



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	PATKAI CHRISTIAN COLLEGE (AUTONOMOUS)
Name of the head of the Institution	Dr. Thepfuvilie Pieru
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03862-240601
Mobile no.	9862289533
Registered Email	PATKAICOLLEGE@GMAIL.COM
Alternate Email	thepfuviliepieru@gmail.com
Address	Chumoukedima-Seithekhema
City/Town	Dimapur
State/UT	Nagaland
Pincode	797103
<b>2. Institutional Status</b>	

Autonomous Status (Provide date of Conformant of Autonomous Status)	15-Jul-2005
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Renchumi Kikon Kuotsu
Phone no/Alternate Phone no.	08729801678
Mobile no.	9612496751
Registered Email	PATKAICOLLEGE@GMAIL.COM
Alternate Email	kkrenchumi@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.patkaicollege.edu.in/IOAC/AQAR_2016%20-%202017.pdf">https://www.patkaicollege.edu.in/IOAC/AQAR_2016%20-%202017.pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<https://www.patkaicollege.edu.in/calendar/17-18.jpeg>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	A	3.24	2016	19-Jan-2016	18-Jan-2021
2	A	3.06	2010	28-Mar-2010	27-Mar-2015
1	B++	81.00	2004	14-Sep-2004	15-Sep-2009

### 6. Date of Establishment of IQAC

24-Oct-2004

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

AQAR Preparation	06-Feb-2018 60	72
Result Evaluation	09-Feb-2018 1	73
Orientation of faculty on mentorship	11-Aug-2017 1	70
Internal academic audit	25-Jan-2018 1	4
Feedback from stakeholders of the collected, analysed and used for improvements	01-Apr-2018 30	1000
Regular meetings of IQAC	12-Jul-2017 7	25
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Patkai Christian College	CPE	UGC	2010 3285	18000000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

7

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Preparation of the UGC Peer Team visit for Autonomous Extension (File attached) 3. Monitoring the college mentoring system 2.Assisted the college in allround development by participative decisionmaking 4. Conducted orientation

programme for new students in the beginning of the new session 5. Devised and implemented structured feedback mechanism on the syllabus introduced last year (2016)

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Student Mentorship	Satisfactory
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Academic affairs Committee	08-Dec-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

23-Mar-2018

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Design and Development**

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
Nil	NIL	Nil	Nil

No file uploaded.

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction

BA	Eng, Edu, Eco, Hist, Philo, Pol. Sc	18/07/2017	Check the file	18/07/2017
BSc	Bot, Chem, Physics, Geo, Math, Zoo	18/07/2017	Check the file	18/07/2017
BCom	Accountancy	18/07/2017	Check the file	18/07/2017
BCA	Computer Science	18/07/2017	Check the file	18/07/2017
BVoc	B Mus	18/07/2017	Check the file	18/07/2017
<a href="#">View File</a>				

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	English, History, Pol. Science, Education, Economics, Philosophy	18/07/2017
BSc	Botany, Chemistry, Physics, Mathematics, Computer Science, Zoology	18/07/2017
BCom	Accountancy	18/07/2017

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Refer file	18/07/2017	244
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Eng, Political Science, History	51
BSc	Bot, Geology	59
MSc	Geo	4
BVoc	B Mus	7
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The interest of the students is at the heart of the college, and in an effort to serve the students the institution receives feedback from the Students, Alumni, Teachers, Parents, and Employers. The feedback mechanism is both formal in a structured manner, and informal in an interactive-mode. The faculty play a pro-active role in maintaining a close tie with the students and Alumni. Our students are spread across the country, and they give an account of their triumphs and struggles in terms of their academic as well as social standing. Students' feedback is always positive- even their criticism. Such feedbacks are highly valued as we get to know the challenges and inadequacies of our institution, helping us to honestly evaluate our performances and standing as an academic institution in the country. Students presently pursuing their degrees in the college are given an evaluation sheet in order to assess the performance of the syllabus as well as the teachers. Evaluation of teachers is done anonymously, and as such, students take the opportunity to bring forth their academic experiences with the teachers without any fear of their identity being revealed. Timely one-on-one interactions with students and parents are often carried out in order to assess not only curriculum outcomes but also the overall administration including the hostels and the treatment of support staff to students. The Spiritual Ministry assigns faculty and staff once every month to deliver messages of encouragement to students in the hostels. Such visits are found to be very fruitful as students freely express their opinions on all issues in an informal environment. This way, the wholesome growth of the students is ensured. The college conducts an Open-house competition every year on the College Foundation Day (28th August). During this occasion, several members of the faculty visit each and every room to assess the living condition of the hostels. Further, the IQAC Steering Committee along with the Dean of Students and Senior Administrative officers interact with the Hostel Wardens and students on a regular basis. Such visits enable the college to take stock of the problems faced both by hostel Wardens and students. The information on the requirements and challenges collected are relayed to the employers (Board of Trustees) by the Principal and the two Faculty Representatives during the Board meetings. During such meetings, the Board (employer) presents their observation on the functioning of the college on all matters: academic, administration, financial etc. This is how all issues related to the college are put across for deliberation and decision-making in the Board which is the highest policy-making body. All these exercises help the college to analyze its strengths and weaknesses, and work towards solutions to the problems for overall development of the college.</p>

