

NOTIFICATION ON
**SHIFTING TO ONLINE FROM PHYSICAL END-SEMESTER EXAMINATIONS
FOR TERMINAL STUDENTS**

Owing to the unabated increase in the number of COVID-19 positive cases and the current Standard Operating Procedures in place, the physical end-semester examinations scheduled from the 1st to the 20th of July 2020 for the terminal students of the undergraduate and postgraduate are cancelled. The cancellation is necessitated keeping in mind the overall best interests of the students, faculty and staff of the college, and also to allay the apprehensions of the parents/guardians and well wishers of the college.

However, it doesn't mean complete abdication of academic activities and examinations. As mentioned in the New Examination Guidelines issued on the 8th May 2020, it is now time to invoke the Contingency Plan, and, therefore, all academic and examination-related activities of the Even Semester 2020 shall hereafter be shifted to the online mode.

All terminal students (the current UG sixth and PG fourth semesters and their repeat courses, repeaters from the 2015 and 2016 batches) including those detained in any semester shall fulfill the requirements of the end-semester examinations via online mode.

Therefore, please take careful note of the following points:

ONLINE MODE OF END-SEMESTER EXAMINATIONS

1. Assignment Writing for 50 Marks

For each six-credit course, each student shall submit five assignments, one from each unit of the syllabus. Each assignment is for 10 marks. For each two-credit course, there shall be three assignments for 50 marks with mark configuration of 20+20+10=50 or 20+15+15=50. For two-credit courses, if certain portions/components have already been conducted, the mark configuration may be changed accordingly.

- (a) The current UG sixth semester and PG fourth semester students have already submitted two assignments each for each of their regular courses as part the end-semester examinations. They need to submit three more assignments for each of their regular courses.
- (b) Additionally, the current UG sixth semester and PG fourth semester students repeating any course in the previous semesters have to submit five assignments each for all six-credit courses and three assignments each for all two-credit courses.
- (c) Repeaters from the 2015 and 2016 batches have to submit five assignments each for all six-credit courses and three assignments each for all two-credit courses.
- (d) Students who have been detained in any semester and repeating the semester and their repeat courses in the previous semesters have to submit five assignments each for all six-credit courses and three assignments each for all two-credit courses.
- (e) Last date for submission of assignments is 10th July 2020.

The concerned course teacher(s) or any faculty entrusted by the HoD shall give assignment topics for all the categories of students mentioned above, evaluate and submit the marks to the Examination Cell.

The Departments of Environmental Science (M. Sc) and Music may decide on the number of assignments based on the number of credits for each course.

2. Online MCQ Examinations for 20 Marks

There shall be online MCQ examinations for all the six-credit courses. Courses with less than six credits shall be covered by way of assignment writing alone.

- (a) Online MCQ examinations are for terminal regular, repeat and detained students.
- (b) There will be mock online MCQ examinations before the actual examinations.
- (c) Detailed instructions on all online examination-related matters including registration and examination routine will be uploaded on the college website shortly.
- (d) MCQ online examinations will be conducted from the 20th to the 31st of July 2020. Examination routine with instructions will be notified shortly.

3. Science/Music Practical Examinations

The Deans of Science and Music have been entrusted to work out and inform all concerned the mode of practical examinations for science and music. Students are advised to be in touch with their departments for updates on the matter.

4. Faculty-Student Interaction

For all academic purposes, students are advised to establish online contact with the faculty directly or through the Head of the Department.

5. Flexibility in the Choice of Examinations

If any student wants to opt out of the online mode of examinations and wait for the regular mode of examinations to be written in the next or the following semester (i.e. next academic year), the student shall report to the undersigned in writing latest by the 19th June 2020. However, this flexibility is not applicable to those from the 2015-admitted batch as this is their last opportunity to clear their backlog.

6. Caution for Repeaters

Repeaters whose application for repeat examinations have not been duly received and accepted shall neither be permitted to submit assignments nor write the online MCQ examinations. Last date for online submission of repeat end-semester application has been extended from the 12th to the 19th of June 2020.

Check the college website for regular updates on all examination-related matters.

This notification is issued with the approval of the Principal, Vice-Principal and all Academic Deans.

(A.G. SAMUEL)
Controller of Examinations