild Life Conservation and Management, Principles of Ecology etc. address issues of national concern, and promote national integration.

Courses such as: International Economics, Environmental Economics, International Relations, Global Politics, World History, Human Rights, Value and Peace Education, Earth Resources, Environmental Studies etc. emphasise on contemporary global needs.

Environmental Science and English Communication Skills are compulsory courses in all UG.

NCC is a specialised course in UG level under the guidance of the UGC.

The college offers 159 Courses for employability and entrepreneurship enrichment along with Skill Enhancement courses.

Internship trainings are a part of the curricula for some courses; and field study projects are incorporated along with exposure trips.

Mandatory dissertation writing is practised in the PG departments of Environmental Science, Geology and Political Science, and in Philosophy UG programme.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://patkaicollege.edu.in/patkai2021/programmes-offered/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

NIL

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

159

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

15

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics: Educational Management, Educational Technology and Pedagogy, Educational Psychology, Academic Writing and Composition, Media and Communication Skills, Constitutional Government and Democracy in India, Public Policy and Administration in India, Perspectives of Public Administration, Management Principles and Application, Corporate Laws, Income Tax Law and Practice, Consumer Affairs and Customer Care, Organisational Behaviour, Public Relations, Communication and Disaster Management, Communication for Rural Engagements, Natural Resource Management, etc.

Gender: Women's Writing, Gender and Literature, Gender and Politics, and Women, Power and Politics are taught. Gender equality as part of Value Education that undertakes women's issues, their inclusion and exclusion are incorporated.

Environment and Sustainability: Environmental Studies, Environmental Economics, Environmental Philosophy, Industrial Chemicals and Environment, Green Chemistry, Earth and Climate, Environmental Geology, Wild Life Conservation and Management, Principles of Ecology etc.

The PG programme in Environmental Science is interdisciplinary.

Human Values: Guidance and Counselling, Value and Peace Education, Special Education, Ethics, Philosophy of Religion, Philosophy of Culture, Philosophy of Mahatma Gandhi, Philosophy of Mind, Philosophy of Human Rights, Peace and Conflict Resolution, and Human Rights in Comparative Perspectives, Media Laws and Ethics, etc.

Skill-Oriented Courses: Each academic department offers two Skill-based courses in UG curriculum.

English Communication is a compulsory course.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

7

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

116

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

189

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **C. Any 2 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/03/Feedback-Report.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following **C. Feedback collected and analysed**

File Description	Documents
Provide URL for stakeholders' feedback report	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/03/Feedback-Report.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

485

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

485

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The College embarks on the Christian value of charity, inclusiveness and accommodative spirit to mediocre students apart from accepting academically excellent students in its admission policy.

Internal written test, class presentation, debate, group discussion, MCQ examinations, and the common written examinations are conducted in a well regulated manner. A student is effectively judged from different angles through all these exercises and remedial measures are provided on need basis some of which are: Remedial classes; Repeat and improvement examinations; Mentorship and Counselling. In addition, the advanced learners are provided with added opportunities for enhancement of their capabilities.

The college offers short-term courses in computer applications, music, and counselling which are simultaneously taken up alongside their regular academic programme. To hone the writing skills of students, the college publishes bi-monthly bulletin and annual college magazine. Training in ICT usage, Free coaching for public service examinations and career counselling are also provided; and programmes for such endeavours are conducted from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/student-support/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
25/03/2022	1484	78

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- The CBCS offers ample opportunity to students in varied fields for praxis- oriented learning.
- Internship trainings and field and project works are modes of experiential learning that form an integral part of the curricula. Special lecture and exchange programmes, online quiz competitions, Science exhibitions, industrial visits for hands-on training in entrepreneurship, and on accounting and auditing, visit to newspaper offices, literary fests, and one- day career guidance/awareness programmes etc are also conducted.
- Class seminars/ presentations, dramas/ skits, debate, activity- based projects, group discussions etc. are conducted as part of the CIA.
- Programmes are conducted to mark important events where students participate in poster campaigns, painting and poetry /essay competitions.
- Students are empowered with leadership skills through the NSS, NCC, YI, EU, Readers Club, SUPCC, PGSW, etc.
- Internship for a period of minimum 1 month is a requirement in Mass Communications.
- The History department maintains a heritage museum in the library complex.
- Political Science department exposes the students to government and non- governmental agencies for a first-hand experience in policing, administration and local governance.
- Mandatory dissertation writing is practised in the most of the PG programmes, and in Philosophy UG programme.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/03/IMG-20190330-WA0029.jpg

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

2.3.2 Teachers use ICT enabled tools including online resources for effective teaching and learning process.

Although situated in a rural setting, the college strives to update itself in IT infrastructure to enhance effective teaching-learning management, change in learning approaches, and in access to information. The use for ICT enabled teaching tools enhanced to a great extent during academic sessions conducted amidst the pandemic (COVID-19) in 2020 – 2021. With a view to enable teachers use ICT enabled tools including online resources for effective teaching and learning process, the college has commendable IT infrastructure connected with high Internet connectivity in more than 25 allotted rooms which double up as ICT classrooms.

Apart from the conventional lecture method, the faculty uses multiple interactive methods for teaching like group discussions, quiz, tests, assignments, debate, presentations, Viva -Voce, animation, audio and video clippings, and use of online resources to expose the students for advanced knowledge and practical learning.

In addition to this, various platforms of apps are being used by the faculty members like Zoom, Google classroom, Eklavya, and Mastersoft. Faculty takes extra classes from home and also share screen, video, audio, PPT, e- book, etc.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://patkaicollege.edu.in/patkai2021/photo-gallery/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

79

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is a very important feature of the college. Several key persons like the Principal, Vice-Principal, Academic Deans and Controller of Exams are involved in the preparation of the Academic Calendar. Every year, the process of making the calendar begins well ahead of the academic session. The Calendar provides information on important academic and social events such as College Re-opening, Annual Faculty Staff Meeting, Students' Orientation, Annual Social, Sports and Literary, Students Union Election, Continuous Internal Assessment, End Semester Exam, Community Spiritual Retreat and Semester Breaks.

The Academic Deans chalk out the time-table for each department. The college follows a structured teaching plan where five classes are allotted per week for six credit courses; four classes for the five and four credit courses and; two classes for the Skill and Ability enhancement with two credits. Further, every department lays down department-specific academic calendar every semester for department specific activities like Class Presentation, Assignment Writing, Field trips, seminars, workshops, cultural events and other academic activities.

The Examination Department plays an important role by preparing the exam schedule (Internal, MCQ and End Semester) in the course of preparing the Academic Calendar.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

79

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

30

File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

912

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Due to the COVID- 19 induced lockdown, the examination pattern was partially modified to suit the situation during 2020 - 2021. Students were assessed for a total of 100 marks for each course; 30 marks for Continuous Internal Assessment (CIA) and 70 marks for End-Semester Examinations (ESE).

Online Continuous Internal Assessment (CIA)

As CIA component, students wrote centrally conducted 45-minute-internal examination for 10 marks and online submission of

assignment/tutorial for 20 marks.

The students could log in to the examination portal and check their performance for each course in terms of marks and remarks/comments of the course teacher.

Online End-Semester Examinations (ESE)

The end-semester examination was bifurcated into two components: 20-mark MCQ examinations and 50-mark open-book examination. Each 2-credit course had only the open-book examination for 50 marks. Each course was evaluated by the respective course teacher.

Result Declaration

Results for all postgraduate and undergraduate terminal students were declared on the 31st August 2020 and results for all intermediate students were declared on the 30th September 2020. The results were displayed on the college notice boards and also uploaded on the college website.

Processes integrating IT

- The Examination department procured new software for conducting Online Examinations due to the COVID- 19 situation.
- It also assisted the college in arrangement and procurement of the software for Centralized Campus Management System, a cloud-based ERP and; in giving trainings to the faculty, students and staff in implementing the Software.
- All examinations and evaluation process are IT integrated.
- All the students are registered in the college examination portal with their designated username and password.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://patkaicollege.edu.in/patkai2021/examinations/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The POs, PSOs and COs are displayed in the College website (www.patkaicchristiancollege.edu.in). The College Website also carries detailed information about all the Programmes and Courses; the career options and their overall objectives. All information with regard to Inter-disciplinary Courses, General Elective Courses (GEC), Personality Development and Enrichment Courses, Skill Enhancement Courses (SEC) etc., are also provided on the website.

A copy of the Prospectus is made available to each student and faculty where all information mentioned above are found.

Another mode of communication is the orientation programme where the students are informed about the Courses of each programme by the respective Deans. This is being done carefully so that students make a conscientious choice of the Generic Elective Courses (GEC) which is inter-disciplinary. The Controller of Examinations highlights the examination pattern followed by the college; the Continuous Assessment and End Semester Exam; the credit system etc. The faculty of each Department introduces the course structures to apprise the students of the content of the course/s.

The college has a commendable record of students' placement and progression of graduates to higher studies all of which are displayed on the college website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://patkaicollege.edu.in/patkai2021/programmes-offered/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college runs 23 full-time programmes. Students are assessed for a total of 100 marks for each 5/6 credit course; the mark distribution is broadly divided into two categories: 30 marks for Continuous Internal Assessment (CIA) and 70 marks for End-Semester

Examinations (ESE). Numerical marks are converted to grades A, B, C, and D using a ten-point scale.

As CIA component, there are 45-minute/ 1 hour internal examination for 10/20 marks; assignment/tutorial for 5 marks; class/oral presentation for 5 marks and; repeat/improvement examination.

The students are shown evaluated scripts along with remarks/comment in the class.