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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MSc	Environmental Science	20	35	20
MA	English	50	70	51
BVoc	Music	30	60	24
BCA	BCA	20	10	7
BCom	Accountancy	40	20	15
BSc	BSc	300	280	273
BA	BA	360	350	322
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1561	149	71	1	20

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
72	72	29	15	Nil	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring program is by far one of the best practices of the College in grooming the students into men and women of value. Students who enter the college with little understanding of the complex landscape of higher education, its purpose and unsure of what they would do with their graduate degrees are well directed to academic excellence and ideal career pathways through mentoring. The modus-operandi of mentoring in the college is briefly highlighted in the following lines. The Head of Departments (HoDs) of each department is fully entrusted to carry out compulsory mentoring each semester. The HoDs allocate each teacher a certain number of students to be mentored. The concerned teacher finds out suitable time to meet up the students either in group or individuals. There is no uniformity in the pattern of mentoring. However, the major areas of coverage by the mentors are the student's characters, academic performance, and career opportunities. Students are given opportunities to share their personal problems and experiences. Mentoring is not a one time activity rather, it is carried out on need basis. Special attention is given to those students having low attendance and academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1710	72	1 : 23

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
5	6	1	6	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSc	6 semesters	30/05/2018	19/06/2018
BA	BA	6 semesters	30/05/2018	19/06/2018
BCom	BCom	6 semesters	30/05/2018	19/06/2018
BCA	BCA	6 semesters	30/05/2018	19/06/2018
BVoc	BMus	6/8 Semesters	30/05/2018	19/06/2018
MA	MA Eng	4 semesters	31/05/2018	24/06/2018
MSc	MSc ENV	4 semesters	31/05/2018	24/06/2018
MSc	MSc Geo	4 semesters	31/05/2018	24/06/2018
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
35	1453	2.4

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<a href="https://patkaicollege.edu.in/IOAC/progout/Programme%20Outcomes_2017%20-%202018.PDF">https://patkaicollege.edu.in/IOAC/progout/Programme%20Outcomes_2017%20-%202018.PDF</a>
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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MSc	MSc	EVS	19	16	84.21



MSc	MSc	Geo	4	3	75
MA	MA	Eng	50	33	66
BCA	BCA	BCA	4	3	75
B Mus	BVoc	BMus	22	22	100
BCom	BCom	Accountancy	5	5	100
BSc	BSc	Chem, Phy, Math, Zoo, Bot, Geo	105	79	75.24
BA	BA	Eco, Edu, Eng, Hist, Philo, Pol. Sc	252	231	91.67
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.patkaicollege.edu.in/IOAC/SSS/17-18.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Merenmangla	Teacher Fellowship under FDP	28/08/2017	UGC
National	Eniro Murry	Teacher Fellowship under FDP	31/05/2018	UGC
<a href="#">View File</a>				

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NIL	Nill	Nill
No file uploaded.				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Seminar on Entrepreneurship as a career option: Prospects and Challenges	Commerce	01/09/2017
<a href="#">View File</a>		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

### 3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geology	1	Nil
International	Zoology	1	Nil
<a href="#">View File</a>			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	2
Computer Science	1
Chemistry	1
<a href="#">View File</a>	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nil	Nil	Nil
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nil	Nil	NA	Nil
No file uploaded.						

#### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Assesment of Aquatic Health of the Chathe River (Nagaland), India, utilizing macro invertebrates as indicator	Dr.Sanjeeb Kumar Dey Baidya	Asian Journal of Microbiology, Biotecnology and Environmental Science. Vol.19(4):905-960(2017) ISSN: 0972-3005(Scopus Indexed)	2017	14	Nil	Nil
<a href="#">View File</a>						

#### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	21	2	Nil
Presented papers	2	5	2	Nil
Resource persons	Nil	2	Nil	Nil
<a href="#">View File</a>				

### 3.5 – Consultancy

#### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Music Department	Refer file	Nagaland State Co-operative Bank, PCC, Government of Nagaland	72029
Botany Department	Floriculture Unit	PCC and Horticulture Department, GON	1500
<a href="#">View File</a>			

#### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	Nil	Nil
No file uploaded.				

### 3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Special National Integration Camp, Blood Donation, Environment Awareness, Cleanliness Drive, Visitation to orphanage and Destitute Home, etc.	NSS, NCC, EU, SUPCC,	8	1000
<a href="#">View File</a>			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Drive	EU with Students Union Patkai Christian College	Mass Social Work	4	732
Gender issue	Education department with CIHSR Hospital Colege of Nursing	Workshop	4	57
Swacch Bharat Abhiyan	NSS	Cleanliness drive	3	120
<a href="#">View File</a>				

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange, Student exchange, Special Lecture	Check the file	PCC , NRCM-ICAR	365
<a href="#">View File</a>			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Check the file	Trinity piano exam, etc	Trinity College London, more	03/09/2017	17/04/2018	394
<a href="#">View File</a>					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
53	53.52

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar Halls	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with LCD facilities	Newly Added
Laboratories	Newly Added
Class rooms	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or patially)		
<b>SOUL</b>	<b>Partially</b>	<b>2.0</b>	<b>2006</b>

