

Dated: 06/11/2021

Venue: Social Science Dean's Office

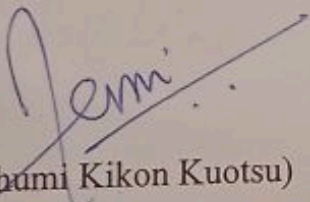
Meeting of the IQAC Steering Committee

Members Present:

1. Dr. Renchumi Kikon Kuotsu, IQAC Coordinator
2. Dr. Ringamla Tetso, Dean of Science and Member
3. Mr. Milan Kumar Singha, HoD Computer Science Department and Member
5. Mr. Sopei Rungsung, Faculty of Mass Communications and Member

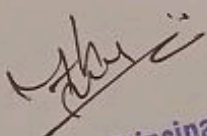
Meeting Minutes:

1. The house divided the workload of the SSR preparation as:
 - (i) Finalisation of Data collection and Scanning: Dr. Ringamla Tetso
 - (ii) Uploading the documents on the college website: Mr. Milan Kumar Singha
 - (iii) Uploading photographs, documents and providing Links: Mr. Sopei Rungsung
2. The task to prepare the report on Student Support was assigned to the Dean of Students.


(Dr. Renchumi Kikon Kuotsu)

IQAC Coordinator

Patkai Christian College (Autonomous)


Principal
Patkai Christian College
Chümoukedima : Seithekema

Dated: 21/4/2021

Venue: Social Scienc Dean's Office

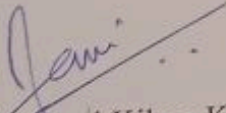
Meeting of the IQAC Steering Committee

Members Present:

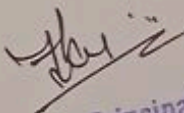
1. Dr. Renchumi Kikon Kuotsu, IQAC Coordinator
2. Dr. Ringamla Tetso, Dean of Science and Member
3. Ms. Akangsenla, HoD English Department and Member
4. Mr. Milan Kumar Singha, HoD Computer Science Department and Member
5. Mr. Sopei Rungsung, Faculty of Mass Communications and Member

Meeting Minutes:

1. It was decided that departments would be encouraged to organise webinars.
2. The house decided to have one programme on Legal Rights of women and girls in collaboration with the Women Cell of the college.
3. To speed up the work related to SSR preparation, the house decided to meet every Thursday at 2 pm.


(Dr. Renchumi Kikon Kuotsu)

IQAC Coordinator


Principal
Patkai Christian College
Chümoukedima : Seithekema

Dated: 23/1/2021

Venue: Social Science Conference Hall

Meeting of the IQAC Steering Committee

Members Present:

1. Dr. Renchumi Kikon Kuotsu, IQAC Coordinator
2. Dr. Ringamla Tetso, Dean of Science and Member
3. Ms. Akangsenla, HoD English Department and Member
4. Mr. Milan Kumar Singha, HoD Computer Science Department and Member
5. Mr. Sopei Rungsung, Faculty of Mass Communications and Member

Meeting Minutes

1. College Website:

It was decided that the Principal would be requested to make arrangements for updating the College website.

2. Preparation of SSR:

The house decided that the Head of all academic departments will be involved in the data collection for the Self Study Report.

3. AQAR 2019 – 2020:

The IQAC will proceed with the finalisation of the AQAR 2019 – 2020 to be submitted at the earliest.

4. Exemption of the IQAC coordinator from the class for Report preparation:

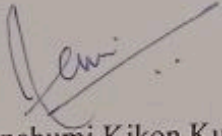
The submission of SSR to NAAC is overdue. In this regard, it was decided that the Principal would be approached for exemption of all classes for the IQAC Coordinator. In addition, the Principal would be requested to assign one class only in a day to one member of the IQAC Steering Committee.