The internal examinations and 2/3-hour End-Semester Examinations are conducted as per the routine set by the Controller of Examinations.

Each faculty is involved in question setting and evaluation. All end-semester examination questions for each course go through a stringent process of moderation by the Question Moderation Board of each department.

Involvement of External Subject Experts

Subject experts are engaged at different stages of the teaching-evaluation process:

1. as members in the Board of Studies;
2. as question setters for end-semester examinations;
3. as question moderators; and
4. as examination script evaluators

In certain cases, examination scripts are sent for a neutral third party evaluation.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/04/Feedback-With-Questionnaire.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

551

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://patkaicollege.edu.in/patkai2021/examinations/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/04/Student-Satisfaction-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Committee since 2011 has been carrying out several activities in the areas of promotion of research, talk symposiums, research consultancy, writings and publications by scholars. Its main task is to convene meetings of all PhD degree holders of the college and prompt them in applying research related activities through various funding agencies. It further encourages all departments to conduct at least one academic activity in a semester in the form of seminar/ conference.

In 2018, the college established the Intellectual Property Rights (IPR) Cell, and signed a MOU with the Patent Information Centre (PIC), Nagaland Science and Technology Council Department of Science and Technology, Govt. of Nagaland in 2019.

There is dissertation writing for students in the PG departments of Environmental Science, Geology and Political Science, and in Philosophy UG programme under the guidance of the college faculty in the concerned area of study. Research Methodology is offered as a separate course at the Masters level for equipping the students

with future research endeavours. The Research committee also publishes an annual research peer reviewed journal of the college namely Patkai Journal of Multidisciplinary Studies (PJMS).

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://patkaicollege.edu.in/patkai2021/research-publications/
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Nil

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

NIL

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

NIL

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

NIL

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

NIL

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has initiated steps that serve as an ecosystem for transfer of knowledge to the students in the following ways:

The department of History maintains a heritage museum in the library complex with a special focus on tribal or local culture.

The Music curriculum prepares the students to be entrepreneurs by way of starting their own music studios or getting employment in bigger establishments. The recordings (CDs and MP3 files) and interviews collected from projects are archived in the Music Library in the hope that Patkai will become a repository of worth for the preservation and dissemination of Naga folk music.

The Indo-Myanmar Tribal Research Centre (IMTRC) houses books and materials that are of immense help to researchers.

The natural landscaping and campus surroundings of sprawling jungle, natural water- bodies, streams and rivers provide essential ecosystem for field-study and research. The college has

its own fisheries, horticulture, plantation (rubber and teak), timber enabling students and faculty to learn and develop praxis oriented knowledge on the biodiversity of fauna and flora.

The college also offers some value added courses in addition to the practice of Assignment Writing and Project Works that are research and praxis oriented.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/margaret-shishak-school-of-music/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

NIL

File Description	Documents
URL to the research page on HEI website	https://patkaicollege.edu.in/patkai2021/research-publications/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

3

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/research-publications/

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

NIL

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

NIL

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

NIL

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college's adherence to imparting human values and ethics to its students is partly testified by the college's untiring involvement in community/extension activities through its students and faculty. Organisations like the NSS, NCC, Red Cross and Red Ribbon Club carry out blood donations and community services. The NSS makes regular visits to orphanages and adopt nearby villages to carry out social service activities.

The Evangelical Union (EU) carries out several extension activities by visitation of hostels, colleges, orphanages, street programmes etc. outside the campus. Within the campus, it undertakes cleanliness drives and social works on a regular basis.

During the COVID- 19 pandemic, a group of dedicated faculty and staff under the aegis Patkai Against Covid (PAC) produced hand sanitizer in the college laboratories and gave away to frontline workers. The college had also provided a quarantine centre for its employees and students, and conducted a training programme for unemployed women in Mushroom cultivation.

The college also engages itself in several social works such as tree plantation, cleanliness drive, blood donation camps and other related activities throughout the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/photo-gallery/#:~:text=Extension%20activities

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

17

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

651

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

5

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

4

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is spread across two (2) Campuses. The total built-up area of the college has 69 classrooms, a library and 41 laboratories.

All Science departments have well-equipped laboratories with extra facilities in some departments: Mushroom and Floriculture units in Botany department; Museum in Geology department; Museum and Aquarium lab Zoology in department, et al.

The Mass Communications department has well equipped studio with shooting and editing facilities such as: 2 Editing suites, Video and audio equipments, Projector and studio lights, Go- Pro, Light reflectors, Green screen and white screen, Telepromptor et al.

The MSSM has 16 practice rooms; 1 study room; 1 computer lab with

internet facilities; 6 teachers' studios; 1 library; Recital Hall; 1 recording room; 1 piano lab and; 1 kitchen

The UGC Resource Centre is equipped with 48 nos. computer with internet facilities and a Printing and photocopy machine for students.

The College Library is equipped with a Printing and Photocopy machine and Computers with internet facilities.

The Examination Department provides Personal Computer for all the officials and staff with internet facilities and; Scanning machine and Printing and photocopy machine in the office.

All academic departments are provided with computers and 24/7 internet LAN facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/PHYSICS-LAB-1-scaled.jpg

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

- The college has a football ground measuring 55 yards in width and 105 yards in length.
- The college has two basketball courts each measuring 90 feet long and 46 feet wide.
- The college has several volleyball courts measuring 18meter long and 9meter wide; one in the girls' hostels and one each in the boys' hostels of both old and new campus. Two more volleyball courts measuring similar dimension are located alongside the football field.
- The college has an indoor badminton stadium with two courts each measuring 44 feet long and 20 feet wide for doubles and for singles the court is marked 17 feet wide.
- The college provides several Table Tennis Tables of ITTF standard size; one in girls' hostel and one each in boys' hostel (new and old campus).
- For track and field events, the college uses the field space adjacent to the football ground.

- The track and field events include 100m, 200m, 400m, 800m, 4x100m relay, 4x200 m, marathon (20 km), high jump, long jump, pole vault, shot put, javelin throw and discuss throw.
- The college also has a swimming pool.
- Initial stage of a Multi Gym

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/Stadium-e1646044077824.jpg

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

28

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1299699

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

All books in the library are bar-coded.

The college library is provided with 24/7 internet connectivity for the users

The Library has installed SOUL 1.0 software with Network Version in 2006 which was designed and developed for college and university libraries by INFLIBNET, Ahmadabad. In 2014 the Library software has been upgraded to 2.0 Version.

Presently, the following modules are partially automated:

1. Catalogue
2. Circulation: It takes care of all possible functions of the circulation like membership management, maintenance and status of Library items, transaction, overdue charges, renewals and reminders, search status and report generation according to the status of the items, etc.
3. On-line Public Access Catalogue (OPAC): OPAC is one of its major attractions which provide both simple and advanced search like author, title, key world, Class number, Accession number etc.
4. Administration: At the administration level, the following modules are used: Grouping of user base on policy; Transactional rights over the system; Transactional level security to user and; Common master database being used in modules.

With the automation of the library, the work/services have become more competent and reliable. The users can easily browse books through OPAC, the available books of our library collections.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Audited-statement-for-book-purchase-2020-21.pdf

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

123910

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

100 - 150

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

ICT Facilities: Each academic department is provided with a computer and internet facility. The computers (48 nos.) in the UGC resource centre are accessible to students for browsing and downloading study materials, for writing assignments, preparing for class seminars, etc.

Presently, the college is using ERP software at all levels of interaction with the stakeholders. The examination department has

been conducting exams effortlessly even before the college adopted the usage of ERP for matters: submission of application; payment of fees; declaration of results etc. Since 2021, the admission process of the college has also been covered with the ERP enabling checking of applications, selection of students, and correspondence with the applicants more accessible and efficient. The Library also makes use of Management Software to keep track of the books and journals.

The use for ICT enabled teaching tools enhanced to a great extent during academic sessions conducted amidst the pandemic (COVID-19) in 2020 - 2021. The college has commendable IT infrastructure connected with high Internet connectivity in some designated rooms which double up as ICT classrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cims.mastersofterp.in/

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1484	179

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Media Centre

A. All four of the above Facilities available

Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/Recording-studio Music-dept.jpg
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

2628190

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Laboratory: The Dean of Sciences makes plans for laboratory activities and practical classes along with the faculty. Requirements of new or additional items are listed by the laboratory assistants in consultation with the department teachers, and the HODs take it up with the Dean of Sciences, who in turn, forwards it to the management authority for procurement. The laboratory assistants and bearers are responsible for maintenance of the laboratories.

Library: The Library Committee headed by the librarian looks after the administration of the library. The principal approves the list of new books to be purchased submitted by the Librarian as provided from the HODs.

Sports Complex: The faculty in-charges (one male and one female) of games and sports look after the sports facilities, and are

responsible for the smooth conduct of all games and sports activities.

Computers: Each academic department is provided with a computer and internet facility. The computers (48 nos.) in the UGC resource centre are kept under the custody of an office assistant (technical).

Class Rooms: Classrooms are allotted to each academic department. Structural maintenance is done by the college management authority and; the works are supervised by the campus superintendant and work supervisor.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/maintenance-of-facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1050

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

25

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology **A. All of the above**

File Description	Documents
Link to Institutional website	https://patkaicollege.edu.in/patkai2021/student-support/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

308

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' **A. All of the above**

grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

261

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

3

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

There are two Student bodies in the college- the Students' Union Patkai Christian Students Union (SUPCC) and Post Graduate Students' Welfare Council (PGSWC) under the supervision and guidance of the Students' Advisor who is the Dean of Students and a senior faculty. The two bodies have parliamentary sittings where they come up with decisions and requests that are put across to the concerned authority for necessary action. The Student bodies also have meetings with the BOT, Principal, and Alumni Association whenever the situation demands.