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
<b>Text Books</b>	<b>24383</b>	<b>18397938</b>	<b>161</b>	<b>71793</b>	<b>24544</b>	<b>18469731</b>
<b>Reference Books</b>	<b>3697</b>	<b>2018942</b>	<b>50</b>	<b>24031</b>	<b>3747</b>	<b>2042973</b>
<b>Journals</b>	<b>23</b>	<b>54546</b>	<b>Nil</b>	<b>Nil</b>	<b>23</b>	<b>54546</b>
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
<b>No file uploaded.</b>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
<b>Existin g</b>	<b>175</b>	<b>40</b>	<b>100</b>	<b>60</b>	<b>50</b>	<b>20</b>	<b>36</b>	<b>22</b>	<b>3</b>
<b>Added</b>	<b>20</b>	<b>0</b>	<b>20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>195</b>	<b>40</b>	<b>120</b>	<b>60</b>	<b>50</b>	<b>20</b>	<b>38</b>	<b>22</b>	<b>3</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>22 MBPS/ GBPS</b>
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>NIL</b>	<b>Nil</b>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>43.5</b>	<b>40.76</b>	<b>14</b>	<b>28.55</b>

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

(i) **Laboratory:** All science departments are directly under the supervision of the Dean of Sciences. The Dean convenes meetings of all science Heads of departments at regular intervals to make plans and bring out routines for laboratory activities and practical classes. The laboratory equipments and instruments are taken care of by the laboratory assistants and laboratory bearers. Requirements of new or additional items are listed by the laboratory assistants in consultations with the department teachers, and the HODs take it up with the Dean of Sciences, who in turn, forward it to the management authority for procurement. The laboratory assistants and bearers are responsible for keeping the laboratory neat and clean. They also maintain a record of the inventory of the department. (ii) **Library:** The Library Committee looks after the administration of the library. The committee is headed by the librarian, with senior teachers from different academic departments as members. The principal of the college and the librarian are permanent members of the committee, whereas the other members have a 3 years term. Feed backs and suggestions from students and teachers are deliberated upon during the committee meetings. Decision for changes in the process of utilization of library facilities, if necessary, and improvements aimed at maximum benefit for students and teachers are taken during the periodic meetings of the committee. Academic departments send the list of new books to be purchased through the HODs to the librarian, who in turn, forward it to the purchase committee and the final approval is given by the principal. Downloading, printing and photocopying of study materials are provided to the students at nominal rate. (iii) **Sports Complex:** The faculty in charges (one male and one female) of games and sports look after the facilities like foot ball and cricket grounds, basket ball and volley ball courts, swimming pool, indoor stadium and multi gym. These two officers are responsible for the smooth conduct of all games and sports activities of the college, which is an annual affair of the students. They appoint some other faculty members to assist them whenever necessary. The students are always encouraged to use the facilities and participate actively in games and sports for their physical and mental developments, and to be in good health. (iv) **Computers:** The Head of every academic department is responsible for the safe keeping of the computers and printers in their respective departments. Teachers as well as students are encouraged to utilize the computer facilities, which help the college towards paperless works. The teachers use these facilities to prepare lectures, power point presentations, download study materials, conduct practical classes, etc. The computers (48 nos.) in the UGC resource centre are kept under the custody of an office assistant (technical). Students can use them anytime for browsing and downloading study materials, for writing assignments, preparing for class seminars, etc. free of cost. A nominal amount is charged for printing and photocopying the downloaded materials. (v) **Class Rooms:** The rooms for theory classes are allotted to each academic

<https://www.patkaicollege.edu.in/Maintenance%20of%20Facilities%20.pdf>

## **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

### **5.1 – Student Support**

#### **5.1.1 – Scholarships and Financial Support**

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Employees Children Welfare Scheme	31	580000
Financial Support from Other Sources			

a) National	PMS, MSP, MRT	1400	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<a href="#">View file</a>	18/07/2017	1710	College, National Cadet Corps, Young Indians Nagaland Chapter, Nagaland Bamboo, Development Agency, Shalom Rehabilitation Centre,
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Free Coaching and Guidance for Competitive Examinations	370	320	Nil	Nil
2018	Career Counselling	370	320	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year



Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	93	BA, BCA, BSC, BCOM	Eng Edu, Eco, His, Pol, BOT, Chem, Mathematics, phy, Zoo, Commerce	File Provided	PG
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Refer file 1	Inter-college, College, National	1700
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	1st in Health and Hygeine Exam (NCC)	National	Nill	1	Nill	Cadet Bliss
2018	1st in song compe tition	National	Nill	1	Nill	NCC Air Wing Cadets
2018	1st in Debate com petition (NCC)	National	Nill	1	Nill	CUO Kalam
2018	2nd in D eclamation	National	Nill	1	Nill	CUO Kalam
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There are two Student bodies in the college- the Students Union Patkai Christian Students Union (SUPCC) and Post Graduate Students Welfare Council (PGSWC). Formed with an aim to maintain a vibrant relation between the college authority and the student community, both are committed to transparency,

