

NEW EXAMINATION GUIDELINES EVEN SEMESTER: JANUARY-JUNE 2020

ALTERNATIVE MODES OF EXAMINATION AND EVALUATION

CONTINUOUS INTERNAL ASSESSMENT (CIA): 30 MARKS

As internal examinations (UG/PG) have already been conducted, convert the total marks from 10 to 15 and accordingly award marks on incremental average. In the same manner, make the assignment total marks to 15 and award marks on incremental average. Courses for which assignment has not been submitted/collected, the students shall submit on the topic to be assigned by the respective course teacher.

Those who did not write the internal examinations/report/activity may be given an assignment for 15 marks. This is in lieu of repeat internal examinations. Those who had appeared the internal examinations shall not, irrespective of their scores (marks), be permitted to submit assignment in lieu of the repeat examinations.

Assignment shall be submitted online via WhatsApp or e-mail, or any medium of online interaction/communication within the stipulated timeframe.

END-SEMESTER EXAMINATIONS (ESE): 70 MARKS FOR TERMINAL STUDENTS

(Terminal students' are those currently in the undergraduate sixth semester and the postgraduate fourth semester and also the repeaters from the 2015 and 2016 batches.)

There shall be physical end-semester examinations (pen-to-paper or traditional mode of examinations) for only the terminal students.

ESE for Regular Students: Sixth Semester (UG) and Fourth Semester (PG)

- (i) **Question Pattern:** Questions are to be set from only the portions of the syllabus covered before the suspension of classes. Set questions for 50 marks with internal choices of answering question 1 or 2, 3 or 4, 5 or 6, 7 or 8 and 9 or 10 with each question carrying 10 marks. For the remaining 20 marks, students shall be given 2 assignment topics for 10 marks each from the yet-to-be covered portions of the syllabus. It is suggested that the syllabus be covered by way of online interaction with students; and assignments must be submitted online within the timeframe stipulated.
- (ii) **Examination Duration:** The ESE shall be conducted for 50 marks in a duration of two hours.
- (i) **Practical Examinations:** Science/Music practical examinations shall be conducted maintaining standard physical distancing. Each department, in consultation with the Academic Dean, may work out the mode and time for practical examinations.
- (iii) **Project/Dissertation:** For courses involving project/dissertation, students may be assigned review/secondary data-based and/or software-driven projects, and desist from laboratory-based experiments and field surveys. The last date for submission of project/dissertation may be fixed by the concerned faculty/department within the broad timeframe laid down by the Controller of Examinations.
- (iv) **Attendance Rule:** All the students are permitted to sit for the ESE.

- (v) **No Special Repeat:** The practice of sixth semester (UG) and fourth semester (PG) special repeat ESE for the graduating batch normally conducted in June shall stand cancelled for this semester.
- (vi) **Contingency Plan:** If the situation in July is not conducive for physical examinations, the ESE for terminal students may be conducted in the following manner: for each six-credit course, there shall be online MCQ examination for 20 marks and unit-wise online assignment submission for 50 marks with each unit for 10 marks (5x10=50). For each two-credit course, there shall be online MCQ examination for 20 marks and unit-wise online assignment submission for 30 marks with each unit for 10 marks (3x10=30). The concerned course faculty in-charge shall assign the topics for each unit.

ESE for Repeaters (All Terminal Students)

- i. **The Examinations:** The ESE for repeaters (1st to 6th semester) shall be conducted in the traditional manner: examination for 70 marks covering the entire syllabus; the normal standard question pattern along with internal choices; and examination duration of 3 hours.
- ii. **Online Application:** All concerned terminal students may apply online for repeat ESE. Those who have duly submitted the application for repeat ESE before the suspension of classes need not apply again; their application form remains valid.
- iii. **Contingency Plan:** If the situation in July is not conducive for physical examinations, the ESE for terminal students may be conducted in the following manner: for each six-credit course, there shall be online MCQ examination for 20 marks and unit-wise online assignment submission for 50 marks with each unit for 10 marks (5x10=50). For each two-credit course, there shall be online MCQ examination for 20 marks and unit-wise online assignment submission for 30 marks with each unit for 10 marks (3x10=30). The concerned course faculty in-charge shall assign the topics for each unit.

FOR INTERMEDIATE STUDENTS: SECOND AND FOURTH SEMESTERS

(‘Intermediate students’ are those currently enrolled in the 2nd (PG & UG) and 4th (UG) semesters)

There shall be **no physical end-semester examinations** for the intermediate students.

ESE for the intermediate students shall be conducted in the following manner:

- (ii) **Online Examinations:** For each six-credit course, there shall be online MCQ examinations for 20 marks from the portions of the syllabus covered, and unit-wise assignment submission for 50 marks with each unit for 10 marks (5x10=50). For the Skill Enhancement Course (SEC), assignment submission shall be for 50 marks with a minimum of two assignments having equal mark distribution. If some form of internal examination/assignment/activity had already been conducted for SEC, the assignment submission shall be for only the remaining required marks. For the Ability Enhancement Courses (EVS and English Communication), the concerned faculty may assign five topics for 10 marks each. All the assignment topics shall be prepared and communicated to the respective class/students by the concerned course in-charge. All interaction/communication, including submission of assignment, shall be online.

- (iii) **Practical Examinations:** Science/Music practical examinations of the current semester shall be conducted either in the next or the next corresponding semester (January to June 2021) along with their immediate junior batch. Each department, in consultation with the Academic Dean, may work out the mode and time for practical examinations.
- (iv) **No Repeat Examinations:** All the intermediate students shall not be permitted to write the repeat ESE this time. They will be permitted to clear them in the corresponding ESE in 2021. The application of those who have applied and duly submitted for repeat ESE shall remain valid for the next repeat ESE in the corresponding semester.
- (v) **Attendance Rule:** All the students are eligible for the ESE.

It is in the best interest of each student to clear the current semester courses as this mode of examinations may not be conducted in the following semester/academic year.

FOR MUSIC DEPARTMENT

The Department of Music may make necessary/additional arrangement for all categories of examinations as per the requirement within the ambit of these general guidelines.

EVALUATION AND DECLARATION OF RESULTS

(a) For Terminal Students

The entire process of examinations, evaluation and submission of marks (CIA and ESE) shall be completed by the 20th of July 2020. Results may be declared on the 31st of July 2020. All relevant documents (SGPA and CGPA Cards, Provisional Certificate, Transfer Certificate, Character Certificate, etc) shall be made available to the students on the date of declaration of results.

(b) For Intermediate Students

The entire process of examinations, evaluation and submission of marks (CIA and ESE) shall be completed by the 31st of July 2020. Results may be declared on the 13 of August 2020.

NO RE-EVALUATION AND RE-SCRUTINY

There shall be no provision for re-evaluation and re-scrutiny of the online examination scripts submitted/conducted.

EXAMINATION GRIEVANCE CELL

All examination-related grievances of the students and faculty shall be dealt with by the Examination Grievance Cell comprising of the following: Angel Sonari (Vice-Principal), Dr Renchumi K Kuotsu (Academic Dean, Social Sciences and Commerce) and Philemon Khumba (Asst Controller of Examinations).



A.G. SAMUEL
Controller of Examinations