Patkai is known for the extravagant functions that the students get to organize throughout the year; the Annual Social; the Annual Week- a weeklong gala event hosts the cultural fest, literary competitions, sporting events etc; inter-hostel etc. In all these events, the student bodies take up the responsibility of organising and managing the events and, in the process enable students to hone their talents and leadership skills.

Being located in a residential area functioning administratively, academically, spiritually/morally and socially, the student bodies have proved to be a boon to the college authority in disciplining of the fellow students. Students also assist the wardens in

monitoring and overseeing the functioning of the Mess.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

6

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association Patkai Christian College (AAPCC) plays an active role in being a bridge between the 7000 plus alumni communities across the globe with the alma mater. The office bearers of the AAPCC meet regularly to discuss and take up developmental activities of the college. Since 1974, many alumni are placed in good positions in government and top organizations in India and abroad. It is pertinent to note herein some of the main annual activities of the alumni Association:

1. Felicitation programme for toppers from all departments
2. Interactive sessions with out-going undergraduate and post-graduate Students in the month of January to create awareness on AAPCC.
3. Alumni Day observed every first Sunday of February.
4. Periodical General meeting and audit of accounts
5. College T-shirt project

6. Community service**7. Recreational activity through AAPCC fishery****8. Cleanliness drive in the campus****9. Tri-annual Alumni get- together.****Ongoing Project of the Alumni Association:**

1. Road Construction of the 1.4 km stretch of road from the Old Campus till the New Campus

2. Maintenance of Dr. Atai Memorial Children Park.

3. Maintenance of AAPCC fishery.

4. Management and running the College Cafeteria to generate revenue for college developmental activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Patkai Christian College is run and managed effectively by a Board of Trustees (BOT). The BOT is the highest authority with respect to the governance of the institution, and always strive toward the attainment of the objectives of the college.

The Governing Body of the college looks into the functioning of

the institution. It partners with the BOT in setting and monitoring the college's vision and mission, direction, priorities and strategies.

The principal, who is also the secretary of the BOT is empowered to ensure the proper conduct of academic programmes and the implementation of the decisions taken by the statutory bodies with the assistance of the Vice-Principal.

Academic Deans monitor the academic departments, by being constantly in touch with the Heads of Departments. The Heads of Departments and faculty members are responsible for designing and necessary modifications of the curriculum to meet the requirements of the contemporary society.

Introduction of new courses, changes in the existing syllabi and new or modified academic regulations are approved by the Board of Studies and Academic Council. The IQAC effectively ensures quality in all spheres of academic activities of the college, through the recommended quality parameters like teaching, learning and evaluation processes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://patkaicollege.edu.in/patkai2021/administration/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Case- Study: The academic and administration of the college during the Covid- 19 pandemic is an example of decentralization and participative management.

The academic years: 2019-20 and 2020-2021 were disrupted by the Covid-19- induced lockdown beginning from the month of March 2020. With the UGC suggesting implementation of online mode of class and examination in April 2020 in the aftermath of the outbreak of the covid-19 pandemic, the college came up with college-specific guidelines for online class and examinations based on the UGC guidelines. The teaching-learning mode switched from the traditional to the online mode, almost in seamless manner. ICT enabled classrooms with LCS were set up to enable the teachers

take the classes from the designated classrooms. All faculty and staff were called back to the college so that meaningful teaching-learning process could take place. Class routines were remade keeping in mind the need for proper syllabus coverage with proper monitoring by the Academic Deans. Examination pattern was restructured.

Under the effective leadership of the Principal and Vice Principal, the Administrative Council came up with Covid-19 specific guidelines, and all the academic and administrative functions could be fulfilled despite the hurdles faced due to the pandemic.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://patkaicollege.edu.in/patkai2021/administration/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented
Curriculum Development

The college implemented the Choice-Based Credit System in 2016 at the undergraduate level as designed and mandated by the UGC with syllabi reviews and updates for all Programmes every three years.

Teaching and Learning

Every department lays down department-specific academic calendar every semester under the supervision of the academic dean.

Examination and Evaluation

There are two broad parameters for examination and evaluation: Continuous Internal Assessment (CIA) and End-Semester Examinations (ESE). There are also co-curricular activities where students' participation is compulsory.

Research and Development

The Research Committee has been carrying out its objectives in the form of promoting research, talk symposiums, research consultancy, writings and publications by scholars. In 2018, the college established an Intellectual Property Rights (IPR) cell.

Library, ICT and Physical Infrastructure/Instrumentation

The college is using ERP software at all levels of interaction- both administrative and academic- with the stakeholders, viz., students, faculty, parents, employees etc. The Central Library also makes use of MIS in all its functioning.

Human Resource Management

The college has 200 plus employees on its payroll. Faculty members undergo UGC-mandated orientation and refresher and other training programmes. The staff acquires knowledge, skills and abilities through workshops, seminars, trainings, lectures, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/Strategic-Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Governing Body in partnership with the BOT ensure proper functioning of the institution with respect to strategic plans, recruitment policies, academic and administrative proposals to be implemented by the principal. The Principal is assisted by the Vice-Principal, Academic Deans, IQAC team and the Heads of academic and administrative departments.

The Academic Council is the only authority to approve new courses, syllabi and other regulations related to academics as being forwarded by the Board of Studies.

The Controller of Examinations ensures smooth conduct of

examinations and evaluation, certifications, etc.

The finance committee carefully analyses the budgets submitted by different departments and gives approval.

The Library Committee meets regularly under the chairmanship of the Librarian for updating of library facilities and books relevant to the academic curriculum.

The Dean of Students closely monitors the co-curricular and extra-curricular activities of the students with the assistance of the hostel wardens, coordinators and advisors of various students' welfare committees and clubs.

The establishment branch, recruitment of field staff, health care centre, grievance cell and transport facilities are all under the Administrative Council

The Spiritual Ministry headed by a chaplain looks after the spiritual and ethical development of the faculty, staff and students.

File Description	Documents
Paste link to Organogram on the institution webpage	https://patkaicollege.edu.in/patkai2021/administration/
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has adequate provision for welfare of teaching and non-teaching staff.

Non- Monetary Welfare Measures:

- Residential quarter for 90% of its faculty and staff on minimum rent
- Children's Park
- Free drinking water for students
- Drinking water at subsidised rate with dropping facility for the community
- Departmental store and Canteens
- School with affordable fee structure from LKG to Class XII
- Casual Leave and Earned Leave Provisions
- Sick/Special Leave Provision
- Study Leave Provision for faculty
- Campus Clinic
- Free Ambulance Service
- Free Access to recreational facilities (including the indoor stadium) to employees and their families

Monetary Welfare Measures:

- Contributory Provident Fund (CPF)
- Gratuity
- Employees' Children Scheme (Total exemption of tuition fees in the college)
- Social Security Scheme (Medical Insurance) for students, faculty and staff of the college and the two schools
- Paid Maternity Leave

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

36

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution practices centralization of financial management through a single branch of Accounts Section. Both Internal and External audit are conducted. Internal audit is usually conducted by a team appointed for a period of 3 years by the BOT, and is focused specially on budget control, assessments, process assessments, legal compliance, and the safeguarding of assets. The team's report is sent to the management, and may result in recommended changes after which the report is taken into consideration for external audit by the CA. The BOT has the authority to approve or reject the report by the concerned party.

The mechanisms financial control:

- The Institute rely solely on its Budget for Income and expenditure. All expenditure accounted under its respective head as is being registered in the ledger register and computer. Any payment outside the budget requires the approval of the BOT.
- Payments and Receipt of goods all are under the control of the management.
- Day- to- day collection is recorded and verified daily, and deposited to the College's General Accounts on monthly basis. Payments above Rs. 50,000 are paid through cheque.
- All receipt and expenditure are recorded in its respective ledger.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college is a non profiteering institute providing a wide range of courses and cultural events in the field of education. The College has received sponsorship from the NBCC, MBC, and Overseas Funding Agencies in the past, and presently, the UGC and NEC are major sponsoring agencies.

The fees collected from the students cover the basic operating costs. However, the college also rely on grants received from UGC, State Govt., and NEC for development of infrastructure/facilities. The source of income is given below.

Resource Mobilization:

1. Collection of Fees from the students.
2. Donation from well-wishers
3. Under the NEC, the College has received grants for construction of MSSM Building and Girls' Hostel.
4. The State Government gives an amount of Rs. 200000/- as an assistance towards Faculty Salary annually.
5. Grants from UGC: UGC Autonomous College grant; UGC CPE grant; UGC Seminars and workshops, Minor research grant; UGC Women hostel and Boys Hostel building grant; UGC Outdoor/Indoor sports grant; UGC DDU Kaushal College Grant; UGC BSR Grant; UGC Teachers Fellowship Grant; UGC HRE Grant; UGC GDA Grant.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Efforts in ICT Implementation and Usages

The pandemic situation in 2020 created a new environment on the usage of ICT tools. Based on the UGC guidelines, detailed college-specific teaching and evaluation strategy were put in place. ICT enabled classrooms with LCS were set up to enable the teachers take the classes from the designated classrooms. All basic technical infrastructures including new software were put in place. Faculty and students were given orientation on the usage and benefits of the new educational software for online class and examinations.

Presently, the college has commendable ICT enabled teaching learning tools connected with high Internet connectivity in more than 25 allotted rooms.