accountability and advancement of the interests of the students in particular and the college at large. The two bodies ensure that the students co-operate and participate in the activities beneficial to oneself and the college. They have parliamentary sittings and meetings where they come up with decisions and requests that are put across to the concerned authority for necessary action. This practice has proved to be helpful for the college management in gauging the needs and desires of the students. The Student bodies also have meetings with the BOT, Principal, and Alumni Association whenever the situation demands. The functioning of the student bodies are carried out under the supervision and guidance of the Students' Advisor who is the Dean of Students and a senior faculty. Patkai is known for the extravagant functions that the students get to organise throughout the year. There is the Annual Social which is an occasion that welcomes the freshers and bids adieu to the outgoing students. Then, the Annual Week- a weeklong gala event hosts the cultural fest, literary competitions, sporting events etc. There are also inter-hostel tournaments happening almost every month. In all these events, the student bodies take up the responsibility of organising and managing the events and, in the process enable students to hone their talents and leadership skills. Being located in a residential area functioning administratively, academically, spiritually/morally and socially, the student bodies have proved to be a boon to the college authority in disciplining of the fellow students. The students through the student bodies take up mentoring roles of the younger ones, thus helping them to stay out of problems and at the same time, receives guidance for proper conduct in academic and other matters. Students also assist the wardens in monitoring and overseeing the functioning of the Mess. These students represents the student community in meetings concerning to changes (or hike) in the structure of Mess Fees etc. Such practices help the college authority to devise plans even for improvement in matters concerning the mess. In the academic front too, there is a student representative in the Board of Studies (BOS) of all the departments who bring in the view of the students directly too. Thus, changes in the syllabus are done after a careful hearing and analysis of the students' perspectives by the concerned department members of the BOS. The interest of the students is at the heart of the college, and all matters related to their interests- academic teaching-learning, the hostel administration, library, general administration, social programs and functions, discipline matters etc. - are fine-tuned and handled with care.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Executive Committee 1. President - Mr. Soreipam Jagoi 2. Vice President- Dr. Zhoto Tunyi 3. Secretary- Ms Shonreichon Sareo 4. Finance Secretary- Mr. Nazim Ahmed Important annual activities 1. Felicitation programme for toppers from all departments in every stream 2. Interactive sessions with out-going Bachelor and Master students in the month of January to create awareness on AAPCC. 3. Alumni Day observed every first Sunday of February. 4. General meeting and audit 5. T-shirt project 6. Community service 7. Recreational activity through AAPCC fishery 8. Cleanliness drive Tri - annual activity Alumni get- together Ongoing Project of the Alumni Association 1. Road Construction of the 1.4 km stretch of road from the Old Campus main gate till the New Campus boys' hostel-passing through the Bundrock Memorial Chapel Auditorium, girls' hostel, administrative block, and library. 2. Maintenance of Dr. Atai Memorial Children Park. 3. Maintenance of AAPCC fishery Future activities. 1. To get AAPCC registered (in progress) 2. Alumni Guest House. 3. Need and Merit based Scholarships. 2017 - 2018 1. In August 2017, the road project committee was formed with the following members: Mr. Neisalie Mr. Asui Jagoi Mr. Hongba Phom Mr. Bilson Kikon Mr. Soreipam Jagoi Ms. Shonreichon Sareo

Mr. Nazim Uddin •The following individuals were identified as work-in-charge to oversee the daily work: Mr. Asui Jagoi Mr. Neisalie Rev. Vichukho Mr. Pelesu Chase 2. The foundation stone for the road project was laid by Rev. Dr. Tuisem A. Shishak on 16 August 2017. 3. Alumni Triennial Meet on 5th November 2017. 4. Alumni Day was observed on 4th February 2018.

5.4.2 – No. of registered Alumni:

5400

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Important annual activities 1. Felicitation programme for toppers from all departments in every stream 2. Interactive sessions with out-going Bachelor and Master students in the month of January to create awareness on AAPCC. 3. Alumni Day observed every first Sunday of February. 4. General meeting and audit 5. T-shirt project 6. Community service 7. Recreational activity through AAPCC fishery 8. Cleanliness drive Tri - annual activity Alumni get- together Ongoing Project of the Alumni Association 1. Road Construction of the 1.4 km stretch of road from the Old Campus main gate till the New Campus boys' hostel-passing through the Bundrock Memorial Chapel Auditorium, girls' hostel, administrative block, and library. 2. Maintenance of Dr. Atai Memorial Children Park. 3. Maintenance of AAPCC fishery

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As a UGC-conferred autonomous institution, the college manages its affairs duly following the overall academic guidelines laid down by the UGC and the Nagaland University to which the college is affiliated. There are two categories of decentralization and participative management: academic management and administrative management. At the academic level, every academic department has a Board of Studies entrusted to review, restructure and revise the syllabi every three years. Every faculty takes active participation by giving necessary inputs on the overall course structure and teaching-learning process in tune with the general standards and also keeping in view the local and regional context. The respective Deans are entrusted with the chalking out of teaching plans for departments falling within their areas. They devise the daily assignments of the teachers in consultation with the Head of departments, who are also entrusted to oversee the completion of the syllabus and all activities related to teaching-learning outcomes. The College follows Semester system of learning and evaluation process. There are two broad parameters for examination and evaluation: Continuous Internal Assessment (CIA) and End-Semester Examinations (ESE). CIA for 30 of the examination process has the following components: internal examinations (10 marks), tutorial writing (5 marks), class seminar presentation (5 marks) and MCQ examinations (10 marks). The Controller of Examination is in-charge of all the exam related processes right from conducting to result declaration. At the Administrative level, management is carried on with different committees formed to perform and execute varied responsibilities of the college. Being a residential college with 1000 acres of land, wide participation from the lowest rung to the highest echelon of office management is required. Within the college administration, the Administrative Council occupies the highest body where all matters related to the management of the college are deliberated upon and decided. Matters/issues are brought to