5. Geotagged Photographs for SSR

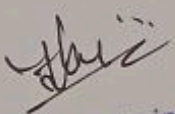
Incharges: (i) Mr. Rojen Wahangbam, Faculty of Mass Communications

(ii) Mr. Sopei Rungsung, Faculty of Mass Communications and Member

(iii) Dr. Ringamla Tetso, Dean of Science and Member


(Dr. Renchumi Kikon Kuotsu)

IQAC Coordinator, PCC


Principal
Patkai Christian College
Chümoukedima : Seithekema

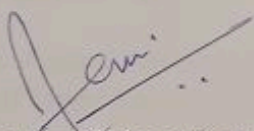
Dated: 23/1/2021

Venue: MSSM Hall

IQAC Meeting Minutes

1. To conduct more Student Support activities such as Career Counselling, Field Trips, Soft Skills, Internships, Projects etc. to enhance the capabilities and experiential learning of students.
2. To conduct more inter-departmental special activities like faculty exchange, special lectures, students' presentation etc.
3. The house decided that students' mentorship and remedial classes must be carried out more rigorously both offline and online due to the current situation.
4. It was also decided that proper documentation will be maintained for all activities- both curricular and co-curricular.

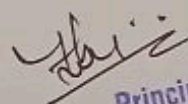
Reported by: Ms. Akangsenla, HoD English Department and Member



(Dr. Renchumi Kikon Kuotsu)

IQAC Coordinator

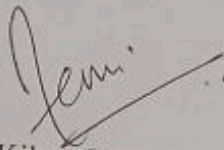
Patkai Christian College (Autonomous)



Principal
Patkai Christian College
Chümoukedima : Seithekema

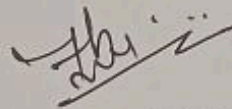
Recorder:

Dr. K. Timothy Langwangbe
Asst. Professor.
Patkai Christian College (Autonomous)



(Dr. Renchumi Kikon Kuotsu)

IQAC Coordinator



Principal
Patkai Christian College
Chunoukedima, Seithokema

3. Mr. Samuel, the Controller of Examination, taking the podium in all seriousness unwrapped the positivity box and gifted everyone a positive vibe each. He underlined the dawn of a new era with lots of energy and promising results. An ambiance filled by highly committed, young, dynamic and dedicated manpower is what the college possessed was his remarked. He emphasized in making our college an outstanding college and to be a model for all others. He expressed his feeling of pride and contentment serving Patkai Christian College, given the many opportunities to be leaders and decision makers.

He was of the opinion that the UGC, NAAC assessments can help the college in realizing its goal of attaining a College of Excellence and further said that the college should target an assessment point of 3.50 in this assessment. However, everyone needs to be relentless in contributing towards this end he suggests.

He also recalled some of the past mistakes and pointed out the need to properly orient patkaians, so as to avoid certain unwanted scenes in the presence of our visiting guest.

Dr. Renchumi Co-coordinator IQAC, took the stage and thanked the three speakers for their words of encouragement and assistance at all times.

She gave a sneak peek of the NAAC assessment report to the members. She also highlighted the status of the work done so far by the team. It was informed that the department evaluation report formats to the HODs, which was later received backed with many very important and informative reports from them.

It was brought to the knowledge of the members that, four reports for UGC NAAC assessment are still in the preparation stage and due for uploading.

A note worthy clarification, that all the 16 HODs are members of the IQAC members by default was made known to the members.

Besides, she presented very detailed preparatory works requiring involvement of various individuals, departments and sections to be taken up right away in the presence of special invitees like general section, accounts section, and computer section among others.

It was decided that all task assigned in view of the NAAC report should be submitted latest by the 30th December 2020. She further informed the house that some special letters are awaiting few selected individuals to assist the NAAC report writing.

The members were treated with refreshment prepared by Dr. Reingamla.

Finally, with a note of thanks from the chairperson the meeting concluded.