2. Mentoring and Counselling:

The IQAC kept its goal as "Students Mentoring Activity" to be of top priority in the year 2017 - 2018, and has been following up the practice all along. Mentoring activity is undertaken by the faculty under the supervision of the head of the academic departments, and three (3) trained counsellors. There is no uniformity in the pattern of mentoring, and mentoring is mostly carried out on a one-on-one interactive basis. The major areas of coverage by the mentors are; the student's personality, academic performance, and career opportunities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/iqac/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. Updating the Syllabus Every Three Years

Since the conferment of autonomous status in 2005, the IQAC has been shouldering the responsibility to collect and analyse students' feedback on the syllabus. The syllabus revision in the college takes place following all the protocols laid down by UGC involving the Departmental Board (Board of Studies) and the Academic Council.

Following the expiry of the three years of the CBCS based syllabus, syllabus revision was undertaken in the year 2019. The IQAC of the college undertook several initiatives to review the syllabus, viz., Design of Questionnaire on feedback to the Syllabus; Conduct of Survey; Analysis of the Feedback.

2. Review of Teaching- Learning Outcomes:

In a pandemic situation where many of the activities were conducted online, review of the teaching- learning outcome became an important aspect. The college conducted online class upto August 2021. During this period, the class routine was carefully prepared so that students' screen timing is monitored and they are not overburdened. The Academic Deans chalked out the time- table, and classes were monitored by the use of MIS. The college reopened in Sept, 2021 when the situation eased.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/iqac/

6.5.3 - Quality assurance initiatives of the

B. Any 3 of the above

institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://patkaicollege.edu.in/patkai2021/annual-quality-assurance-report-aqar/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security

- There is round the clock security provided for all residents of the college.
- The college has a Grievance Cell which addresses the issues faced by both employees and students.
- Women are included in all the Committees of the college.
- There is adequate women representation in both the student bodies- Students Union Patkai Christian College and Post Graduate Students' Welfare. Presently, the Vice-Principal of the college and Convenor of the Post Graduate Students' Welfare are women.
- Counselling
- The college has an active Counselling Cell with 2 (two) women Counsellors along with the college Chaplain.
- Mandatory courses to address issues such as challenges faced by women in society are offered at UG and PG level
- Women Cell/Gender Champions

- The college has an active Women Cell although cases of harassment to women employees and students are rarely encountered/ reported.
- The Women Cell organises events related to women such as International Woman's Day.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Patkai Christian College is a residential college located in Chümoukedima-Seithekema area, Dimapur. The campus includes over 10 buildings for various uses such as Administrative block, classrooms, stadium, canteens etc. In addition, there are numerous hostels for students and residential quarters for faculty and staff of the college.

The college runs its solid waste management program in collaboration with the Chümoukedima Town Council where the Department of Environmental Science demarcate areas for collection and segregation of wastes and the latter helps in collecting the community and household wastes produced in the campus.

The wastes are broadly classified as degradable and non-degradable wastes. The degradable wastes produced mostly comprises of food wastes, cardboards and papers. The food wastes are managed internally by the residents where it is either used as feed for the livestock or converted to manure through kitchen composting

methods. However, the waste produced within the administrative, classrooms and canteen areas require management. The non-degradable wastes mostly comprise plastic wastes (PET bottles), beverage containers, tins, etc. which are gathered and collected by the municipal truck once every week. The e-waste are disposed off to scrap dealers for recycling purpose.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

E. None of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college has students from multiple states from India and even internationally like Nepal and Myanmar belonging to different communities. Each community organizes events where they meet together to foster their cultural identity. During the Cultural Day, students from different communities present elements of their culture, like song, dance, clothing, food, and games.

The college also has the National Cadet Corps (NCC), which is taught as an elective subject. Students who enrol in the NCC, besides developing knowledge and skills, also foster a spirit of comradeship with each other, regardless of socioeconomic background. The National Service Scheme (NSS) is also active on campus. Through it students undertake activities to serve and better the community, including cleanliness drives, blood donation, tree plantation, and visiting orphanages.

The college also has a rich history of music learning and music making, both as an extra-curricular activity and as an academic subject. The college's music graduates have been involved in the community, such as teaching in schools, performing in concerts nationally and even internationally, and leading community and religious choirs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

While Patkai Christian College (Autonomous) aims to create conditions for education that enhance the student's academic and personal development by uniting high-level academic knowledge with practical education, the college is also committed to promote socially productive activities and ethical values amongst students and faculty to encourage the same. Apart from the constitutional values that are being taught as part of the syllabus in various semesters, the college also organizes activities and provide platforms to students' community to enable them to learn and imbibe values of a responsible citizenship. The college provides avenues of such learning through NCC, NSS, Evangelical Union, Young Indians (Yi), Red Cross, Red Ribbon Club, Gender Champions and other voluntary works carried out by students when the need arises.

For the employees of the college, meetings of the faculty and staff are planned every academic session. Such occasions are mandatory for every employee to attend where talks on human values and professional ethics are imparted. Aside, workshops and seminars are conducted too.

The college also conducts several social works such as tree plantation, cleanliness drive, blood donation camps and other related activities throughout the year with the participation of students and employees.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, A. All of the above

administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Some national and international commemorative days, events and festivals that are regularly celebrated are:

1. NSS Day

Cleanliness drive programme are organized as a public service programme.

1. National CadetCorps (NCC)

The NCC commemorates and participates in important national and international events like Republic Day, World Environment Day, International Yoga Day, Independence Day, Human Rights Day, Hum Fit Toh India Fit, Swachhata Pachwada.

1. World environment day

On 5th June every year, students, faculty and staff of the college take part in different activities like plantation and cleanliness drive, poster campaigns, slogan writing, etc.

1. Children's Day

To commemorate Children's Day, students visit orphanages through the NSS, NCC and EU units of the college.

1. International Woman's Day

The college celebrates International Woman's day by felicitating women achievers of the college, viz., faculty, staff and women toppers.

1. Science Day: Science Day is marked by poster campaigns the events of which are organised by the Science departments.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice: Implementation of CBCS

Objectives of the Practice: Adherence to the UGC- NAAC requirement of updating itself to keep pace with the ever- changing landscape of academia.

The Context: The college introduced grading system in 2011 and has been making incremental progress ever since. In this light, the CBCS was implemented it at the UG level in 2016.

The Practice: In keeping up with the quality assurance initiatives of the institution as an autonomous College, the IQAC undertook the initiative of revising the syllabus in 2018 after its implementation in 2016. In the academic year 2019, the syllabus was revised following all the protocols laid down by UGC.

Evidence of Success: With the implementation of the CBCS and

restructuring of the syllabus, the college is equipping the students with knowledge and skills that are comparable with the ones offered in the best colleges and universities across the country.

Problems Encountered and resources required: The requirement for more faculties on implementation of the CBCS was faced as a big challenge. The other challenge came by way of unavailability of books and reading materials.

2. Title of the Practice: Remarkable Extension (Community) Activities vis-a-vis Covid-19 Pandemic Situation

Objectives of the Practice: To uphold the high standard of human ethics and values it strives to uphold in all circumstances.

The Context: The College helped the state government set up a community quarantine centre by providing its infrastructural facilities and also deputed officials and workers to assist the government.

The Practice: The community-life at Patkai Christian College is one of the best practices that one cannot fail to notice. During the year, at a time when the whole world suffered due to the Covid19 pandemic, the helping hand was extended farther than the college's boundaries despite its own circumstances.

Evidence of Success: The College also set up its own quarantine centre for its employees. Services like filtered water, essential commodities and utilities like dry ration, fresh vegetables, cooking items, toiletries, first aid and personal-care items, conveyance etc. were provided.

Problems Encountered and resources required: Upon the college's positive nod to the state government for its infrastructure and human resources, there was fear and panic among the people residing in the vicinity of the college.

File Description	Documents
Best practices in the Institutional website	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/Two-Best-Practices-of-the-College.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

True to its vision, priority and thrust for Wholesome Development, Patkai Christian College (PCC) has been continuously striving towards the achievement of its vision. PCC is a mega campus residential college which is home to 90- 95 % of its employees and students, and runs several institutions and programmes from KG to PG. The college has 21 hostels for students, 67 quarters for the teaching staff and 115 quarters for non- teaching staff. The college has commendable welfare measures for its students, faculty and staff compared to the other private institutions in the state. That the college provides a supportive ambience with a good number of pro-active initiatives to achieve an all round development of students is reflected by the measures undertaken at the college, viz., Continuous pursuit of academic excellence; ICT facilities and upgradation; Commendable support system for sports and physical activities; Activities towards environmental consciousness; Vibrancy in conduct of value- based activities; Mentoring and personal counselling; Schemes for inculcating good citizenship; Commendable extension activities; Adequate women representation in all Committees and Bodies of the college for both students, faculty and staff.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Regional and Local-specific courses are taught in the Social Science Programmes outlining the social, economic and political ways of people's life. Courses in all the Programmes are taught by contextualising local needs and situation.

Courses such as: Indian History, Public Policy, Indian Administration, India's Foreign Policy, Indian Economy, Indian Philosophy, Environmental Economics, Environmental Philosophy, Industrial Chemicals and Environment, Green Chemistry, Earth and Climate, Environmental Geology, Wild Life Conservation and Management, Principles of Ecology etc. address issues of national concern, and promote national integration.

Courses such as: International Economics, Environmental Economics, International Relations, Global Politics, World History, Human Rights, Value and Peace Education, Earth Resources, Environmental Studies etc. emphasise on contemporary global needs.

Environmental Science and English Communication Skills are compulsory courses in all UG.

NCC is a specialised course in UG level under the guidance of the UGC.