the notice of the Administrative Council by the respective Heads in all the wings of the college - academic and administrative. Those issues that come within the purview of the policy-matters of the college are taken to the Board of Trustees by the Principal for further deliberation and decision. There are four annual general meetings (two in each semester) where all faculty and staff deliberate on issues related to overall management of the college. Aside, in these meetings, the Principal reminds the college employees about the vision and requirements by the code of professional and moral ethics for the advancement of the college and the individual and collective responsibility to the society and world at large. Further, the IQAC of the college has a Steering Committee (three to four members). Since some of the members of the Steering Committee are individuals with vast experience as far as the functioning of the college is concerned, they are also taken on board in most the decision-making bodies/committees of the college. With the above mentioned practices situated in the college, the college has the practice of decentralization and participative management properly in place.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college implemented the Choice-Based Credit System in 2016 at the undergraduate level as designed and mandated by the UGC. Within the permissible 30 modification of the syllabus for each course, the academic departments incorporated regional and state-specific course contents in some of the courses. The college reviews and updates the syllabi of all the departments every three years.
Teaching and Learning	The college gives added emphasis on the teaching-learning process. Under the overall academic ambience of the college, every department lays down department-specific academic calendar every semester that enables the department colleagues, the head of the department, the academic dean and the college authority to oversee and monitor the teaching-learning outcome.
Examination and Evaluation	There are two broad parameters for examination and evaluation: Continuous Internal Assessment (CIA) and End-Semester Examinations (ESE). CIA for 30 of the examination process has the following components: internal examinations (10 marks), tutorial writing (5 marks), class seminar presentation (5 marks) and MCQ examinations (10 marks). The ESE for 70 is a three-hour descriptive examination for each course conducted at the end of

the semester. Apart from these examinations, there are co-curricular activities where students' participation is compulsory. The college organizes a felicitation ceremony where semester toppers of each department are acknowledged with a merit certificate and monetary award.

Research and Development

The college has a Research Committee that looks into issues related to research facilities for faculty and students. There are research-based courses both at the undergraduate and postgraduate program of studies. These courses are governed by the rules and regulations laid down by the research committee of the department concern. The Research committee also publishes an annual research peer reviewed journal of the college.

Library, ICT and Physical  
Infrastructure / Instrumentation

Library is being updated with procurement of new and relevant books, journals, magazines and newspapers. The reading room is a lounge type with separate reading tables and is air-conditioned. The faculty use ICT-enabled tools and instruments for delivery of lectures and sharing of study materials. The college has in built software for the Examination and Administrative works, and has plan to procure software for Learning Management System which is a digital platform for comprehensive management and running of the college as a whole.

Human Resource Management

The college has 200 plus employees on its payroll. Faculty members undergo UGC-mandated orientation and refresher and other training programmes at various Academic Staff Colleges and institutions. Employees are continuously motivated to obtain new knowledge, skills and abilities through workshops, seminars, trainings, lectures, etc. The college also conducts need-based training and orientation from time to time for the faculty and staff in the college with resource persons from within and off the campus. Employees in non-academic departments are supervised by college officials appointed for the purpose. Casual, medical and special leaves are granted to employees following the college service rules.

Industry Interaction / Collaboration

The college has collaborated with

government and private hospitals for blood donation camps, field visits for students and awareness campaigns for many health-related issues. Zoology department collaborates with the National Research Center on Mithun - Indian Council for Agricultural Research Nagaland for hands-on training to the students on Cryopreservation technique and artificial insemination in Mithun on a yearly basis. The Music department often organizes workshops/master classes in collaboration with other music centers such as The Nagaland Conservatory of Music, the Hope Center for Excellence and Furtados Music/Mountain Music Academy. These workshops are conducted by musicians from Iceland, South Korea, USA, Russia and Hungary. The Music Task Force (Govt. of Nagaland) has funded several of these workshops. Likewise, many departments collaborate with colleges and institutions, village administrative agencies, government and private agencies, and business establishments to provide skills in different fields to the students. Private companies do conduct awareness and recruitment drive in the college. Further, the Young Indians, Nagaland Chapter conducts Workshops on a regular basis. The NCC unit of the college collaborates with the Indian army for both academic and practical components of the study course. The NSS collaborates with the neighboring villages for awareness and cleanliness campaigns.

**Admission of Students**

The college draws students from the entire northeastern states and some from beyond the region. All information related to admission to all the academic departments for Postgraduate and Undergraduate courses, and Diploma and Certificate courses are regularly updated on the college website. Being a residential college, these procedures include the hostel admission too. The college follows a very simple and transparent admission policy with cutoff mark fixed as eligibility criterion.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Planning and Development	The planning and development for the

college can be done only with availability of funds for which back and forth communication with the funding agencies has been made possible through e-governance. The College has received a commendable amount of support from different agencies, both governmental and non-governmental. Of late, the UGC has become the main funding agency in terms of the infrastructural development of the college. The North East Council (NEC) has also come forward in assisting the college with its developmental projects. Apart from these two government agencies, the college receives funds from churches, philanthropy, Alumni Association etc. All of these supports are mooted through e-governance, enabling the college to plan and undertake developmental works.