Dated: 7/12/ 2020
Time: 12.30 pm
Venue: College Conference Hall

IQAC Meeting Minutes

Madam Akangsenla, the chairperson of the day welcomed the members and invited Dr. Vivee for the invocation prayer.

The chairperson gave time for short speeches to the Principal, Vice Principal and Controller of Examinations.

1. Dr. Thepfüvilie Pierü the Principal, in his opening remark opined the importance of having regular faculty meetings; however, he regretted that it wasn't possible this time due to the prevailing pandemic situation. He generously lauded the tireless effort of the exam section headed by Mr. Samuel controller of examinations for the smooth conduct of examinations with all preparedness. He also expressed satisfaction and appreciated the contribution of all the faculties in the entire academic exercise during these hard times.

He observed that, in view of the NAAC's fourth assessment due in the month of January 2021, the college has much to do. He pointed out that the college has made much progress vertically, however, horizontal growth was not much visible.

He stressed on the importance of keeping data available so as to enable the assessment team easy access to all information of for a good assessment. He concluded with a request to all the faculties to continue working hard and be at their toes in realizing the goal of the college.

2. Miss Angel, the Vice Principal, addressing the members started her speech in a positive note, inviting the members to join her in clapping for ourselves for the exceptionally good works done. She then, straight away highlighted the challenges ahead for NAAC report preparation during this fourth cycle of assessment. The New challenge is that, reports have to be uploaded online after which the NAAC team could call up anyone to verify facts and information provided in the report.

The HODs are alerted of the importance of being prepared with PowerPoint presentations of the departmental activities. Minute records of all activities are expected to be kept with proof in the form of pictures, videos and other means of documentations. Inter as well as intra class/department programmes and competitions (reports) may also be authentically kept for reporting purpose.

She concluded with a note of sincere appreciation to the three members deeply involved in the exercise of this herculean task of NAAC report preparation.

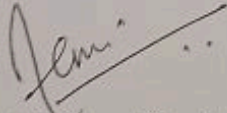
IQAC Steering Committee Meeting with the Senatus

Dated: 7/12/2020

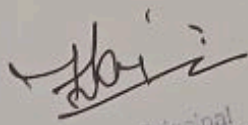
Venue: College Conference Hall

Meeting Minutes:

1. It was decided that all data for SSR will be collected through the HoDs by IQAC email supported by documentary evidence.
2. The entrusted Dr. Dakter, Dr. Sanjib, Ms. Husatulu and Mr. Zingrin for the SSS report preparation
3. Reports of Remedial classes conducted by the departments are to be submitted to the IQAC Steering Committee.
4. The statistics for graduating students going for higher studies during the academic year are to be collected and submitted at the earliest.
5. PhD Certificates of department faculty to be collected and submitted at the earliest.


Dr. RENCHUMI KIKON KUOTSU

IQAC Coordinator

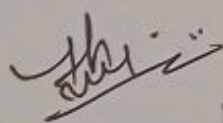

Principal
Patkai Christian College
Chumoukedima : Seithakema

7. Sports Faculty-in-charge: (i) Dr.Kensibo Pamai (Zoology)
(ii) Dr.Opangtula Imsong (History)
8. IPR Co-Ordinator: Dr.Reingamla Tetso.
9. Counselling Cell In-charge: (i) Ms.Asenla Longchari (Bible Teacher)
(ii) Ms.I.Moainla Imsong (Girls Warden)
10. Model United Nations Faculty-in-charge: Ms. Ruokoneino (Political Science)
11. Green Club Faculty-in-charge: (i) Dr. Viheno Iralu
(ii) Mr. Huvezo Thingo (Environmental Science)
12. Career Guidance Cell Faculty-in-charge: (i) Mr. Wets hete Thopi (Arts)
(ii) Dr. Utpal Mishra (Science)
(ii) Mr. Binod Chetry (Mathematics)
(ii) Ms. Atosu (Commerce)
(iii) Mr. Zingrin A. Shishak (Music)
13. Patkai Journal of Multi-disciplinary Studies Faculty in-charge & Editor: Dr. Zhoto Tunyi
14. Research Committee:
Dr.Sanjeeb Kumar (Convenor)
Dr.Yanbeni Kikon (Co-convenor)