The college offers 159 Courses for employability and entrepreneurship enrichment along with Skill Enhancement courses.

Internship trainings are a part of the curricula for some courses; and field study projects are incorporated along with exposure trips.

Mandatory dissertation writing is practised in the PG departments of Environmental Science, Geology and Political Science, and in Philosophy UG programme.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://patkaicollege.edu.in/patkai2021/programmes-offered/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year**NIL**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**159**

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year****0**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

15

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics: Educational Management, Educational Technology and Pedagogy, Educational Psychology, Academic Writing and Composition, Media and Communication Skills, Constitutional Government and Democracy in India, Public Policy and Administration in India, Perspectives of Public Administration, Management Principles and Application, Corporate Laws, Income Tax Law and Practice, Consumer Affairs and Customer Care, Organisational Behaviour, Public Relations, Communication and Disaster Management, Communication for Rural Engagements, Natural Resource Management, etc.

Gender: Women's Writing, Gender and Literature, Gender and Politics, and Women, Power and Politics are taught. Gender equality as part of Value Education that undertakes women's issues, their inclusion and exclusion are incorporated.

Environment and Sustainability: Environmental Studies, Environmental Economics, Environmental Philosophy, Industrial Chemicals and Environment, Green Chemistry, Earth and Climate, Environmental Geology, Wild Life Conservation and Management,

Principles of Ecology etc.

The PG programme in Environmental Science is interdisciplinary.

Human Values: Guidance and Counselling, Value and Peace Education, Special Education, Ethics, Philosophy of Religion, Philosophy of Culture, Philosophy of Mahatma Gandhi, Philosophy of Mind, Philosophy of Human Rights, Peace and Conflict Resolution, and Human Rights in Comparative Perspectives, Media Laws and Ethics, etc.

Skill-Oriented Courses: Each academic department offers two Skill-based courses in UG curriculum.

English Communication is a compulsory course.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

7

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

116

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

189

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/03/Feedback-Report.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/03/Feedback-Report.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

485

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

485

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The College embarks on the Christian value of charity, inclusiveness and accommodative spirit to mediocre students apart from accepting academically excellent students in its admission policy.

Internal written test, class presentation, debate, group discussion, MCQ examinations, and the common written examinations are conducted in a well regulated manner. A

student is effectively judged from different angles through all these exercises and remedial measures are provided on need basis some of which are: Remedial classes; Repeat and improvement examinations; Mentorship and Counselling. In addition, the advanced learners are provided with added opportunities for enhancement of their capabilities.

The college offers short-term courses in computer applications, music, and counselling which are simultaneously taken up alongside their regular academic programme. To hone the writing skills of students, the college publishes bi-monthly bulletin and annual college magazine. Training in ICT usage, Free coaching for public service examinations and career counselling are also provided; and programmes for such endeavours are conducted from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/student-support/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
25/03/2022	1484	78

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- The CBCS offers ample opportunity to students in varied fields for praxis- oriented learning.
- Internship trainings and field and project works are modes of experiential learning that form an integral part of the curricula. Special lecture and exchange programmes, online quiz competitions, Science exhibitions, industrial visits for hands-on training in

entrepreneurship, and on accounting and auditing, visit to newspaper offices, literary fests, and one- day career guidance/awareness programmes etc are also conducted.

- Class seminars/ presentations, dramas/ skits, debate, activity- based projects, group discussions etc. are conducted as part of the CIA.
- Programmes are conducted to mark important events where students participate in poster campaigns, painting and poetry /essay competitions.
- Students are empowered with leadership skills through the NSS, NCC, YI, EU, Readers Club, SUPCC, PGSW, etc.
- Internship for a period of minimum 1 month is a requirement in Mass Communications.
- The History department maintains a heritage museum in the library complex.
- Political Science department exposes the students to government and non- governmental agencies for a first-hand experience in policing, administration and local governance.
- Mandatory dissertation writing is practised in the most of the PG programmes, and in Philosophy UG programme.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/03/IMG-20190330-WA0029.jpg

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

2.3.2 Teachers use ICT enabled tools including online resources for effective teaching and learning process.

Although situated in a rural setting, the college strives to update itself in IT infrastructure to enhance effective teaching-learning management, change in learning approaches, and in access to information. The use for ICT enabled teaching tools enhanced to a great extent during academic sessions conducted amidst the pandemic (COVID-19) in 2020 - 2021. With a view to enable teachers use ICT enabled tools including online resources for effective teaching and learning process, the college has commendable IT infrastructure connected with high

Internet connectivity in more than 25 allotted rooms which double up as ICT classrooms.

Apart from the conventional lecture method, the faculty uses multiple interactive methods for teaching like group discussions, quiz, tests, assignments, debate, presentations, Viva -Voce, animation, audio and video clippings, and use of online resources to expose the students for advanced knowledge and practical learning.

In addition to this, various platforms of apps are being used by the faculty members like Zoom, Google classroom, Eklavya, and Mastersoft. Faculty takes extra classes from home and also share screen, video, audio, PPT, e- book, etc.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://patkaicollege.edu.in/patkai2021/photo-gallery/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

79

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is a very important feature of the college. Several key persons like the Principal, Vice-Principal, Academic Deans and Controller of Exams are involved in the preparation of the Academic Calendar. Every year, the process of making the calendar begins well ahead of the academic session. The Calendar provides information on important academic and social events such as College Re-

opening, Annual Faculty Staff Meeting, Students' Orientation, Annual Social, Sports and Literary, Students Union Election, Continuous Internal Assessment, End Semester Exam, Community Spiritual Retreat and Semester Breaks.

The Academic Deans chalk out the time- table for each department. The college follows a structured teaching plan where five classes are allotted per week for six credit courses; four classes for the five and four credit courses and; two classes for the Skill and Ability enhancement with two credits. Further, every department lays down department-specific academic calendar every semester for department specific activities like Class Presentation, Assignment Writing, Field trips, seminars, workshops, cultural events and other academic activities.

The Examination Department plays an important role by preparing the exam schedule (Internal, MCQ and End Semester) in the course of preparing the Academic Calendar.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

79

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

30

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

912

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Due to the COVID- 19 induced lockdown, the examination pattern was partially modified to suit the situation during 2020 - 2021. Students were assessed for a total of 100 marks for each course; 30 marks for Continuous Internal Assessment (CIA) and 70 marks for End-Semester Examinations (ESE).

Online Continuous Internal Assessment (CIA)

As CIA component, students wrote centrally conducted 45-minute-internal examination for 10 marks and online submission of assignment/tutorial for 20 marks.

The students could log in to the examination portal and check their performance for each course in terms of marks and remarks/comments of the course teacher.

Online End-Semester Examinations (ESE)

The end-semester examination was bifurcated into two components: 20-mark MCQ examinations and 50-mark open-book examination. Each 2-credit course had only the open-book examination for 50 marks. Each course was evaluated by the respective course teacher.

Result Declaration

Results for all postgraduate and undergraduate terminal students were declared on the 31st August 2020 and results for all intermediate students were declared on the 30th September 2020. The results were displayed on the college notice boards and also uploaded on the college website.

Processes integrating IT

- The Examination department procured new software for conducting Online Examinations due to the COVID- 19 situation.
- It also assisted the college in arrangement and procurement of the software for Centralized Campus Management System, a cloud-based ERP and; in giving trainings to the faculty, students and staff in implementing the Software.
- All examinations and evaluation process are IT integrated.
- All the students are registered in the college examination portal with their designated username and password.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://patkaicollege.edu.in/patkai2021/examinations/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The POs, PSOs and COs are displayed in the College website (www.patkaicchristiancollege.edu.in). The College Website also carries detailed information about all the Programmes and Courses; the career options and their overall objectives. All information with regard to Inter-disciplinary Courses, General Elective Courses (GEC), Personality Development and Enrichment Courses, Skill Enhancement Courses (SEC) etc., are also provided on the website.

A copy of the Prospectus is made available to each student and faculty where all information mentioned above are found.

Another mode of communication is the orientation programme where the students are informed about the Courses of each programme by the respective Deans. This is being done carefully so that students make a conscientious choice of the Generic Elective Courses (GEC) which is inter-disciplinary. The Controller of Examinations highlights the examination pattern

followed by the college; the Continuous Assessment and End Semester Exam; the credit system etc. The faculty of each Department introduces the course structures to apprise the students of the content of the course/s.

The college has a commendable record of students' placement and progression of graduates to higher studies all of which are displayed on the college website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://patkaicollege.edu.in/patkai2021/programmes-offered/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college runs 23 full-time programmes. Students are assessed for a total of 100 marks for each 5/6 credit course; the mark distribution is broadly divided into two categories: 30 marks for Continuous Internal Assessment (CIA) and 70 marks for End-Semester Examinations (ESE). Numerical marks are converted to grades A, B, C, and D using a ten-point scale.

As CIA component, there are 45-minute/ 1 hour internal examination for 10/20 marks; assignment/tutorial for 5 marks; class/oral presentation for 5 marks and; repeat/improvement examination.

The students are shown evaluated scripts along with remarks/comment in the class.

The internal examinations and 2/3-hour End-Semester Examinations are conducted as per the routine set by the Controller of Examinations.

Each faculty is involved in question setting and evaluation. All end-semester examination questions for each course go through a stringent process of moderation by the Question Moderation Board of each department.