Administration

E-governance is an integral component of the college administration. In an effort to move towards paperless functioning, the administration uses ICT-enabled tools and instruments for delivery of information both for its employees and students. The college has in built software for the Administrative works, and has plan to procure software for Learning Management System which is a digital platform for comprehensive management and running of the college as a whole.

Finance and Accounts

Presently, all works related to banking are carried out with the use of e-governance. To maintain full-proof transparency and accountability of financial transactions of the college, the college has felt the need for keeping a digital software in place. Hence, the College plans to procure software for comprehensive management and running of the college as a whole under which the Finance and Accounts Section will be covered too.

Student Admission and Support

Presently, the College is making small strides in implementing e-governance in the admission and support of student. Majority of our students come from the interior rural areas with many of their parents not in a position to follow up the pace of digital and technological developments. Further, poor internet connectivity is an issue and a big challenge faced by people of

	the State. However, student admission and support by e-governance will become a reality in the near future with the procurement of the software for Learning Management System.
Examination	The Examination department makes use of in-house software for all exam-related works. It disseminates information to faculty and students by the use ICT-enabled tools and instruments along with the conventional manually operated method. Some of the exam related works by e-governance are: question submission by faculty evaluation of MCQ type examination declaration of results communication to the affiliating University etc.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Walosangla	1st Winter School Workshop on Time Series Modelling Forecasting	Mahatma Gandhi School of Eco Com, Assam Univ, Silchar TIES	Nil
2017	Merenmangla	Statistical Method in Biomedical Research	ICAR-NRC Nagaland	Nil
2017	Walosangla	National Workshop on Research Methodology in Social Sciences, 4th-13th December. 2017	ICSSR- North Eastern Regional Centre, NEHU Campus, Shillong	Nil
2017	Zulusenla	Training of Trainers on Woman's right and Peace by Dept of Eng., 14th Nov	Nagaland University	Nil
2017	Dr. Thokchom Devala Devi	International Expert Forum on Mainstreaming Resilience and Disaster Risk Reduction in Education	Asian Institute of Technology, Thailand	Nil



[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	First Day Staff and Faculty Meeting	First Day Staff and Faculty Meeting	15/07/2017	15/07/2017	72	28
2018	Faculty Meeting	Nil	16/01/2018	16/01/2018	72	Nil
2017	Orientation of faculty on Mentorship	Nil	11/08/2017	11/08/2017	70	Nil
2017	Preparation for UGC Peer Team Visit for Autonomous Extension	Preparation for UGC Peer Team Visit for Autonomous Extension	22/09/2017	22/09/2017	70	7
2017	Preparation for UGC Peer Team Visit for Autonomous Extension	Preparation for UGC Peer Team Visit for Autonomous Extension	05/10/2017	05/10/2017	72	7

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
1st Winter School Workshop on Time Series Modelling Forecasting	1	11/01/2018	13/01/2018	3
National Workshop on Research Methodology in Social	1	04/12/2017	13/12/2017	10

Sciences, 4th-13th December. 2017				
Statistical Method in Biomedical Research	2	27/01/2017	29/01/2017	3
Training of Trainers on Women's rights and Peace by Dept of Eng., 14th Nov	1	14/11/2017	14/11/2017	1
International Expert Forum on Mainstreaming Resilience and Disaster Risk Reduction in Education	1	01/12/2017	02/12/2017	2
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
72	Nil	102	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
CPF, Social Security Scheme (Medical Insurance), Paid Maternity Leave, Gratuity	CPF, Social Security Scheme (Medical Insurance), Paid Maternity Leave, Gratuity	Social Security Scheme (Medical Insurance) to cover medical expenses up to Rs. 10,000. In the event of death, Rs 15,000 is paid to the family of the deceased Employees' Children Welfare Scheme with a fee waiver up to three children Welfare Scheme for needy students in extending financial help Free Ambulance Service and Free filtered water for drinking

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The College conducts internal financial audit every year by a Committee comprising of three members: Treasurer of the Board of Trustees (BOT), Head of Commerce/Economics department and a Senior Faculty. These members are appointed by the BOT. After the report is being submitted, the BOT undertakes a thorough deliberation and analysis on the financial, academic and administrative matters of the College, and engages in planning for the programs and activities for the ensuing year. This exercise helps the Accounts Officer to prepare the Annual

Budget on priority-basis. The Budget is presented to the Board in the month of April and passed by the Board after discussion on all matters. An external audit is conducted by involvement of a Chartered Accountant (CA). The CA is entrusted with the auditing and preparation of Audit Report for the grants received from the UGC, other Government and funding agencies. Following these exercises, the College receives utilization certificate from the CA.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Church offering	2000	Thanksgiving
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

81677000
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Academic Audit Committee
Administrative	No	Nil	Yes	Administrative Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents attend in good number the Annual Christmas Concert organized by the Music department, and also financially contributes as a free-will donation. 2. Parents participate in meetings whenever required by the college/teachers for academic purposes. 3. Parents participate in finding solution to any disciplinary problem of their ward/s.
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6.5.3 – Development programmes for support staff (at least three)