Members:

1. Dr. Vivee Peseye (Music)
2. Dr. Rovizonuo Alexander (Economics)
3. Dr. Renchumi Kikon Kuotsu (Political Science)
4. Dr. Prem Kumar Singh (Botany)
5. Dr. Anal Chandra Sarma (Physics)
6. Dr. Wojanbeni Shitiri (Philosophy)
7. Dr. Timothy Langwangbe (Commerce)
8. Dr. Kowete-u Sekhamo (Geology)
9. Dr.T. Moainla Ao (Chemistry)
10. Dr. R. Achila (Zoology)
11. Dr. Phongshak Phom (English)
12. Dr. Dakter Esse (Mass Com)
13. Dr. Viheno Iralu (Environmental Science)
14. Dr. Zhoto Tunyi (Editor, Patkai Journal of Multi-disciplinary Studies)

Principal



Principal
Patkai Christian College
Chumoukedima : Seithekema

Patkai Christian College- Autonomous

Re-constitution of the IQAC members as on 7th Oct. 2020 in consonance with the NAAC revised "Guidelines for the Creation of Internal Quality Assurance Cell IQAC" (Dated 20th Feb., 2020):

1. Chairperson: Principal (Head of the Institution)
2. Teachers to represent all levels (three to eight):
 - (i) Dr.Reingamla Tetso- Member, Steering Committee
 - (ii) Mrs.Akangsenla- Member, Steering Committee
 - (iii) Dr. Sanjeeb Kumar, Senior Asst. Prof.
 - (iv) Mr. Mhao Tungoe, Senior Asst. Prof.
 - (v) Dr. Utpal Mishra, Senior Asst. Prof.
 - (vi) Mr.Zingrin A. Shishak, Music Dept.
 - (vii) Dr.Timothy Langwangbe, Commerce
 - (viii) Dr. Dakter Esse, Mass Communication
3. One Member from the Management: Vice- Principal
4. Few Senior Administrative Officers:
 - (i) Dean, Music dept.
 - (ii) Controller of Exams
 - (iii) Dean of Students
 - (iv) Librarian
5. One nominee from local society: Mr. Razovotuo Chatsu, OSD, PCC and Chairman, Chumoukedima Village Council
6. One nominee from Students: Mr. Nuvose, M.Sc, 3rd Sem, Geology dept.
7. One nominee from Alumni: Ms. Losa Kaisii, Senior Asst. Prof.
8. One nominee from employers: Dr. Kevingulie Khro, Treasurer, Board of Trustees
9. One nominee from industrialists: Dr. Sedevi, CIHSR
10. One nominee from stakeholders: Ms. Neilevono Vupru
11. One of the senior teachers as the coordinator of the IQAC: Dr.Renchumi Kikon Kuotsu

List of Faculty in-charge for the existing and new Cells of the College:

1. NSS Faculty-in-charge: (i) Mr.Bendangnungsang (Philosophy)
(ii) Ms. Amongla (Geology)
2. NCC Caretaker Officers: (i) Mr. Wets hete Thopi (ANO)
(ii) Ms. Ruokoneino Ziekhru
3. Red Cross Club Faculty-in-charge: (i) Dr.Premkumar Singh (Botany)
(ii) Dr. Bendangsenla (Chemistry)
4. Red Ribbon Club Faculty-in-charge: (i) Dr.T.Moainla Ao (Chemistry)
(ii) Dr.Thokchom Devala Devi (Geology)
5. Gender Champion Club/Women Cell Faculty-in-charge: Ms. Razoukhrülü Curha
6. Young Indians Faculty-in-charge: (i) Ms.Hüsatölü Neikha (Commerce)
(ii) Dr.Imlisunep Changkery (Economics)