Involvement of External Subject Experts

Subject experts are engaged at different stages of the teaching-evaluation process:

1. as members in the Board of Studies;
2. as question setters for end-semester examinations;
3. as question moderators; and
4. as examination script evaluators

In certain cases, examination scripts are sent for a neutral third party evaluation.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/04/Feedback-With-Questionnaire.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

551

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://patkaicollege.edu.in/patkai2021/examinations/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://patkaicollege.edu.in/patkai2021/wp->

<content/uploads/2022/04/Student-Satisfaction-Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Committee since 2011 has been carrying out several activities in the areas of promotion of research, talk symposiums, research consultancy, writings and publications by scholars. Its main task is to convene meetings of all PhD degree holders of the college and prompt them in applying research related activities through various funding agencies. It further encourages all departments to conduct at least one academic activity in a semester in the form of seminar/conference.

In 2018, the college established the Intellectual Property Rights (IPR) Cell, and signed a MOU with the Patent Information Centre (PIC), Nagaland Science and Technology Council Department of Science and Technology, Govt. of Nagaland in 2019.

There is dissertation writing for students in the PG departments of Environmental Science, Geology and Political Science, and in Philosophy UG programme under the guidance of the college faculty in the concerned area of study. Research Methodology is offered as a separate course at the Masters level for equipping the students with future research endeavours. The Research committee also publishes an annual research peer reviewed journal of the college namely Patkai Journal of Multidisciplinary Studies (PJMS).

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://patkaicollege.edu.in/patkai2021/research-publications/
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

Nil

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

NIL

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

NIL

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

NIL

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

NIL

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The college has initiated steps that serve as an ecosystem for transfer of knowledge to the students in the following ways:

The department of History maintains a heritage museum in the library complex with a special focus on tribal or local culture.

The Music curriculum prepares the students to be entrepreneurs by way of starting their own music studios or getting employment in bigger establishments. The recordings (CDs and MP3 files) and interviews collected from projects are archived in the Music Library in the hope that Patkai will become a repository of worth for the preservation and dissemination of Naga folk music.

The Indo-Myanmar Tribal Research Centre (IMTRC) houses books and materials that are of immense help to researchers.

The natural landscaping and campus surroundings of sprawling

jungle, natural water- bodies, streams and rivers provide essential ecosystem for field-study and research. The college has its own fisheries, horticulture, plantation (rubber and teak), timber enabling students and faculty to learn and develop praxis oriented knowledge on the biodiversity of fauna and flora.

The college also offers some value added courses in addition to the practice of Assignment Writing and Project Works that are research and praxis oriented.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/margaret-shishak-school-of-music/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

NIL

File Description	Documents
URL to the research page on HEI website	https://patkaicollege.edu.in/patkai2021/research-publications/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

3

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/research-publications/

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

NIL

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

NIL

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

NIL

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college's adherence to imparting human values and ethics to its students is partly testified by the college's untiring involvement in community/extension activities through its students and faculty. Organisations like the NSS, NCC, Red Cross and Red Ribbon Club carry out blood donations and community services. The NSS makes regular visits to orphanages and adopt nearby villages to carry out social service activities.

The Evangelical Union (EU) carries out several extension

activities by visitation of hostels, colleges, orphanages, street programmes etc. outside the campus. Within the campus, it undertakes cleanliness drives and social works on a regular basis.

During the COVID- 19 pandemic, a group of dedicated faculty and staff under the aegis Patkai Against Covid (PAC) produced hand sanitizer in the college laboratories and gave away to frontline workers. The college had also provided a quarantine centre for its employees and students, and conducted a training programme for unemployed women in Mushroom cultivation.

The college also engages itself in several social works such as tree plantation, cleanliness drive, blood donation camps and other related activities throughout the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/photo-gallery/#:~:text=Extension%20activities

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

7

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

17

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

651

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

5

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

4

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College is spread across two (2) Campuses. The total built-up area of the college has 69 classrooms, a library and 41 laboratories.

All Science departments have well-equipped laboratories with extra facilities in some departments: Mushroom and Floriculture units in Botany department; Museum in Geology department; Museum and Aquarium lab Zoology in department, et al.

The Mass Communications department has well equipped studio with shooting and editing facilities such as: 2 Editing suites, Video and audio equipments, Projector and studio lights, Go-Pro, Light reflectors, Green screen and white screen, Telepromptor et al.

The MSSM has 16 practice rooms; 1 study room; 1 computer lab with internet facilities; 6 teachers' studios; 1 library; Recital Hall; 1 recording room; 1 piano lab and; 1 kitchen

The UGC Resource Centre is equipped with 48 nos. computer with internet facilities and a Printing and photocopy machine for students.

The College Library is equipped with a Printing and Photocopy machine and Computers with internet facilities.

The Examination Department provides Personal Computer for all the officials and staff with internet facilities and; Scanning machine and Printing and photocopy machine in the office.

All academic departments are provided with computers and 24/7 internet LAN facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/PHYSICS-LAB-1-scaled.jpg

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

- The college has a football ground measuring 55 yards in width and 105 yards in length.
- The college has two basketball courts each measuring 90 feet long and 46 feet wide.
- The college has several volleyball courts measuring 18meter long and 9meter wide; one in the girls' hostels and one each in the boys' hostels of both old and new campus. Two more volleyball courts measuring similar dimension are located alongside the football field.
- The college has an indoor badminton stadium with two courts each measuring 44 feet long and 20 feet wide for doubles and for singles the court is marked 17 feet wide.
- The college provides several Table Tennis Tables of ITTF standard size; one in girls' hostel and one each in boys' hostel (new and old campus).
- For track and field events, the college uses the field space adjacent to the football ground.
- The track and field events include 100m, 200m, 400m, 800m, 4x100m relay, 4x200 m, marathon (20 km), high jump, long jump, pole vault, shot put, javelin throw and discuss throw.
- The college also has a swimming pool.
- Initial stage of a Multi Gym

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/Stadium-e1646044077824.jpg

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

28

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1299699

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

All books in the library are bar-coded.

The college library is provided with 24/7 internet connectivity for the users

The Library has installed SOUL 1.0 software with Network Version in 2006 which was designed and developed for college and university libraries by INFLIBNET, Ahmadabad. In 2014 the Library software has been upgraded to 2.0 Version.

Presently, the following modules are partially automated:

1. Catalogue
2. Circulation: It takes care of all possible functions of the circulation like membership management, maintenance and status of Library items, transaction, overdue charges, renewals and reminders, search status and report generation according to the status of the items, etc.
3. On-line Public Access Catalogue (OPAC): OPAC is one of its major attractions which provide both simple and

advanced search like author, title, key world, Class number, Accession number etc.

4. Administration: At the administration level, the following modules are used: Grouping of user base on policy; Transactional rights over the system; Transactional level security to user and; Common master database being used in modules.

With the automation of the library, the work/services have become more competent and reliable. The users can easily browse books through OPAC, the available books of our library collections.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Audited-statement-for-book-purchase-2020-21.pdf

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

123910

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

100 - 150

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

ICT Facilities: Each academic department is provided with a computer and internet facility. The computers (48 nos.) in the UGC resource centre are accessible to students for browsing and downloading study materials, for writing assignments, preparing for class seminars, etc.

Presently, the college is using ERP software at all levels of interaction with the stakeholders. The examination department has been conducting exams effortlessly even before the college adopted the usage of ERP for matters: submission of application; payment of fees; declaration of results etc. Since 2021, the admission process of the college has also been covered with the ERP enabling checking of applications, selection of students, and correspondence with the applicants more accessible and efficient. The Library also makes use of Management Software to keep track of the books and journals.

The use for ICT enabled teaching tools enhanced to a great extent during academic sessions conducted amidst the pandemic (COVID-19) in 2020 - 2021. The college has commendable IT

infrastructure connected with high Internet connectivity in some designated rooms which double up as ICT classrooms.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cims.mastersofterp.in/

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1484	179

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 250 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: **A. All four of the above**
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/Recording-studio_Music-dept.jpg
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

2628190

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Laboratory: The Dean of Sciences makes plans for laboratory activities and practical classes along with the faculty. Requirements of new or additional items are listed by the laboratory assistants in consultation with the department teachers, and the HODs take it up with the Dean of Sciences, who in turn, forwards it to the management authority for procurement. The laboratory assistants and bearers are responsible for maintenance of the laboratories.

Library: The Library Committee headed by the librarian looks after the administration of the library. The principal approves the list of new books to be purchased submitted by the Librarian as provided from the HODs.

Sports Complex: The faculty in-charges (one male and one female) of games and sports look after the sports facilities, and are responsible for the smooth conduct of all games and sports activities.

Computers: Each academic department is provided with a computer and internet facility. The computers (48 nos.) in the UGC resource centre are kept under the custody of an office assistant (technical).

Class Rooms: Classrooms are allotted to each academic department. Structural maintenance is done by the college management authority and; the works are supervised by the campus superintendant and work supervisor.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/maintenance-of-facilities/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1050

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

25

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development

A. All of the above

and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	https://patkaicollege.edu.in/patkai2021/student-support/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

308

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

261

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

3

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

There are two Student bodies in the college- the Students' Union Patkai Christian Students Union (SUPCC) and Post Graduate Students' Welfare Council (PGSWC) under the supervision and guidance of the Students' Advisor who is the Dean of Students and a senior faculty. The two bodies have parliamentary sittings where they come up with decisions and requests that are put across to the concerned authority for necessary action. The Student bodies also have meetings with the BOT, Principal, and Alumni Association whenever the situation demands.

Patkai is known for the extravagant functions that the students get to organize throughout the year; the Annual Social; the Annual Week- a weeklong gala event hosts the cultural fest, literary competitions, sporting events etc; inter-hostel etc. In all these events, the student bodies take up the responsibility of organising and managing the events and, in the process enable students to hone their talents and leadership skills.