1. Talks on Professional ethics 2. IT knowledge enhancement programs 3. Soft skills.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Implemented CBCS in 2016 for undergraduate program 2. Upgraded ICT facilities and hostel infrastructure 3. Consolidated book stockpile in the library
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2017	Orientation of faculty on Mentorship	12/07/2017	11/08/2017	11/08/2017	70
2018	Result Evaluation	09/02/2018	09/02/2018	09/02/2018	73
2017	Preparation for UGC Peer Team Visit for Autonomous Extension	22/09/2017	22/09/2017	30/06/2018	22
2017	Preparation for UGC Peer Team Visit for Autonomous Extension	05/10/2017	05/10/2017	30/06/2018	24
2018	AQAR Preparation	05/02/2018	01/05/2018	30/06/2018	72
2018	Feedback from stakeholders collected, analysed and implemented for improvements	05/02/2018	01/04/2018	30/04/2018	1000
2018	Internal Academic Audit	19/01/2018	25/01/2018	25/01/2018	4
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitisation Programme	08/10/2017	08/10/2017	200	70
Save the Girl Child	24/09/2017	24/09/2017	500	440

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

As a step towards Environmental consciousness, Patkai Christian College has a

well-preserved 70 percent of its area (Total area: 1000 acres) with lush-green coverage. The college is well known for its effort to maintain pollution free and fresh air environment by plantation drive undertaken by students and employees every year. The college maintains user-friendly pathways, restricts entry of vehicles, engages students in production of paper bags and organic fruits and vegetables, and uses LED (only) for energy sustenance.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	3	3	27/09/2017	3	Cleanliness Drive and Environment Awareness	1.Cutting of bushes in the children's park and wayside in the campus 2. Cleaning of classrooms 3. Clearing of pathways.	250
2018	2	2	16/03/2018	2	Cleanliness Drive and Environment Awareness	View file	245
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Behavioral standards for students: Patkai Christian College	Nil	The College has proper ethical codes in place as enshrined in the "Code of Ethics: Patkai Christian College" for the employees, and "Behavioural Standards for Students: Patkai Christian College" for students. As a follow up

action of the Code of Ethics there is a meeting of faculty and staff in the beginning of each session as a gentle reminder about the vision and motto of the college (Light and Truth). The college also organizes Community Spiritual Retreat programme, Training and Exposure programmes etc. to inculcate in the students and employees principles of universal love, peace and truth.

Code of Ethics: Patkai Christian College

Nil

The College has proper ethical codes in place as enshrined in the "Code of Ethics: Patkai Christian College" for the employees, and "Behavioural Standards for Students: Patkai Christian College" for students. As a follow up action of the Code of Ethics there is a meeting of faculty and staff in the beginning of each session as a gentle reminder about the vision and motto of the college (Light and Truth). The college also organizes Community Spiritual Retreat programme, Training and Exposure programmes etc. to inculcate in the students and employees principles of universal love, peace and truth.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Refer file	06/08/2017	27/05/2018	1500
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Production of paper bags.
2. Planting trees.
3. Single- use plastics.
4. Pedestrian-friendly pathways.
5. Organic vegetables and fruits.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Availability of Mentoring and Counselling: In an age of distractions and internet boom, many young people all over the world have become disillusioned. From this perspective, the IQAC kept its goal as "Students Mentoring Activity" to be of top priority in the year 2017 - 2018. Along with the mentoring activity, the college has two (2) trained counsellors who take up Counselling activity rigorously. Students are bogged down by so many different pressures and, Students mentoring programme is by far one of the best practices of the College in grooming the students into men and women of value. Students who enter the college with little understanding of the complex landscape of higher education, its purpose and unsure of what they would do with their graduate degrees are well directed to academic excellence and ideal career pathways through mentoring. The modus-operandi of mentoring in the college is briefly highlighted in the following lines. The Head of Departments (HoDs) of the each department is fully entrusted to carry out compulsory mentoring each semester. The HoDs allocate each teacher a certain numbers of students to be mentored. The concern teacher finds out suitable time to meet up the students either in group or individuals. There is no uniformity in the pattern of mentoring.

However, the major areas of coverage by the mentors are the student's characters, academic performance, and career opportunities. Special attention is given to those students having low attendance and academic performance.

Students are given opportunities to share their personal problems and experiences. Mentoring is not a onetime activity rather, it is carried out on need basis. The students are made to feel free and are opened for discussion on any matter they deemed essential for any guide. To maintain trust and confidence of the students and keep them in close contact, their personal details are also sought by the teachers. Students felt great about mentoring as they have someone to relay on and share their minds and get proper guidance through mentoring. The benefit of mentoring is that, till date we have many of our passed students who would keep in constant touch with their teachers updating their status. Many of our students fulfilled their dreams and are responsible citizens today. The college proudly shares the success of its students and attributes all the success and glory to the tireless care and nurturing given by a dedicated team of faculties.

2. Residential Campus: Patkai Christian College is a residential college with 20 hostels for students, 67 quarters for the teaching staff of the college and 115 quarters for non-teaching staff. It has also a school that runs up to Higher Secondary section. One of the best practices of this college comes from the fact of the college being residential. Being located in a residential area, the college can function administratively, academically, spiritually/morally and socially. It is easy to conduct timely one-on-one interactions with students and parents enabling assessments of not only curriculum outcomes of the students but also the overall progress of the students. Mentoring and counselling activities become easier as both the mentors/counsellors and students are available in close physical proximity. The Spiritual Ministry assigns faculty and staff once every month to deliver messages of encouragement to students in the hostels.