Minutes of the IQAC Steering Committee Meeting

Date: 30-09-20

Time: 1:00pm

Chairperson: Dr.Renchumi Kikon Kuotsu, Co-Ordinator IQAC

Members Present:

1. Dr.Thepfüvilie Pierü, Principal
2. Ms.Angel Sonari, Vice-Principal
3. Dr.Renchumi Kikon Kuotsu, Co-ordinator, IQAC
4. Dr.Reingamla Tetso, Member, IQAC
5. Akangsenla, Member, IQAC

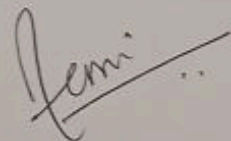
Agendas:

1. To prepare the Annual Quality Assurance Report (AQAR) of the college.
 - 1.1 To collect all necessary data for AQAR and SSR for the years 2016-2020.
 - 1.2 Cross-check all data collected thus far.
 - 1.3 Collect student data from the Department of Examinations.
 - 1.4 Update faculty profile.

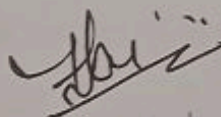
It was unanimously decided to upload all necessary data by the end of October.

2. Review of recommendations for quality enhancement of the Institution.
3. Review of achievements of the Institution from 2016-2020.
4. Setting up of a Women's Cell at the earliest.
5. Installation of Bio-Metric machine in the Admin Block and installation of CCTV in the main gate.
6. Convert the hostel dining hall into Dining-cum-Study Hall.
7. To visit the Hostel Kitchen for renovation.

Recorded by Ms. Akangsenla
Secretary, IQAC



Dr. Renchumi Kikon Kuotsu
Co-ordinator, IQAC

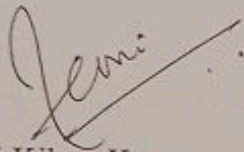


Principal
Patka Christian College
Sodhekama

3. Webinars/Workshops/Training Programmes

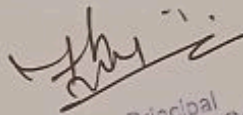
- i. To conduct Webinar on NEP 2020. I/C HoD, Education Department
- ii. To observe World Press Day by organising a webinar. I/C HoD, Department of Multimedia and Mass Communications
- iii. To conduct training Programme/s on income generating activities. I/C Academic Dean, Science

Recorded by Ms. Akangsenla



Dr. Renchumi Kikon Kuotsu

Co-ordinator, IQAC



Principal
Patkal Christian College
Chumoukedima : Seithekema

Minutes of the IQAC Steering Committee Meeting

Date: 07-10-20

Members Present:

Time: 11 am

1. Dr.Thepfüvilie Pierü, Principal
2. Ms.Angel Sonari, Vice-Principal
3. Dr.Renchumi Kikon Kuotsu, Co-ordinator, IQAC
4. Dr.Reingamla Tetso, Member, IQAC
5. Akangsenla, Member & Secretary, IQAC

Meeting Minutes:

1. **Re-constitution of the IQAC members:**

It was decided to re-constitute the IQAC members following the revised guidelines laid down by the NAAC on February 2020.

2. **Review of the existing cells in the college:**

- To appoint another NSS in-charge along with the existing member
- To appoint one more member as Sports in- charge
- To reconstitute the Career Guidance Cell
- To appoint one more member for Personal Counselling Cell
- To revive the Red Cross Club
- To revive the Red Ribbon Club
- To start a Gender Champion Club/Women Cell
- New appointment of YI teacher-in-charge
- New appointment for IPR Co-Ordinator
- New Editor for Patkai Multi-disciplinary Journal
- New appointment with the exisiting teacher- in-charge for counselling cell and sports
- To reconstitute the Research Committe



Principal
Patkai Christian College
Chumokedima : Solihkema