Being located in a residential area functioning administratively, academically, spiritually/morally and socially, the student bodies have proved to be a boon to the college authority in disciplining of the fellow students. Students also assist the wardens in monitoring and overseeing

the functioning of the Mess.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

6

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association Patkai Christian College (AAPCC) plays an active role in being a bridge between the 7000 plus alumni communities across the globe with the alma mater. The office bearers of the AAPCC meet regularly to discuss and take up developmental activities of the college. Since 1974, many alumni are placed in good positions in government and top organizations in India and abroad. It is pertinent to note herein some of the main annual activities of the alumni Association:

1. Felicitation programme for toppers from all departments
2. Interactive sessions with out-going undergraduate and post-graduate Students in the month of January to create awareness on AAPCC.
3. Alumni Day observed every first Sunday of February.
4. Periodical General meeting and audit of accounts

5. College T-shirt project
6. Community service
7. Recreational activity through AAPCC fishery
8. Cleanliness drive in the campus
9. Tri-annual Alumni get- together.

Ongoing Project of the Alumni Association:

1. Road Construction of the 1.4 km stretch of road from the Old Campus till the New Campus
2. Maintenance of Dr. Atai Memorial Children Park.
3. Maintenance of AAPCC fishery.
4. Management and running the College Cafeteria to generate revenue for college developmental activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Patkai Christian College is run and managed effectively by a Board of Trustees (BOT). The BOT is the highest authority with respect to the governance of the institution, and always strive toward the attainment of the objectives of the college.

The Governing Body of the college looks into the functioning of the institution. It partners with the BOT in setting and monitoring the college's vision and mission, direction, priorities and strategies.

The principal, who is also the secretary of the BOT is empowered to ensure the proper conduct of academic programmes and the implementation of the decisions taken by the statutory bodies with the assistance of the Vice-Principal.

Academic Deans monitor the academic departments, by being constantly in touch with the Heads of Departments. The Heads of Departments and faculty members are responsible for designing and necessary modifications of the curriculum to meet the requirements of the contemporary society.

Introduction of new courses, changes in the existing syllabi and new or modified academic regulations are approved by the Board of Studies and Academic Council. The IQAC effectively ensures quality in all spheres of academic activities of the college, through the recommended quality parameters like teaching, learning and evaluation processes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://patkaicollege.edu.in/patkai2021/administration/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Case- Study: The academic and administration of the college during the Covid- 19 pandemic is an example of decentralization and participative management.

The academic years: 2019-20 and 2020-2021 were disrupted by the Covid-19- induced lockdown beginning from the month of March 2020. With the UGC suggesting implementation of online mode of class and examination in April 2020 in the aftermath of the outbreak of the covid-19 pandemic, the college came up with college-specific guidelines for online class and examinations based on the UGC guidelines. The teaching-learning mode switched from the traditional to the online mode, almost in

seamless manner. ICT enabled classrooms with LCS were set up to enable the teachers take the classes from the designated classrooms. All faculty and staff were called back to the college so that meaningful teaching-learning process could take place. Class routines were remade keeping in mind the need for proper syllabus coverage with proper monitoring by the Academic Deans. Examination pattern was restructured.

Under the effective leadership of the Principal and Vice Principal, the Administrative Council came up with Covid-19 specific guidelines, and all the academic and administrative functions could be fulfilled despite the hurdles faced due to the pandemic.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://patkaicollege.edu.in/patkai2021/administration/

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Curriculum Development

The college implemented the Choice-Based Credit System in 2016 at the undergraduate level as designed and mandated by the UGC with syllabi reviews and updates for all Programmes every three years.

Teaching and Learning

Every department lays down department-specific academic calendar every semester under the supervision of the academic dean.

Examination and Evaluation

There are two broad parameters for examination and evaluation:

Continuous Internal Assessment (CIA) and End-Semester Examinations (ESE). There are also co-curricular activities where students' participation is compulsory.

Research and Development

The Research Committee has been carrying out its objectives in the form of promoting research, talk symposiums, research consultancy, writings and publications by scholars. In 2018, the college established an Intellectual Property Rights (IPR) cell.

Library, ICT and Physical Infrastructure/Instrumentation

The college is using ERP software at all levels of interaction- both administrative and academic- with the stakeholders, viz., students, faculty, parents, employees etc. The Central Library also makes use of MIS in all its functioning.

Human Resource Management

The college has 200 plus employees on its payroll. Faculty members undergo UGC-mandated orientation and refresher and other training programmes. The staff acquires knowledge, skills and abilities through workshops, seminars, trainings, lectures, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/Strategic-Plan.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Governing Body in partnership with the BOT ensure proper functioning of the institution with respect to strategic plans, recruitment policies, academic and administrative proposals to be implemented by the principal. The Principal is assisted by the Vice-Principal, Academic Deans, IQAC team and the Heads of

academic and administrative departments.

The Academic Council is the only authority to approve new courses, syllabi and other regulations related to academics as being forwarded by the Board of Studies.

The Controller of Examinations ensures smooth conduct of examinations and evaluation, certifications, etc.

The finance committee carefully analyses the budgets submitted by different departments and gives approval.

The Library Committee meets regularly under the chairmanship of the Librarian for updating of library facilities and books relevant to the academic curriculum.

The Dean of Students closely monitors the co-curricular and extra-curricular activities of the students with the assistance of the hostel wardens, coordinators and advisors of various students' welfare committees and clubs.

The establishment branch, recruitment of field staff, health care centre, grievance cell and transport facilities are all under the Administrative Council

The Spiritual Ministry headed by a chaplain looks after the spiritual and ethical development of the faculty, staff and students.

File Description	Documents
Paste link to Organogram on the institution webpage	https://patkaicollege.edu.in/patkai2021/administration/
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has adequate provision for welfare of teaching and non-teaching staff.

Non-Monetary Welfare Measures:

- Residential quarter for 90% of its faculty and staff on minimum rent
- Children's Park
- Free drinking water for students
- Drinking water at subsidised rate with dropping facility for the community
- Departmental store and Canteens
- School with affordable fee structure from LKG to Class XII
- Casual Leave and Earned Leave Provisions
- Sick/Special Leave Provision
- Study Leave Provision for faculty
- Campus Clinic
- Free Ambulance Service
- Free Access to recreational facilities (including the indoor stadium) to employees and their families

Monetary Welfare Measures:

- Contributory Provident Fund (CPF)
- Gratuity
- Employees' Children Scheme (Total exemption of tuition fees in the college)
- Social Security Scheme (Medical Insurance) for students, faculty and staff of the college and the two schools

- **Paid Maternity Leave**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

36

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution practices centralization of financial management through a single branch of Accounts Section. Both Internal and External audit are conducted. Internal audit is usually conducted by a team appointed for a period of 3 years by the BOT, and is focused specially on budget control, assessments, process assessments, legal compliance, and the safeguarding of assets. The team's report is sent to the management, and may result in recommended changes after which the report is taken into consideration for external audit by the CA. The BOT has the authority to approve or reject the report by the concerned party.

The mechanisms financial control:

- The Institute rely solely on its Budget for Income and expenditure. All expenditure accounted under its respective head as is being registered in the ledger register and computer. Any payment outside the budget requires the approval of the BOT.
- Payments and Receipt of goods all are under the control of the management.
- Day- to- day collection is recorded and verified daily, and deposited to the College's General Accounts on monthly basis. Payments above Rs. 50,000 are paid through cheque.
- All receipt and expenditure are recorded in its respective ledger.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college is a non profiteering institute providing a wide range of courses and cultural events in the field of education. The College has received sponsorship from the NBCC, MBC, and Overseas Funding Agencies in the past, and presently, the UGC and NEC are major sponsoring agencies.

The fees collected from the students cover the basic operating costs. However, the college also rely on grants received from UGC, State Govt., and NEC for development of infrastructure/facilities. The source of income is given below.

Resource Mobilization:

1. Collection of Fees from the students.
2. Donation from well-wishers
3. Under the NEC, the College has received grants for construction of MSSM Building and Girls' Hostel.
4. The State Government gives an amount of Rs. 200000/- as an assistance towards Faculty Salary annually.
5. Grants from UGC: UGC Autonomous College grant; UGC CPE grant; UGC Seminars and workshops, Minor research grant; UGC Women hostel and Boys Hostel building grant; UGC Outdoor/Indoor sports grant; UGC DDU Kaushal College

Grant; UGC BSR Grant; UGC Teachers Fellowship Grant; UGC HRE Grant; UGC GDA Grant.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Efforts in ICT Implementation and Usages

The pandemic situation in 2020 created a new environment on the usage of ICT tools. Based on the UGC guidelines, detailed college-specific teaching and evaluation strategy were put in place. ICT enabled classrooms with LCS were set up to enable the teachers take the classes from the designated classrooms. All basic technical infrastructures including new software were put in place. Faculty and students were given orientation on the usage and benefits of the new educational software for online class and examinations.

Presently, the college has commendable ICT enabled teaching learning tools connected with high Internet connectivity in more than 25 allotted rooms.

2. Mentoring and Counselling:

The IQAC kept its goal as "Students Mentoring Activity" to be of top priority in the year 2017 - 2018, and has been following up the practice all along. Mentoring activity is undertaken by the faculty under the supervision of the head of the academic departments, and three (3) trained counsellors. There is no uniformity in the pattern of mentoring, and mentoring is mostly carried out on a one-on-one interactive basis. The major areas of coverage by the mentors are; the student's personality, academic performance, and career opportunities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/iqac/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. Updating the Syllabus Every Three Years

Since the conferment of autonomous status in 2005, the IQAC has been shouldering the responsibility to collect and analyse students' feedback on the syllabus. The syllabus revision in the college takes place following all the protocols laid down by UGC involving the Departmental Board (Board of Studies) and the Academic Council.