Such visits are found to be very fruitful as students freely express their opinions on all issues in an informal environment. The college conducts an Open-house competition every year on the College Foundation Day (28th August). During this occasion, several members of the faculty visit each and every room to assess the living condition of the hostels. Further, the IQAC Steering Committee along with the Dean of Students and Senior Administrative officers interacts with the Hostel Wardens and students on a regular basis. Such visits enable the college to take account of the problems faced both by hostel Wardens and students. The information on the requirements and challenges collected are relayed to the employers (Board of Trustees) by the Principal and the two Faculty Representatives during the Board meetings. This is how all issues related to the college/students' interests are put across for deliberation and decision-making in the Board which is the highest policy-making body.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://www.patkaicollege.edu.in/IOAC/bp/Two%20Institutional%20Best%20Practises%20\(2017-2018\).pdf](https://www.patkaicollege.edu.in/IOAC/bp/Two%20Institutional%20Best%20Practises%20(2017-2018).pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Students' Wholesome Development vis-à-vis Mentoring and Personal Counseling: Patkai Christian College is a liberal arts college that offers to develop students' knowledge and ability to think. It believes in the wholesome development of man with the motto of the college 'Lux et Veritas: Light and Truth" which stands for truth, righteousness and beauty thereby giving meaning to the ideal of a Biblical Christian faith and practice along with academic excellence. The college has the vision "To impart high quality education to young people, especially to the tribals within the framework of spiritual and moral absolutes, catering to the socio-economic needs of the region and pursuit of science and technology for the welfare of the human society and the world as a whole". The college is the first in the region (North East India) to achieve the status of Autonomous first to be assessed and accredited by NAAC in the state first with CPE status in the state and the first affiliated autonomous college to introduce PG programme first in the state to introduce the CBCS syllabus at UG level for Arts and Commerce streams. Living up to the vision, priority and thrust of the college for wholesome development - physical, mental and spiritual - mentoring and personal counseling are areas that the college gives top priority. Along with the mentoring activity undertaken by the college faculties, the college has three (3) trained counselors who take up counseling activity rigorously. In an age of distractions and internet boom, many young people all over the world have become disillusioned. The situation for students at Patkai will not be different. Boggled down by different kinds of pressures and the quest for excellence in all areas, sometimes, there is a tendency for young people to become disillusioned and go wayward. Aside, some students come from backgrounds where love and appreciation is not received in ample measure. For such students, the college becomes a ray of hope to unload their overwhelming emotions or frustrations. This is where the role of mentors and counselors so distinctively come in. The college is home to nearly 2000 young people, and the sense of community and camaraderie is a true exhibition of the way the college handles its young people with care. Patkai holds a testament of an institution that does not fail the young souls when it moulds them not only for academic excellence but shapes them to become men and women of value who goes out to the society to contribute positively. The college also offers a Certificate Course in Counseling as a value added course.

Provide the weblink of the institution

[https://www.patkaicollege.edu.in/IOAC/id/Institutional%20Distinctiveness%20\(2017-2018\).pdf](https://www.patkaicollege.edu.in/IOAC/id/Institutional%20Distinctiveness%20(2017-2018).pdf)

### 8.Future Plans of Actions for Next Academic Year

Patkai Christian College (Autonomous) as a liberal college has achieved several laurels to its credit. It is the first in the region with an autonomous status, and first to introduce CBCS in Arts and Commerce streams in the state. The college has been conferred with the status of CPE 2010, and is striving hard to become a College with Excellence. To keep up with the standards of academic excellence, the college has several plans in place to be undertaken in the near future. Presently, the Nagaland University (the lone Central University in the State) is not in a position to accommodate thousands of students graduating each



year. Given the socio-economic condition of the people, everyone is not in a position to venture outside the state for further studies. From these perspectives, the college feels the urgency to start more PG courses in the near future in addition to the existing PG programs (English, Environmental Science and Geology). It is a challenge that many of our students come from the interior areas with no acquaintances or relatives to host them while being students in this college. Moreover, for the students whose parents reside in Dimapur, to commute from Dimapur on a daily basis is not convenient as a result of the distance, and expensive, therefore, unaffordable. Hence, the need for accommodating more students in our campus with an affordable fee is becoming an urgent matter to be considered. However, being a private institution, we would have to seek the help of the Government, both Central and State. With the introduction of the CBCS syllabi, the need for stocking more books relevant to the new situation is felt. There is a need to strengthen the library with more books and journals (both hard and soft copy, including e-sources) and a digital platform. Presently, the teachers are delivering e-books and e-journals to students by use of ICT-enabled platforms. On this note, the college plans to procure more books phase-wise on a planned manner. The college takes pride in the fact that it is residential with majority of its students, faculty and staff residing in the campus. This is an added bonus to the college as our faculties are easily accessible to students whenever they are in need. However, as the college expands in terms of its academic programs, the need for more quarters to accommodate our faculty in the campus is becoming another challenge. We plan to build more quarters for staff and faculty in the coming years.