Following the expiry of the three years of the CBCS based syllabus, syllabus revision was undertaken in the year 2019. The IQAC of the college undertook several initiatives to review the syllabus, viz., Design of Questionnaire on feedback to the Syllabus; Conduct of Survey; Analysis of the Feedback.

2. Review of Teaching- Learning Outcomes:

In a pandemic situation where many of the activities were conducted online, review of the teaching- learning outcome became an important aspect. The college conducted online class upto August 2021. During this period, the class routine was carefully prepared so that students' screen timing is monitored and they are not overburdened. The Academic Deans chalked out the time- table, and classes were monitored by the use of MIS. The college reopened in Sept, 2021 when the situation eased.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://patkaicollege.edu.in/patkai2021/iqac/

6.5.3 - Quality assurance initiatives of the

B. Any 3 of the above

institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://patkaicollege.edu.in/patkai2021/annual-quality-assurance-report-aqar/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security

- There is round the clock security provided for all residents of the college.
- The college has a Grievance Cell which addresses the issues faced by both employees and students.
- Women are included in all the Committees of the college.
- There is adequate women representation in both the student bodies- Students Union Patkai Christian College and Post Graduate Students' Welfare. Presently, the Vice-Principal of the college and Convenor of the Post Graduate Students' Welfare are women.
- Counselling
- The college has an active Counselling Cell with 2 (two) women Counsellors along with the college Chaplain.
- Mandatory courses to address issues such as challenges faced by women in society are offered at UG and PG level
- Women Cell/Gender Champions

- The college has an active Women Cell although cases of harassment to women employees and students are rarely encountered/ reported.
- The Women Cell organises events related to women such as International Woman's Day.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Patkai Christian College is a residential college located in Chümoukedima-Seithekema area, Dimapur. The campus includes over 10 buildings for various uses such as Administrative block, classrooms, stadium, canteens etc. In addition, there are numerous hostels for students and residential quarters for faculty and staff of the college.

The college runs its solid waste management program in collaboration with the Chümoukedima Town Council where the Department of Environmental Science demarcate areas for collection and segregation of wastes and the latter helps in collecting the community and household wastes produced in the campus.

The wastes are broadly classified as degradable and non-degradable wastes. The degradable wastes produced mostly comprises of food wastes, cardboards and papers. The food wastes are managed internally by the residents where it is

either used as feed for the livestock or converted to manure through kitchen composting methods. However, the waste produced within the administrative, classrooms and canteen areas require management. The non-degradable wastes mostly comprise plastic wastes (PET bottles), beverage containers, tins, etc. which are gathered and collected by the municipal truck once every week. The e-waste are disposed off to scrap dealers for recycling purpose.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4. Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	D. Any 1 of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:</p>	E. None of the above
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Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college has students from multiple states from India and even internationally like Nepal and Myanmar belonging to different communities. Each community organizes events where they meet together to foster their cultural identity. During the Cultural Day, students from different communities present elements of their culture, like song, dance, clothing, food, and games.

The college also has the National Cadet Corps (NCC), which is taught as an elective subject. Students who enrol in the NCC, besides developing knowledge and skills, also foster a spirit of comradeship with each other, regardless of socioeconomic background. The National Service Scheme (NSS) is also active on campus. Through it students undertake activities to serve and better the community, including cleanliness drives, blood donation, tree plantation, and visiting orphanages.

The college also has a rich history of music learning and music making, both as an extra-curricular activity and as an academic subject. The college's music graduates have been involved in the community, such as teaching in schools, performing in concerts nationally and even internationally, and leading community and religious choirs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
<p>7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:</p> <p>While Patkai Christian College (Autonomous) aims to create conditions for education that enhance the student's academic and personal development by uniting high-level academic knowledge with practical education, the college is also committed to promote socially productive activities and ethical values amongst students and faculty to encourage the same. Apart from the constitutional values that are being taught as part of the syllabus in various semesters, the college also organizes activities and provide platforms to students' community to enable them to learn and imbibe values of a responsible citizenship. The college provides avenues of such learning through NCC, NSS, Evangelical Union, Young Indians (Yi), Red Cross, Red Ribbon Club, Gender Champions and other voluntary works carried out by students when the need arises.</p> <p>For the employees of the college, meetings of the faculty and staff are planned every academic session. Such occasions are mandatory for every employee to attend where talks on human values and professional ethics are imparted. Aside, workshops and seminars are conducted too.</p> <p>The college also conducts several social works such as tree plantation, cleanliness drive, blood donation camps and other related activities throughout the year with the participation of students and employees.</p>	
File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File
7.1.10 - The institution has a prescribed code of conduct for students, teachers,	A. All of the above

administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Some national and international commemorative days, events and festivals that are regularly celebrated are:

1. NSS Day

Cleanliness drive programme are organized as a public service programme.

1. National CadetCorps (NCC)

The NCC commemorates and participates in important national and international events like Republic Day, World Environment Day, International Yoga Day, Independence Day, Human Rights Day, Hum Fit Toh India Fit, Swachhata Pachwada.

1. World environment day

On 5th June every year, students, faculty and staff of the college take part in different activities like plantation and

cleanliness drive, poster campaigns, slogan writing, etc.

1. Children's Day

To commemorate Children's Day, students visit orphanages through the NSS, NCC and EU units of the college.

1. International Woman's Day

The college celebrates International Woman's day by felicitating women achievers of the college, viz., faculty, staff and women toppers.

1. Science Day: Science Day is marked by poster campaigns the events of which are organised by the Science departments.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice: Implementation of CBCS

Objectives of the Practice: Adherence to the UGC- NAAC requirement of updating itself to keep pace with the ever-changing landscape of academia.

The Context: The college introduced grading system in 2011 and has been making incremental progress ever since. In this light, the CBCS was implemented it at the UG level in 2016.

The Practice: In keeping up with the quality assurance initiatives of the institution as an autonomous College, the IQAC undertook the initiative of revising the syllabus in 2018 after its implementation in 2016. In the academic year 2019,

the syllabus was revised following all the protocols laid down by UGC.

Evidence of Success: With the implementation of the CBCS and restructuring of the syllabus, the college is equipping the students with knowledge and skills that are comparable with the ones offered in the best colleges and universities across the country.

Problems Encountered and resources required: The requirement for more faculties on implementation of the CBCS was faced as a big challenge. The other challenge came by way of unavailability of books and reading materials.

2. Title of the Practice: Remarkable Extension (Community) Activities vis-a-vis Covid-19 Pandemic Situation

Objectives of the Practice: To uphold the high standard of human ethics and values it strives to uphold in all circumstances.

The Context: The College helped the state government set up a community quarantine centre by providing its infrastructural facilities and also deputed officials and workers to assist the government.

The Practice: The community-life at Patkai Christian College is one of the best practices that one cannot fail to notice. During the year, at a time when the whole world suffered due to the Covid19 pandemic, the helping hand was extended farther than the college's boundaries despite its own circumstances.

Evidence of Success: The College also set up its own quarantine centre for its employees. Services like filtered water, essential commodities and utilities like dry ration, fresh vegetables, cooking items, toiletries, first aid and personal-care items, conveyance etc. were provided.

Problems Encountered and resources required: Upon the college's positive nod to the state government for its infrastructure and human resources, there was fear and panic among the people residing in the vicinity of the college.

File Description	Documents
Best practices in the Institutional website	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/Two-Best-Practices-of-the-College.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

True to its vision, priority and thrust for Wholesome Development, Patkai Christian College (PCC) has been continuously striving towards the achievement of its vision. PCC is a mega campus residential college which is home to 90-95 % of its employees and students, and runs several institutions and programmes from KG to PG. The college has 21 hostels for students, 67 quarters for the teaching staff and 115 quarters for non-teaching staff. The college has commendable welfare measures for its students, faculty and staff compared to the other private institutions in the state. That the college provides a supportive ambience with a good number of pro-active initiatives to achieve an all round development of students is reflected by the measures undertaken at the college, viz., Continuous pursuit of academic excellence; ICT facilities and upgradation; Commendable support system for sports and physical activities; Activities towards environmental consciousness; Vibrancy in conduct of value-based activities; Mentoring and personal counselling; Schemes for inculcating good citizenship; Commendable extension activities; Adequate women representation in all Committees and Bodies of the college for both students, faculty and staff.

File Description	Documents
Appropriate link in the institutional website	https://patkaicollege.edu.in/patkai2021/wp-content/uploads/2022/02/Institutional-Distinctiveness.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

In the year 2020 - 2021, the college has gone through an unprecedented experience as in the other parts of the world, and the college was faced with many challenges. Despite the hurdles, particularly in the financial aspect, the college has improved substantially in upgradation of its ICT facilities especially with the adoption of ERP in all levels of management. There is a plan to further enhance ICT usage with updated internet facilities for smart campus.

With the introduction of the CBCS syllabi in 2016, much improvement in terms of the modes in dissemination of knowledge has taken place. However, the need to strengthen the library with more books and journals (both hard and soft copy, including e-sources) and a digital platform in the near future is felt.

During the years 2019 - 2021, the college introduced new PG programmes in Political Science, Botany, Physics and Zoology. As the college expands in terms of its academic programs, the need for more classrooms and quarters to accommodate our faculty in the campus is becoming another challenge. In this regard, the college also plans to solve this issue at the earliest and at the same time, to upgrade the classrooms in the New Campus with modern amenities.

The College looks forward to implement NEP in the near future with many of the requirements for the NEP 2020 already in place.